

**AGENDA
FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Tuesday, July 19, 2005 - 6:00 P.M.

**Location: Administration Building Board Room
380 East Ira Aten Road
Imperial, CA 92251**

I. CALL TO ORDER

1. Roll Call by Secretary:

| | |
|--------------------|--------------------------------|
| Carlos R. Acuña | Romualdo Medina |
| Rudy Cardenas, Jr. | Rebecca L. Ramirez |
| Kelly Keithly | Louis Wong |
| Marian Long | Student Representative |
| | Academic Senate Representative |

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. If you wish to be heard, please stand and identify yourself to the Board President.

III. WRITTEN COMMUNICATIONS

1. Donna Lea Richards-Croft, Assistant Professor of Business (RE: Retirement)
2. Dr. J. Kris Leppien-Christensen, Psychology Instructor (RE: Resignation)

IV. INFORMATION REPORTS

1. Introduction of New Classified Members: Andres Martinez and Lydia Vega - Tom Hudson
2. Associated Student Government Senate Update - Monica Bulong
3. Academic Senate Update - Dr. James Patterson
4. Monthly Financial Report - Tom Hudson
5. President's Update - Dr. Paul Pai
6. Summer Session Enrollment Report - Kathy Westerfield

V. DISCUSSION

- Cash Management Report - Tom Hudson
- Bond Projects Update - Tom Hudson

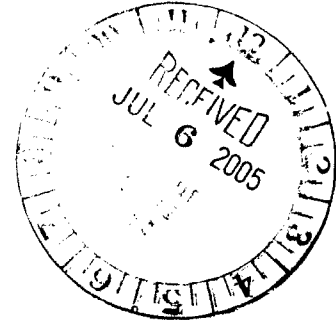


IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251
(760) 352-8320 • FAX (760) 355-2663

July 6th, 2005

Board of Trustees
C/O: Dr. Paul Pai
Imperial Valley College
Imperial, CA



Dear Board:

It is with great regret that I must inform you that I will not be returning to Imperial Valley College during the Fall 2005 semester. While my colleagues and the administrators have known of my departure for some time, it is now my duty to officially inform the Board of my resignation.

For nearly five years, IVC has proved to be a college that I was proud to teach at and one that provided me with a tremendous opportunity to learn from both faculty leaders—notably, Mr. Eric Jacobson and Dr. James Patterson—and administrators alike. I would not be the instructor I am today if it were not for the experiences provided by IVC under the Board's consistent leadership.

Imperial Valley College continues to grow and excel, and I regret that I will miss seeing and taking part in the college's growth. IVC has definitely made an impact on many lives, which is reassuring to realize. As an example, I was recently in Puerto Vallarta, Mexico proudly wearing my IVC t-shirt when a gentleman came up to me and asked if I taught at Imperial Valley College. When I told him I did, he informed me that he had started his teaching career at IVC in 1967. Additionally, I am now hearing from students who have transferred to universities who are doing quite well thanks to the education they received at IVC. It is stories like these that show what an impact IVC is having on students, faculty, and the community alike.

Please do not hesitate to call on me if I can be of service to the college in the future. IVC will always hold a special place in my heart and many fond memories.

Sincerely,

J. Kris Leppien-Christensen, Ph.D.
Behavioral & Social Sciences,
Psychology

June 28, 2005

Board of Trustees
Imperial Valley College
Post Office Box 158
Imperial, California 92251

Dear Members of the Board of Trustees:

It is with sincere regret that I must tender my resignation as Assistant Professor in the Business Division effective July 31, 2005.

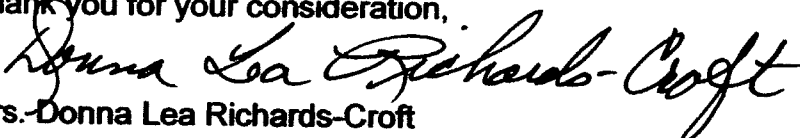
The Imperial Valley College is a wonderful educational environment and I have enjoyed my years teaching at IVC, beginning in 1988 as a per-session and contract education instructor and as a tenured faculty member. Teaching at the college level was the achievement of a life-time goal for me.

I will always cherish the time spent with my colleagues, staff, students and friends. They are like a second family to me. I had planned to continue my career for a while longer but at this time maintaining my health is a major consideration in my decision to leave the college.

