

**ADOPTED MINUTES**  
**IMPERIAL VALLEY COLLEGE**  
**MEETING OF THE ASSOCIATED STUDENTS GOVERNMENT**  
**FIFTY-FOURTH ASSEMBLY**  
Location: Administration Board Room, Building 10 @ 2:40 p.m.  
**Monday, October 1, 2018**

President Matthew Limon called the regularly scheduled meeting of the Associated Students Government Senate to order at 2:40 p.m. in the Administration Board Room.

**PRESENT**

Hylde Arias  
Annette Figueroa  
Erick Gil  
Moises Hernandez  
Alan Lara  
Andrea Luna  
Renee Morales  
Victoria Navarro  
Steven Rosas  
Daniela Torres  
Emilio Trinidad

**NOT PRESENT**

Taylor Lyster, *Excused*  
Sophia Saldaña, *Excused*

**VISITORS**

Miriam Trejo, *Student Services Specialist*  
Marialaura Rivero, *Student*  
Jose Carrillo, *Director of Institutional Research*  
Oliver Zambrano, *Research Analyst*  
Carlos Fletes, *Campus Safety Manager*

**ADVISOR**

Mr. Victor C. Torres

**CLERK**

Daniela Torres

**APPROVAL OF AGENDA**

*M/S/C (Navarro/Figueroa) to approve the agenda of Monday, October 1, 2018 as submitted.*

**APPROVAL OF MINUTES**

*M/S/C (Morales/Rosas) to approve the minutes for the meeting of Monday, September 24, 2018 as submitted.*

**PUBLIC COMMENTS**

None.

**REPORTS**

**President**

President Limon reminded the Senate of the following committee meetings scheduled this week:

- The Board Agenda Review Group will be meeting tomorrow, Tuesday, October 2, 2018 at 3:00 p.m. in the Administration Board Room. President Limon will be attending.
- The Distance Education Committee is scheduled to meet tomorrow, Tuesday, October 2, 2018 from 2:45 p.m. to 4:00 p.m. in room 810. Elections Officer Lara will be attending.
- The CART Committee will be meeting tomorrow, Tuesday, October 2, 2018 at 3:30 p.m. in the Administration Board Room. Elections Officer Lara will be attending.

- The Academic Senate is scheduled to meet this Wednesday, October 3, 2018 at 2:30 p.m. in the Administration Board Room. President Limon will be attending.

**Vice President**

Vice-President Erick Gil attended the Public Relations and Marketing meeting last week and presented the ASG goals with Senator Navarro. Senator Navarro will be meeting with Bill Gay and Ms. Trejo to discuss designing a Snapchat filter for IVC. Schedules for this upcoming winter and spring will be printed schedule booklets. The IVC website is supposed to be redesigned in the spring.

**Treasurer**

No report.

**Secretary**

Secretary Torres reported that she attended the Enrollment Management Task Force Meeting last Tuesday in which they discussed an Enrollment Management Plan. Additionally, College Council is supposed to come up with 3-5 Institutional goals, one which aligns with Guided Pathways and Vision for Success.

**Parliamentarian**

Not present.

**Elections Officer**

Elections Officer Lara announced that he is working alongside Dr. Patterson to present a CART presentation to the Senate.

**Commissions  
Activities**

The Activities Commission reported that they will be working with the AG Club this year during their annual pumpkin patch on October 26, 2018. The Commission has committed to putting together a Haunted House attraction during the event.

The Commission is continuing to work toward the ASG's annual Halloween Carnival taking place on October 31, 2018 in the amphitheater.

The Commission went on to report that the ASG will once again be taking part in the Cattle Call Parade as part of the ASG's community outreach efforts.

*M/S/C (Hernandez/Gil) approval of expenditures of \$500 for Cattle Call Parade.*

**Affairs**

The Affairs Commission has been working with Pioneers Memorial Healthcare District in regards to the Student Health Fair taking place in the college center on Tuesday, October 9, 2018. Approximately 30 agencies and 71 representatives will be in attendance at the event. Currently enrolled IVC students may obtain a flu shot free of cost at the event.

*M/S/C (Torres/Morales) approval of expenditures of \$500 for Health Fair.*

During the week of October 15<sup>th</sup>, the ASG will be hosting an Undocumented Student Week of Action. The week's events are as follows:

Monday, October 15, 2018- Wear your favorite t-shirt, button or sticker to show support for undocumented students. Post a picture on social media using #UndocumentedStudentActionWeek or #CCCforDACA

Tuesday, October 16, 2018- Voter Registration Drive and DACA Support Post Card Filing in the College Center Foyer 9:00 a.m. to 2:00 p.m.

