

ADOPTED MINUTES

FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

Wednesday, January 19, 2000

Location: IVC Health Sciences Building Room 2131
380 East Ira Aten Road, Imperial, CA 92251

Board President Rebecca called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M., on Wednesday, January 19, 2000.

TRUSTEES PRESENT: Rudy Cardenas, Jr.
Claudine Duff
Marian Long
Romualdo Medina
Rebecca Ramirez
Louis Wong

TRUSTEE ABSENT: Kelly Keithly

REPRESENTATIVES PRESENT: Armando Ayala, Associated Students
Eric Jacobson, Academic Senate
Richard Hann, Faculty
Gail Parish, Classified Staff

CONSULTANTS PRESENT:

Dr. Gilbert M. Dominguez, Superintendent/President
John Hunt, Vice President for Academic Services
Carlos Fletes, Interim Vice President for Business Services
Dr. Victor Jaime, Vice President for Student Services
Dr. Jon Tyler, Director of Human Resources
Gonzalo Huerta, Dean of Vocational Education

VISITORS PRESENT:

Jack Duff; Bill Gay; Access Reporter Alex Malcomb; Jay von Werlhof; Eileen Ford; Carol Lee; Jan Magno; Linda McMullin; Jason Minor; Norma Nava; James Patterson; Greg Ponce; Tom Remington; David Zielinski.

WRITTEN COMMUNICATIONS

1. Ofelia Waisanen (RE: Retirement)
2. Patricia Bacalis Ariman (RE: Resignation)
3. CCCT Board of Directors Election - 2000

PUBLIC HEARING

A public hearing was held on the CSEA Chapter 472, 1999-2000 Negotiations Proposal submitted to the Imperial Community College District on December 8, 1999. No comments were made.

PUBLIC COMMENTS

The Board President invited members of the public to comments on any agenda item, or any item not on the agenda. The following comments were made:

1. English Professor Linda McMullin expressed her anger and disappointment over the open letter sent to the faculty and staff from Board President Ramirez. She reminded the Board that we have a dedicated faculty and staff.

Professor McMullin also expressed frustration over the edited version of the English Master Plan Self-Study.

2. English Professor David Zielinski also expressed displeasure with the open letter sent to the staff by Board President Ramirez. He stated that IVC needs leadership, and he is concerned over the dropping of staff morale.
3. Humanities Division Chair James Patterson thanked the Board for his appointment as Division Chair last month. He made reference to Resolution 11815 and clarified the new courses to be approved.
4. Academic Senate President Eric Jacobson stated that he supports Resolution No. 11814 (Governing Board Proclamation) and the need to work as a team to seek solutions to campus issues.

Relating to Resolution No. 11813 (Desert Museum), Mr. Jacobson stated that the proposal has not gone to the Planning and Budget Committee for recommendation. However, the funding of positions at the Desert Museum is a good opportunity to hire a full-time anthropologist to teach IVC classes and also assist at the Desert Museum site.

5. Jay von Werlhof presented the preliminary plans for the Desert Museum, completed by Jim Duggins, and requested that the Board give approval at the next meeting. He stated that U.S. Gypsum has consented to donate all the wallboard, and Hendrix Communication will donate all communication devices. Board Member Romualdo Medina volunteered to review the plans.

ACADEMIC SENATE UPDATE

Eric Jacobson reported on the following:

1. Results prepared by MitoSinka, Barros and Sharp, an independent accountancy firm, on the vote of confidence/no confidence in the leadership of the Superintendent/President which took place on December 13 and 14, 1999, was presented to the Board. Classified staff and faculty members raised funding for the election privately.

Mr. Jacobson stated that the faculty and staff are ready to work with the Board and College President to assess the underlying reasons for such a vote. The intent is to find solutions to these problems by working together for the betterment of the college. We continue to seek a meeting with the Board, or a few of its members, to formally or informally discuss the issue of employee morale.

Board President Ramirez asked Mr. Jacobson to put together, in writing, the specific detailed issues that have lead to this poor employee morale.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Armando Ayala, Vice President of the Associated Student Government reported on the following:

1. Janina Lopez has returned as President of the Associated Students.
2. There will be a welcome back dance for students on January 23, 2000.

PRESIDENT'S UPDATE

Dr. Dominguez reported on the following:

1. On January 10, 2000, the Governor released his 2000-2001 Budget for the State and California Community Colleges. It provides \$5.7 billion to California Community Colleges, which represents a \$268 million or 6.5% increase over last year's budget. It will include \$105.7 million or 3% growth. It will put the estimated FTES over one million for the first time in the history of California. The COLA is \$103 million or a 2.85% COLA; \$25 million set aside for Partnership for Excellence; \$5 million for Workforce Equipment; \$6 million for EOPS; and \$290 million to fund Community Colleges Capital Facilities Projects. In comparison to other higher education institutions we were funded lower in both growth and COLA. Equalization was not funded, nor was an \$18.7 million request in Faculty and Staff Diversity.