Based on this unforeseen turn of events, I am requesting a modified 2 + 2 Retirement Program. Although my full time employment date is January 15, 1998, my Cal-STERS (as of 7/1/2005) Service Credit is 9.455 and my age will be 63 years and 10 months. If I am granted the additional two years of service and two years of age, I will be eligible for regular retirement benefits as per the CTA contract.

I appreciate the opportunities I have been given at the Imperial Valley College and I have assured Mrs. Rodgers that I will be available to assist and mentor my replacement.

Thank you for your consideration,


Mrs. Donna Lea Richards-Croft

Cc: Board of Trustees ✓

~~Dr. Paul Pai~~

Dr. Kendra Jeffcoat

Ms. Marion Boenheim

Mr. Gonzalo Huerta

Mrs. Valerie Rodgers

VI. CONSENT AGENDA - BUSINESS

1. Approval of Minutes dated June 21, 2005
2. Resolution No. 13309: Purchase Orders
3. Resolution No. 13310: Payroll Warrant Orders
4. Resolution No. 13311: Commercial Warrant Orders
5. Resolution No. 13312: Budget Changes
6. Resolution No. 13313: District Purchases
7. Resolution No. 13314: Delivery of Documents to the Imperial County Superintendent of Schools
8. Resolution No. 13315: Imperial County Superintendent's Office to Make Corrections on Commercial and/or Payroll Warrants
9. Resolution No. 13316: School Orders
10. Resolution No. 13317: Authorized Agents
11. Resolution No. 13318: Authorized Agents
12. Resolution No. 13319: Authority to Sign Checks
13. Resolution No. 13320: Investment of Monies
14. Resolution No. 13321: Roof Replacement Project Bid

VII. CONSENT AGENDA - EDUCATIONAL SERVICES

1. Resolution No. 13322: Agreement with Department of Rehabilitation

VIII. CLOSED SESSION

1. CONFERENCE WITH SUPERINTENDENT/PRESIDENT
RE: Employment Contracts of Unrepresented Employees: Classified Managers
2. PUBLIC EMPLOYMENT
Title: Assistant Professor/Business

IX. OPEN SESSION

Announcement of final action taken

X. CONSENT AGENDA - HUMAN RESOURCES

1. Resolution No. 13323: Academic Retirement
2. Resolution No. 13324: Resignation of Instructor
3. Resolution No. 13325: Replacement of Positions
4. Resolution No. 13326: Employment of Academic Personnel
5. Resolution No. 13327: Employment of Temporary Academic Personnel
6. Resolution No. 13328: Lab Supplies Coordinator for Nursing
7. Resolution No. 13329: Math Coordinator
8. Resolution No. 13330: Student Equity Coordinator
9. Resolution No. 13331: Per-Session Instructor Employment
10. Resolution No. 13332: Coaching Assignments for 2005-2006

11. Resolution No. 13333: Dean of Business Services/Deputy Superintendent for Bond Construction Projects
 12. Resolution No. 13334: Compensation for Non-Credit Instructors
 13. Resolution No. 13335: Appointment of Staff Development Coordinator
 14. Resolution No. 13336: Retirement Incentive for Employees Covered by PERS
 15. Resolution No. 13337: Classified Service Employment
- XI. ADJOURNMENT - the next regular meeting of the Imperial Community College District Board of Trustees is scheduled for Tuesday, August 16, 2005, at 6:00 P.M.

VI. CONSENT AGENDA - BUSINESS

VI.1 Approval of Minutes dated June 21, 2005

VI.2 Resolution No. 13309: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. P4004595 through P6000171 in the amount of \$534,585.80, and Direct Payment Nos. I0010055 through I0010604 in the amount of \$61,518.53 are approved.

VI.3 Resolution No. 13310: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 23 in the amount of \$167,412.88 and Warrant Order No. 24 in the amount of \$962,998.65 be ratified.

VI.4 Resolution No. 13311: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

42 in the amount of \$541,311.69
43 in the amount of \$190,302.30
44 in the amount of \$301,767.28
45 in the amount of \$328,641.92
46 in the amount of \$299,181.52

VI.5 Resolution No. 13312: **BUDGET CHANGES**

WHEREAS, the California Code of Regulations, Title V, Sections 58307 and 58308, and the Community College Budget and Accounting Manual require the Board of Trustees to adopt the annual District budget by resolution, and to approve any changes to that budget by resolution.

BE IT NOW RESOLVED that budget changes J4052038, J4052110, J4052122, J4052131, J4052133, J4052134, J4052135, J4052158, J4052161, 4052163, J4052165, J4052166, J4052167, J4052177, J4052179, J4052180, J4052190, J4052194, J4052198, J4052224, J4052225, J4052228, J4052231, J4052241, J4052244, J4052245, J4052246, J4052247, J4052250, and J4052251 be approved.

VI.6 Resolution No. 13313: **DISTRICT PURCHASES**

WHEREAS, procurement is one of the major functions of the administration of school business; and

WHEREAS, Education Code Section 81656 authorizes delegation of purchasing and contract authority;

NOW THEREFORE BE IT RESOLVED that the Dean for Business Services under the guidance of the Superintendent/President, is hereby authorized and directed to contract for all supplies, materials, apparatus, equipment and services for the District; and

BE IT FURTHER RESOLVED that contracts or purchases in the amount of \$15,000.00 or more shall be approved by the Board of Trustees in advance of execution; and

BE IT FURTHER RESOLVED that administrative rules and regulations shall be implemented pursuant to the Education Code, Budget and Accounting Manual of the California Community Colleges, and other codes and directives as applicable; and

BE IT FINALLY RESOLVED that this policy shall be reviewed annually.

VI.7 Resolution No. 13314: **DELIVERY OF DOCUMENTS TO THE IMPERIAL COUNTY SUPERINTENDENT OF SCHOOLS**

BE IT RESOLVED that the Imperial County Superintendent of Schools be authorized to mail and/or deliver warrants and correspondence from the Accounting Section of the Office of the Imperial County Superintendent of Schools for the Imperial Community College District to the Dean for Business Services, his designee, or Carlos Fletes, Mary Bell, Nancy Hoyt, Mary Carter, Susan Rodriguez, Mirtha Galindo, Betty Kakiuchi, Phyllis Gilliam, Dr. Marion Boenheim, Linda Amidon, Martha Sanchez, Sheila Dorsey-Freeman, Zula Hartfield and Angie Diaz.

VI.8 Resolution No. 13315: **IMPERIAL COUNTY SUPERINTENDENT'S OFFICE TO MAKE CORRECTIONS ON COMMERCIAL AND/OR PAYROLL WARRANTS**

WHEREAS, an occasional error is found in the total amount of a payment of a commercial and/or payroll warrants; and

WHEREAS, the delay of returning said warrant or warrants and the expense of returning them is not a sound business practice;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Imperial Community College District hereby authorizes the Office of Imperial County Superintendent of Schools to correct the commercial warrant in any amount not to exceed ten dollars (\$10.00), and make corrections to the payroll warrant in any amount necessary.

VI.9 Resolution No. 13316: **SCHOOL ORDERS**

BE IT RESOLVED that pursuant to Education Code Section 42632/85232, the Imperial Community College District Board of Trustees, representing Imperial County, hereby authorizes the following persons to sign any and all orders (not to exceed \$15,000) in the name of said District during the 2004-2005 school year:

Dr. Paul Pai, Superintendent/President
Tom Hudson, Dean for Business Services
Dr. Kendra Jeffcoat, Vice President for Academic Services
Dr. Victor Jaime, Vice President for Student Services
Carlos Fletes, Director of Fiscal Services
Laurie Franks, Director of Purchasing

VI.10 Resolution No. 13317: **AUTHORIZED AGENTS**

BE IT RESOLVED that the Superintendent/President, Dean for Business Services, Vice President of Academic Services, Vice President of Student Services, and the Associate Dean of Human Resources be designated the "Authorized Agents" for the Imperial Community College District to sign the following documents:

- Notices of Employment
- Notices of Termination
- Changes of Salary
- Payroll Authorization
- Commercial Warrant Orders
- State Compensation Insurance Claims
- State Teachers' Retirement Membership Forms
- Time Sheets
- Notices of Leave of Absence
- State and Federal Project Requests
- PERS Membership Forms
- Any Other Items Approved by the Superintendent