2. The IVC Economic Development Committee is making preparations for developing a Workforce Development Plan and submitting an RFA for Economic Development sometime in March 2000. A meeting of the Economic Development Advisory Board will take place on campus on Wednesday, January 26, 2000, at 7:30 A.M. These representatives of various public and private community agencies will assist us in our planning and development of proposals.
3. There are two community college initiatives coming before the voters in the March election. Proposition 20 is the initiative to allocate certain percent of Lottery funds for textbooks and instructional materials. Proposition 26 is the majority vote for school and community colleges facilities bonds.
4. IVC will sponsor a display booth at the Joint Chambers Business Showcase, which will be held January 20, 2000, beginning at 4:00 P.M., in the Preble Building at the Fairgrounds.

ENVIRONMENTAL TECHNOLOGY/AGRICULTURE PROGRAM

Dean of Vocational Education Gonzalo Huerta, presented an informational report on the progress being made in the development of Environmental Technology and Agriculture Programs for IVC and is summarized as follows:

1. The Ad Hoc Advisory Committee for an Agriculture Instructional Program for IVC has a membership made up of 17 business, industry, government and educational representatives. The goal of the Committee is to determine the need for an Agriculture Program and to formulate recommendations for the initiation of the program. The Committee will assist in determining the type and the overall content of the Agriculture Program Curriculum
2. Ad Hoc Committee findings have shown that there is considerable interest in an Agriculture Program for IVC, as demonstrated by results from a community survey and a high school student's survey.
3. To facilitate continued work of the Ad Hoc Committee the following will take place: available funds have been designated for consulting and technical support; the Committee will seek input from the California Community College Statewide Advisory Committee; establish a schedule to provide for a deliverable mission for the Committee; and to establish availability of funding sources for the Agriculture Program.

LIGHTING RETROFIT PROJECT UPDATE

Carlos Fletes apprised the Board that 95% of the lighting retrofit had been completed with a completion date of January 28, 2000. A question and answer session will take place on January 27, 2000, at 10:00 A.M. and 6:00 P.M. in Room 2131, to address concerns and questions. An audit report will be presented to the Board on the electricity savings to the District.

1999-2000 BOARD RETREAT

Dr. Dominguez referred to correspondence received from Kelly Keithly expressing his regret to the Board for not being able to attend the Board Retreat on January 29, 2000. The Board decided to move the Retreat to Saturday, February 19, 2000, when the full Board would be present. Topics for discussion were clarified and include: Morning Session: (1) Facilities Update/Campus Security; (2) Curriculum Program Review (Vocational Education/Academics); Afternoon Session: (3) Improvement of Communication (What are we doing? What can we do better?).

PUBLIC SAFETY JOINT POWERS TRAINING FACILITY BOARD

Mr. Rudy Cardenas volunteered to be the Board's representative on the Public Safety Joint Powers Training Facility Board, which is scheduled to meet on January 27, 2000, at 6:00 P.M., at the Brawley Chamber of Commerce.

M/S/C Cardenas/Duff

Approval of Minutes dated December 8, 1999 and January 6, 2000

M/S/C Cardenas/Duff

Resolution No. 11809: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of Purchase Order Nos. 0010500 through 0016666 inclusive be approved.

BE IT RESOLVED that the issuance of Dummy Purchase Order Nos. 0000868 through 0001052, inclusive be approved.

M/S/C Cardenas/Duff

Resolution No. 11810: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 12 in the amount of \$93,513.86 and No. 13 in the amount of \$1,348,583.52, be approved.

M/S/C Cardenas/Duff

Resolution No. 11811: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

21 in the amount of \$192,760.06
22 in the amount of \$120,154.16
23 in the amount of \$1,135,535.36
24 in the amount of \$453,771.46

M/S/C Cardenas/Long

Resolution No. 11812: **NON-RESIDENT TUITION**

WHEREAS, statutes require each school district to set its own tuition rate on the basis of its current cost of education, or on the statewide average of the current cost of education;

BE IT RESOLVED that the tuition for out-of-state and out-of-country students be computed at \$130.00 per unit commencing July 1, 2000, for the fiscal year 2000-2001.

BE IT FURTHER RESOLVED that this policy be administered in accordance with Education Code Sections 68050-68134 and 76140-76160.