VI.11 Resolution No. 13318: **AUTHORIZED AGENTS**

BE IT RESOLVED that the following persons be designated as "Authorized Agents" to sign the documents indicated for the 2004-2005 school year:

| | |
|--------------------|--|
| Student Notices of | Superintendent/President |
| Employment | Dean, Business Services |
| | Vice President, Student Services |
| | Vice President, Academic Services |
| | Dean, Financial Aid and State Programs |

VI.12 Resolution No. 13319: **AUTHORITY TO SIGN CHECKS**

BE IT RESOLVED that the following persons be authorized to sign checks for the accounts indicated for the 2004-2005 school year:

| | |
|--------------------------------|--------------------------------------|
| IVC Grants Account (2 signers) | Superintendent/President |
| | Dean for Business Services |
| | Vice President for Student Services |
| | Vice President for Academic Services |
| | Dean of Financial Aid/State Programs |
| | Director of Fiscal Services |

| | |
|---------------------------------|--------------------------------------|
| Associated Students (2 signers) | Superintendent/President |
| | Dean for Business Services |
| | Vice President for Student Services |
| | Vice President for Academic Services |
| | Director of Student Affairs |
| | Associated Students Treasurer |
| | Director of Fiscal Services |

| | |
|----------------------------------|--------------------------------------|
| Campus Organizations (2 signers) | Superintendent/President |
| | Dean for Business Services |
| | Vice President for Student Services |
| | Vice President for Academic Services |
| | Director of Student Affairs |
| | Director of Fiscal Services |

Revolving Account (1 signer)

Superintendent/President
Dean for Business Services
Vice President for Student Services
Vice President for Academic Services
Director of Fiscal Services

IVC 125 Flex Plan (1 signer)

Superintendent/President
Dean for Business Services
Vice President for Student Services
Vice President for Academic Services
Director of Fiscal Services

IVC Trust Account (2 signers)

Superintendent/President
Dean for Business Services
Vice President for Student Services
Vice President for Academic Services
Dean of Financial Aid/State Programs
Director of Fiscal Services

IVC Holding Account (1 signer)

Superintendent/President
Dean for Business Services
Vice President for Student Services
Vice President for Academic Services
Director of Fiscal Services

VI.13 Resolution No. 13320: **INVESTMENT OF MONIES**

BE IT RESOLVED that the Dean for Business Services is hereby empowered to authorize and instruct the Treasurer of Imperial County to invest monies not required for the immediate necessities of the Imperial Community College District, as determined. Said funds are to be used to establish an interest bearing inactive bank deposit account for the period specified, or to purchase United States Government Bonds, notes, bills, or certificates for the account of Imperial Community College District; and

BE IT FURTHER RESOLVED that said Imperial County Treasurer be authorized and instructed to deposit for safekeeping, in a legal depository, in the State of California or New York, any such bonds notes, bills, and certificates purchased for the account of Imperial Community College District; and

BE IT FURTHER RESOLVED that this resolution be reviewed and acted upon annually.

VI.14 Resolution No. 13321: **ROOF REPLACEMENT PROJECT BID**

WHEREAS, The Roof Replacement Project consist of (3) base bids, (1) combined bid, and (3) alternate adds.

WHEREAS, The Construction Sub-committee of the Citizens Oversight Committee for Measure L Bond has approved bid processes for the acceptance of Bids through Requests for Proposal (RFP) for this project categorized as Modernization of Buildings.

WHEREAS, The Roof Replacements Project consist of a combined bid which includes all work shown on contract documents to provide new roof systems for the following buildings: 1, 2, 3, 4, 6, 7, 8, 10, 15, and 21.

Base Bid 1; includes the removal of the existing spray applied foam roof, installation of PVC membrane roof, Densdeck over EPS board, over the existing built-up roof for buildings 1, 2, 3, 4, 6, 8, 9, and 10.

Base Bid 2; includes the installation of PVC membrane roof over Densdeck, over the existing built-up roof for buildings 15 and 21.

Base Bid 3; includes the installation of PVC membrane roof over Densdeck, over the existing built-up roof for building 7.

Alternate Add 1; includes the complete removal of the existing roofing system down to the existing steel deck, including removal of the spray applied form, built-up asphalt roof and fiber board for buildings 1, 2, 3, 4, 6, 8, 9, and 10.

Alternate Add 2; includes the complete removal of the existing roofing system down to the existing plywood substrate or steel deck, including removal of the built-up asphalt roof for buildings 15 and 21.

Alternate Add 3; includes the complete removal of the existing roofing system down to the existing plywood substrate or steel deck, including removal of the built-up asphalt roof for building 7. The existing rigid foam panels above the gymnasium area shall remain.

NOW THEREFORE BE IT RESOLVED that the Board accepts and approves the bid from BEST ROOFING in the amount of \$1,281,873.00 (Bond Modernization Funds) for the Roof Replacement Project.

VII. CONSENT AGENDA - EDUCATIONAL SERVICES**VII.1 Resolution No. 13322: AGREEMENT WITH DEPARTMENT OF REHABILITATION**

WHEREAS, the Board of the Imperial Community College District has read the Agreement No. 24762 (Project Title: Work Ability III) between State of California, Department of Rehabilitation, and the Imperial Community College District acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW THEREFORE, BE IT RESOLVED that the Board does hereby authorize Dr. Paul Pai, Superintendent/President or Dr. Victor Jaime, Vice President of Student Services, on behalf of the Imperial Community College District, to sign and execute said agreement and all amendments thereto, except to increase the financial liability of said public agency.

VIII. CLOSED SESSION

1. CONFERENCE WITH SUPERINTENDENT/PRESIDENT
RE: Employment Contracts of Unrepresented Employees: Classified Managers
2. PUBLIC EMPLOYMENT
Title: Assistant Professor/Business

IX. OPEN SESSION

Announcement of final action taken

X. **CONSENT AGENDA - HUMAN RESOURCES**X.1 Resolution No. 13323: **ACADEMIC RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Donna Lea Richards-Croft, Assistant Professor for Business, effective July 31, 2005.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for her seven years of service to Imperial Valley College.

X.2 Resolution No. 13324: **RESIGNATION OF INSTRUCTOR**

BE IT RESOLVED that the Board accepts, with sincere regret, the resignation of Dr. J. Kris Leppien-Christensen, Psychology Instructor, effective July 31, 2005

X.3 Resolution No. 13325: **REPLACEMENT OF POSITIONS**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President, Vice President for Academic Services, Academic Senate Representative, appropriate division chairs to replace the vacant full-time tenured track positions of Business Instructor and two Psychology Instructors.

X.4 Resolution No. 13326: **EMPLOYMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that the Board approves the following full-time, tenure track, academic personnel to be employed for the academic year 2005-2006, pending medical and background clearance:

| <u>NAME</u> | <u>CLASSIFICATION/STEP</u> | <u>ASSIGNMENT</u> |
|----------------------|---|------------------------------|
| Astacio, Jaime | Appropriate Classification and Step Contingent Upon Verification of Records | Mathematics |
| Kareva, Kseniya | " | English as a Second Language |
| Mosier, Laura | " | Speech |
| Roberts, Christopher | " | History |

X.5 Resolution No. 13327: **EMPLOYMENT OF TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the Board approves the following full-time temporary academic personnel to be employed for the Fall 2005, pending medical and background clearance:

| <u>NAME</u> | <u>CLASSIFICATION/STEP</u> | <u>ASSIGNMENT</u> |
|-----------------|---|-------------------|
| Ahrar, Mohammad | Appropriate Classification and Step Contingent Upon Verification of Records | Biology |

X.6 Resolution No. 13328: **LAB SUPPLIES COORDINATOR FOR NURSING**

BE IT RESOLVED that the Board approves C. Marilyn Carlson to continue to serve as Lab Supplies Coordinator for the IVC Nursing Education/Health Technologies Department for the 2005-2006 academic year.

X.7 Resolution No. 13329: **MATH COORDINATOR**

BE IT RESOLVED that Sherry Zobell continue to serve as Math Coordinator for the 2005-2006 academic year effective the beginning of the Fall 2005 semester.

X.8 Resolution No. 13330: **STUDENT EQUITY COORDINATOR**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President, with the consent of the Vice-President for Student Services, the Vice-President for Academic Services, the designee of the Academic Senate, and the Chairperson of the College Council to appoint Dr. James Patterson as Student Equity Coordinator for the 2005-2006 academic year as per Board Resolution 13198, dated February 12, 2005.