M/S/C Cardenas/Medina to TABLE Abstained: Duff
Resolution No. 11813: **IVC DESERT MUSEUM FUNDING**

WHEREAS, for the past three years the district has spent between \$55,000 and \$60,000 per year for the IVC Desert Museum for staff, supplies and services; and

WHEREAS, the Board recognizes the use of paid consulting services of several personnel at the IVC Desert Museum, most of which (according to the Memorandum of Understanding) were not to be utilized until the completion of the building project.

THEREFORE, BE IT RESOLVED that the Board approves the recommendation of the Director or the IVC Desert Museum to continue to establish and employ the following positions and services, at an annual expenditure totaling \$106,360:

Director (part-time)	\$ 13,860
Curator (full-time)	40,000
Clerk Typist (full-time)	30,000
Grounds person/custodian (part-time)	16,000
Supplies	2,500
Services/utilities	4,000

M/S/C Cardenas/Medina
Resolution No. 11814: **GOVERNING BOARD PROCLAMATION**

WHEREAS, it is the primary responsibility of the Governing Board of the Imperial Community College District to insure the learning opportunities for students, and the IVC faculty and staff are the people who deliver the only product this college provides: a solid education for undergraduate students; and

WHEREAS, the Governing Board must rely on the IVC faculty and staff to achieve the desired goals, the Board is also charged with developing even further the missions and goals of the District, and the Governing Board recognizes and acknowledges that delegating implementation of Board responsibilities to the Superintendent/President, as the Chief Executive Officer, is paramount in the successful operation of our educational institution; and

WHEREAS, the Governing Board also recognizes that as Trustees, we represent the interests of the District and the community; and

WHEREAS, there have been a number of controversial matters in recent years that the Governing Board has had to face including: unsuccessful bond elections, issues of sexual harassment, the vote of no confidence, personnel hiring disagreements, and problems with the intercollegiate athletics program; and

WHEREAS, the Governing Board's responses and resolutions of these matters have been accomplished within the law, and always with the best interest of the College foremost in the Board's decisions, and the interest of the College and the community are always the predominant considerations when the Board is called upon to decide such matters; and

WHEREAS, our institution faces many challenges, and we must work together to improve our facilities, to create new educational programs that fit our Valley's workforce training needs, and to achieve the standards of educational excellence that prepares our students for success in their chosen fields; and

BE IT NOW RESOLVED that we must work as a team to seek solutions to the changes ahead.

BE IT FURTHER RESOLVED that as Governing Board members, we will do everything possible to seek solutions to the challenges ahead.

M/S/C Cardenas/Duff

Resolution No. 11814-A: 1999-2000 TELECOMMUNICATIONS & TECHNOLOGY INFRASTRUCTURE PROGRAM (TTIP)

WHEREAS the District has been notified by the Chancellor's Office that funds are to be allocated for the purposes of video conferencing, college library automation and technology human resources training; and

WHEREAS the total amount allocated to Imperial Valley College is \$161,801.00.

NOW, THEREFORE BE IT RESOLVED that the Board hereby approves the 1999-2000 Telecommunication and Technology Infrastructure Program (TTIP) Expenditure Plan as submitted.

M/S/C Duff/Medina

Resolution No. 11815: **NEW COURSES**

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee dated November 11, 1999, which adds the following new courses

SPAN A	Spanish Spelling and Beginning Writing
DRAMA 1	Introduction to Theatre
HUMANITIES 21/PE 63	History and Appreciation of Dance

M/S/C Duff/Medina

Resolution No. 11816: **REPLACEMENT OF HISTORY INSTRUCTOR**

BE IT RESOLVED that the Board approves the recommendation of the Hiring Committee and the Chief Instructional Officer to replace the academic position of History Instructor.

M/S/C Duff/Medina

Resolution No. 11817: **FOUR NEW ACADEMIC POSITIONS**

BE IT RESOLVED that the Board approves the following recommendation of the Curriculum and Instruction Committee dated December 15, 1999, and the Chief Instructional Officer, designating four new academic positions, which will be paid out of Partnership for Excellence Funding:

- English Instructor
- Exercise Science/Wellness/Sport Instructor
- Math Instructor
- Music Instructor

M/S/C Duff/Medina

Resolution No. 11818: **THREE NEW ACADEMIC POSITIONS**

BE IT RESOLVED that the Board approves the following new positions as recommended by the Academic Senate and the Planning and Budget Committee, and is documented in the approved Partnership for Excellence Plan dated January 25, 1999:

- External Campus Centers Instructor/Coordinator
- Instructional Specialist (Reading and Writing Lab)
- Curriculum Developer

M/S/C Duff/Cardenas

Resolution No. 11819: **EARLY CHILDHOOD EDUCATION PARENT HANDBOOK**

BE IT RESOLVED that the Board approves the IVC Early Childhood Education Preschool and Infant Toddler Center Parent Handbook as presented.