BE IT FURTHER RESOLVED that the Board approves the annual stipend of \$4,000 (\$2,000 for Fall, 2005 and \$2,000 for Spring, 2006) for duties of the Student Equity Coordinator for 2005-2006.

X.9 Resolution No. 13331: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the following personnel be employed during the 2005 Fall Semester, as credentialed, at the hourly rate provided for in Resolution No. 13257. Employment is contingent upon verification of records, credentials, finger print clearance and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

| <u>NAME</u> | <u>POSSIBLE ASSIGNMENT</u> |
|---------------------------|--|
| Aguayo, Rudolfo J. | Political Science |
| Altamirano, Susan | English as a Second Language |
| Araiza, Carlos | Automotive Technology |
| Araiza, Mauro | Spanish |
| Arango, Fernando | Business |
| Arevalo, Gregory | English as a Second Language |
| Arevalo, Jim | English as a Second Language |
| Arzaga, Michael | English as a Second Language |
| Ballard, Timothy | Political Science |
| Barr, Zaida | Biology |
| Beckett, Phillip | English |
| Benavidez, Benny | Correctional Science |
| Berker, Enola | Allied Health Profession |
| Bernal, Claudia | English |
| Blankenship, Timothy | Administration of Justice |
| Bonfils-Roncal, Mickaelle | French |
| Buchanan, Debra | Physical Education |
| Burch, Steve | Agriculture |
| Canchola, Guadalupe | Spanish |
| Cannon, Jimmie | Music |
| Cardenas, Lucia | Spanish |
| Carson, Randall | English |
| Castillo, Kelly | Mathematics |
| Chavarria, George R. | Correctional Science |
| Churchwell, Donald E. | Spanish |
| Clark, Paul | Philosophy |
| Collins, Karen | Anthropology |
| Colunga Jr., Richard | English as a Second Language/ Music |
| Cornejo, Frank | Water Treatment |
| Cota, Edward | Correctional Science |
| Cozzani, Alejandro | Mathematics/Physical Science |
| Cutlip, Heather | Legal Assistant |
| De La Garza, Apolos | Human Relations |
| De Leon, Felix | Water Treatment |

| | |
|------------------------|---|
| De Leon, Ylaria | Disabled Students Programs & Services |
| Delgado, Manuel | Political Science |
| Dibb, David | English |
| Dizon, Milagros | American Sign Language |
| Duarte, Carlos | Mathematics |
| Estrada, Jorge A. | Art |
| Evers, Douglas | English as a Second Language |
| Ferguson, Douglas | Speech |
| Finnell, Lillian L.. | Human Relations |
| Fisher, Raenelle | History |
| Fletes, Marilu | English |
| Freitas, Linda | Art/DSP&S |
| Garay, Jeronimo | Mathematics |
| Garcia, Ana | Physical Education |
| Garcia, Margie | English as a Second Language |
| Garrie, Ronnie | Automotive Technology |
| Gaytan, Julio | Spanish |
| Gonzalez, Adrian | Computer Information Systems |
| Gray-Jones, Ronnette | Physical Education |
| Grivanos, Maria | Spanish |
| Guerrero, Javier | Driver Improvement Training/ Spanish |
| Gutierrez, Hernan | Spanish |
| Haddad, Virginia | Art |
| Herbert, Robert | Political Science/Geography |
| Heredia, Rosa | English as a Second Language |
| Hernandez, Adrian | English as a Second Language |
| Hernandez, Porfirio | Mathematics |
| Higginson, Jane | Environmental Science/Agriculture |
| Hirales, Maria | English as a Second Language |
| Hodge, Billy | Political Science |
| Jaime, Jose | Computer Information Systems |
| Jimenez, Javier | Electronics |
| Jimenez, Ricardo | Electronics |
| Jones, Shane | Computer Information Systems |
| Kelley, Ryan | Fire Science/Child, Family, Consumer Science |
| Khan, John | Art |
| Knapp, Leslie | Administration of Justice |
| Kramer, Christopher A. | Philosophy |
| Krejci, Caroline | English |
| Lang, Dennis | Music |
| Lemus, Sylvia | Business |
| Leon, Azucena | Computer Information Systems |

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|--------------------------|--|
| Lewenstein, Jay F. | English |
| Lizarraga, John | English |
| London, Timothy | Business |
| Lopez, Theresa | English |
| Love, Mary | Mathematics |
| Love, William | Environmental Science/Agriculture |
| Luna, Silvia | Allied Health Profession |
| MacDonald, Andara | Speech |
| MacGaffey, Neil | Mathematics |
| Macholtz, Madeleine | Environmental Science/ Agricultural |
| Machuca, Victor | English |
| Macias, Claudia | Sociology |
| Magos, Maria | English as a Second Language |
| Marquez, Arturo | English as a Second Language |
| Marrs, David | Driving Improvement Training |
| Martin, Vince | Chemistry |
| Mendez, Hugo | Auto Body |
| Mendoza, Sondra L. | Business |
| Milan, Tanya | Water Treatment |
| Monge, Antonio G. | Correctional Science/ Administration of Justice |
| Montenegro, Jean | English |
| Moran, Santos | Mathematics |
| Murray, Charlotte | Biology |
| Nicholson, Ronald | English |
| Niebla, Eduardo | Chemistry |
| Nippins, Fred | Fire Science |
| Norris, Terry | English |
| Olmedo, Jose B. | Art |
| Padilla, Jesus | English as a Second Language |
| Palacio, John | Physical Education |
| Pascua, Darrel | Water Treatment |
| Peck, Judy | English |
| Perez, Jose-Luis | Automotive |
| Pond, Dennis | Music |
| Ragland, Lisa | Computer Information Systems |
| Rahiotis, Miguel | Human Relations |
| Reel, Rebecca | Speech |
| Rhoades, Robert | Mathematics |
| Rivera, Alfredo | Welding |
| Rojas, Leroy | History |
| Rolland-Druihet, Timothy | Psychology |
| Roman, Donaciano | Spanish |
| Romero, Johnny | Fire Science |
| Rood, Michael | Legal Assistant |

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|---------------------|---|
| Sanchez, Arturo | English |
| Sanchez, Gerardo | Physical Education |
| Sanchez, Manuel | Water Treatment |
| Schultz, Richard D. | History |
| Sharpe, John | English as a Second Language |
| Sigala, Isabel | Human Relations |
| Smith, Lisa | Computer Information Systems |
| Smith, Ruth | Music |
| Solomon, Benjamin | Speech |
| Sorenson, Bonnie | Biology |
| Staten, Patrick M. | Mathematics |
| Staton, Jack | Administration of Justice |
| Storey, Chuck | Business |
| | |
| Tally, Sue | Child, Family, Consumer Science |
| Tapispisan, Virgil | Alcohol and Drug Studies |
| Tirol, Francisco | Biology |
| Toreles, Maria | Spanish |
| Torres, Jesusa | English as a Second Language |
| Torres, Timoteo | English as a Second Language |
| Trejo, Lidia | Allied Health Profession |
| | |
| Urquidez, Luis | Business |
| | |
| Valdez, Aida | Allied Health Professions |
| Varela, Ruben | Mathematics |
| Vasquez, Melisa | Computer Information Systems/ Business |
| Vega, Olga | Human Relations |
| Veysey, Millie L. | Nursing |
| Viloria, Vicki | Computer Information Systems/ Business |
| | |
| Walker, Rebecca | Nursing |
| Walther, Kimberly | Mathematics |
| Welisch, Michael | Art |
| Whitman, William | Mathematics |
| Williams, Kjersti | Music |
| | |
| Young, Patricia | Speech |
| | |
| Zwart, Martin | Physical Education |