M/S/C Cardenas/Duff to into **CLOSED SESSION**

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Business Instructor
- 2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations

M/S/C Duff/Cardenas to go back to **OPEN SESSION**

Board President Rebecca Ramirez announced that direction had been given to the Administrators.

M/S/C Cardenas/Medina

Resolution No. 11820: **INSTRUCTOR RESIGNATION**

BE IT RESOLVED that the Board accepts the resignation of Patricia Bacalis Ariman, History Instructor, with regret, effective January 15, 2000.

M/S/C Cardenas/Medina

Resolution No. 11821: **EMPLOYMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that the following full-time, tenure track, academic personnel be employed effective the Spring Semester 2000:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Beckley, Jeffrey	Appropriate Classification and Step Contingent upon Verification of Records	Business Instructor

M/S/C Duff/Cardenas

Resolution No. 11822: **EMPLOYMENT OF TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the following full-time temporary academic personnel be employed for Spring Semester 2000:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Register, Tiffany H.	Appropriate Classification and Step Contingent upon Verification of Records	History Instructor
Lee, James		English Instructor
Sanchez, Gerardo		Exercise Science, Wellness, Sports Instructor
Solomon, Marisa		Music Instructor
Varela-Ham, Ruben		Mathematics Instructor

M/S/C Cardenas/Medina

Resolution No. 11823: **PER-SESSION INSTRUCTORS**

BE IT RESOLVED that the following personnel be employed during the 1999-2000 academic year, as credentialed, at the hourly rate provided for in Resolution No. 11354-4. Employment is contingent upon verification of records, credentials, and sufficient enrollment or whether the class is essential to a full-time instructor's load.

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Cornejo, Joe	Water Treatment
Cox, Jeffrey	Legal Assistant
Davis, Karla	Administration of Justice
Fernandez, Erika	Art
Fifer, Elizabeth	First Aid
Garrie, Ronald	Automotive
McCormick, Matthew	English
*Ontiveros, Lorenia	Health Assistant
Russum, Kathleen	Business
Standiford, William	English
Turner, Lisa	English

* Substitute

M/S/C Cardenas/Medina

Resolution No. 11824: **GOLDEN HANDSHAKE FOR CLASSIFIED STAFF**

WHEREAS, Imperial Community College District, under a contract administered by the Imperial County Schools, participates in the Public Employee's Retirement System; and

WHEREAS, Imperial Community College District desires to provide a designated period for Two Years Additional Service Credit, Section 20904, based on the contract amendment included in said contract, which provided for Section 20904, Two Years Additional Service Credit, for eligible miscellaneous members;

NOW, THEREFORE, BE IT RESOLVED, that Imperial Community College District does seek to add a designated period, and does hereby authorize this Resolution indicating a desire to add a designated period from February 15, 2000 through June 30, 2000, for miscellaneous members eligible to retire in the Imperial Community College District.

M/S/C Medina/Duff

Resolution No. 11825: **CLASSIFIED RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Ofelia Waisanen, Student Services Assistant, effective February 22, 2000.

BE IT FURTHER RESOLVED that sincere appreciation is expressed for her thirty-five years of service to Imperial Valley College.

M/S/C Cardenas/Medina

Resolution No. 11826: **CLASSIFIED EMPLOYMENT**

BE IT RESOLVED that the following individual be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Beltran, Bernardo	Senior Project Clerk Small Business Development Center	State	31-D	1/1/2000
Madrid, Georgina	Parking Control Technician	District	21-B	1/18/2000

Makarchuk, Nicholas, Jr.	Maintenance Worker II	District	31-B	1/11/2000
Murray, Silvia	Administrative Secretary (Admissions)	District	31-B	1/18/2000

M/S/C Medina/Duff
 Resolution No. 11827: **CLASSIFIED SUPERVISOR**

BE IT RESOLVED that the following individual be employed as a
 Classified Supervisor as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Baker, Larry	Interim Director IV Small Business Development Center	State	8-A	1/1/2000

M/S/C Medina/Long **ADJOURNMENT** - The next regular meeting of the Board
 of Trustees is scheduled for Wednesday, February 9, 2000, at 6:00 P.M.

Adopted this _____ day of _____, 2000.

 ICCD Board President

 ICCD Board Secretary