X.10 Resolution No. 13332: **COACHING ASSIGNMENTS FOR 2005-2006**

BE IT RESOLVED that the Board approves the following list of individuals to be appointed as Athletic Coaches for the 2005-2006 Academic Year:

| <u>NAME</u> | <u>POSITION</u> | <u>SPORT</u> |
|------------------|-------------------|--------------------|
| James Mecate II | Athletic Director | |
| Rafael Contreras | Head Coach | Men's Soccer |
| Roberto Guerrero | Assistant Coach | |
| Gabriel Lopez | Volunteer Coach | |
| Angelica Ramos | Head Coach | Women's Soccer |
| TBA | Assistant Coach | |
| Jill Tucker | Head Coach | Women's Volleyball |
| Gerardo Cazares | Assistant Coach | |
| Melissa Medina* | Assistant Coach* | |
| TBA | Head Coach | Men's Basketball |
| TBA | Assistant Coach | |
| Jill Tucker | Head Coach | Women's Basketball |
| Jeff Deyo | Assistant Coach | |
| Joe Garcia* | Assistant Coach* | |
| Kevin McFadden | Volunteer Coach | |
| James Mecate II | Head Coach | Men's Baseball |
| David Drury | Assistant Coach | |
| Jill Lerno | Head Coach | Women's Softball |
| TBA | Assistant Coach | |
| Mike Palacio | Head Coach | Men's Tennis |
| Gerardo Cazares | Assistant Coach | |
| Ana Garcia | Head Coach | Women's Tennis |
| Vanessa Mateus | Assistant Coach | |
| Jill Lerno | Cheer Advisor | |

*Paid with Fund Raised Money

X.11 Resolution No. 13333: **DEAN OF BUSINESS SERVICES/DEPUTY SUPERINTENDENT FOR BOND CONSTRUCTION PROJECTS**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to assign Tom Hudson, Dean of Business Services, to assume the duties as Dean of Business Services/Deputy Superintendent for the purpose of supervising the Bond Construction Projects.

FISCAL IMPACT STATEMENT: The fiscal impact will be \$5,000.00.

X.12 Resolution No. 13334: **COMPENSATION FOR NON-CREDIT INSTRUCTORS**

WHEREAS, the District will continue to offer a small number of non-credit courses in the fall 2005 semester; and

WHEREAS, Adult Education courses in the area offer up to \$38.00 per hour in compensation; and

WHEREAS it is important for the IVC Non-Credit Program to be competitive; and

THEREFORE BE IT RESOLVED that the Board approves the recommendation of the Vice President of Academic Services, with the approval of the Superintendent/President that compensation range from \$20 to \$40 per hour be paid depending upon the type of non-credit course taught as designated by the Associate Dean of Human Resources.

BE IT FURTHER RESOLVED that wages and working conditions for contract faculty who may teach non-credit courses are dependent upon pending negotiations with IVC Chapter CTA/CCA/NEA.

X.13 Resolution No. 13335: **APPOINTMENT OF STAFF DEVELOPMENT COORDINATOR**

BE IT RESOLVED that the Board approved the recommendation of the Superintendent/President and Vice President for Academic Services to appoint Mary Lofgren to serve as Staff Development Coordinator for the academic year of 2005-2006. This appointment includes a \$4,000 per year stipend.

X.14 Resolution No. 13336: **RETIREMENT INCENTIVE FOR CLASSIFIED EMPLOYEES**

WHEREAS, IVC Chapter CTA/CCA/NEA negotiated a 2+2 Retirement Incentive Program, which is allowable under STRS and credits STRS members with two years of service credit plus two years of age at retirement to be implemented in 2005, 2007 and 2009; and

WHEREAS, the District wishes to maintain equity between the various employment groups; and

WHEREAS, a 2+2 Retirement Incentive Program is not allowed for classified employees under PERS.

NOW, THEREFORE, BE IT RESOLVED that for fiscal years 2005, 2007 and 2009 members of PERS shall be granted two years of service credit plus an annuity provided by the District.

BE IT FURTHER RESOLVED that such annuity shall be contingent upon this incentive being financially advantageous to the District.

FISCAL IMPACT STATEMENT: *Total estimated average annual cost per employee of \$4,683.69 is to be funded out of savings generated as a direct result of Classified Staff retirements.*

X.15 Resolution No. 13337: **CLASSIFIED SERVICE EMPLOYMENT**

| <u>NAME</u> | <u>POSITION</u> | <u>FUNDING</u> | <u>RANGE</u> | <u>EFFECTIVE</u> |
|-----------------------|--|----------------|--------------|------------------|
| Noriega, Nathaniel | Student Services Assistant (Micrographics Admissions & Records) | District | 24-A | 7/11/05 |

XI. **ADJOURNMENT** - The next regular meeting of the Board of Trustees is scheduled for Tuesday, August 16, 2005, at 6:00 P.M.