Wednesday, October 17, 2018 Documentary Screening- *American DREAMers*, College Center screenings at 12:30 p.m. & 2:00 p.m.

Thursday, October 18, 2018 Canvas Painting- *Exploring Undocumented Narrative Through Art*, College Center 12:00 p.m. – 2:00 p.m. *Limited to 100 students first come, first served basis.*

*M/S/C (Morales/Torres) approval of expenditures for \$500 for Undocumented Student Week.*

### **Athletics**

Senator Rosas announced that the Men's Soccer team will be playing at IVC on Tuesday at 1 p.m. and the Girls Soccer team will be playing at 3 p.m. Senator Rosas encouraged the senate to attend the game and support the teams.

### **Cultural**

Elections Officer Lara mentioned that the Hispanic Heritage Celebration event went well and was a lot of fun. The event was very well attended and there was media coverage on the event.

### **Publicity**

Senator Navarro mentioned that Parliamentarian Saldaña started on the Halloween Carnival flyer.

### **Newsletter**

Senator Figueroa announced that she and Treasurer Lyster met with Ms. Trejo to discuss the newsletter. Ms. Trejo is set to create the first newsletter so both ladies have a template and an idea as to what the newsletter should consist of.

### **Committees**

#### **Finance**

Finance committee is scheduled to meet with Dean Torres on Thursday at 1 p.m. in the Student Affairs Conference Room.

*M/S/C (Torres/ Gil) to table the approval of purchasing frames for the College Center.*

#### **Rules**

The Rules Committee will be scheduling their first meeting with Dean Torres within the next few days.

### **Other Committees**

#### **General Assembly**

The Fall General Assembly will be held in Ontario, CA from October 26– 28, 2018. A student representative and a delegate need to be appointed. This appointment will be announced at the upcoming ASG meeting.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

## **Charter Forms**

None

## **Activity Function Forms**

*M/S/C (Gil/Rosas) to approve the following Activity Function Forms as submitted.*

1. **Business Club:** Food Sale (Special quesadillas, tostitos locos, horchata, water & chocoflan) at the Holtville's Veteran's Day Celebration, Sat., 11/3/18 in Holtville (121 W Fifth St.,) from 9am-2pm
2. **Business Club:** Coffee Sale & Packaged Pastries (Self-Serve) out of room 802 from 8am-2pm from Oct. 15 through December 6, 2018

## **TV Donation to the College Center For Advertisement**

*M/S/C (Arias/Morales) to accept TV donation to the College Center.*

## **CCSSE Survey Results**

Jose Carrillo, Director of Institutional Research and Oliver Zambrano, Research Analyst, from the Office of Institutional Research both addressed the Senate. Mr. Carrillo explained to the Senate the meaning of Institutional Research. IR takes care of data needs and supports every department's decision through the use of data, statistics, surveys, facts and figures. He also discussed the Community College Survey of Student Engagement which was sent out to students in April 2018. The results of the survey showed that the more a student is involved in college activities, the greater the student's success rate is. Mr. Carrillo informed the Senate that he has access to all the questions and answers from that survey if they are interested on further looking into those results to help out with future ASG goals.

Mr. Zambrano informed the Senate on the Institutional Research website which they can access by searching imperial.edu/ir. The IR website has useful links that can help out with which population to target for marketing purposes. Users also have access to dashboards that show demographics of students, age groups, enrollment status, what high school students came from, and success rate.

## **The Great California ShakeOut**

Carlos Fletes, Campus Safety Manager, addressed the Senate. Mr. Fletes informed the Senate that IVC will be participating for the first time in the Great California Shakeout, which is an earthquake drill, on October 18, 2018 at 10:18 a.m. Mr. Fletes informed the senate that it was important for IVC to take part in this drill as the Imperial Valley is located on a fault line. He asks that we become familiar with evacuation maps and the designated areas for every building. An estimated 3100 people will be participating at IVC. He invited the Senate to visit The Great California ShakeOut website to inform themselves more over this drill.

## **ANNOUNCEMENTS**

### **Senators**

Secretary Torres announced that Treasurer Lyster attended the Budget and Fiscal Planning meeting and they went over administrative procedures, the budget calendar, and bylaws which will be available by next meeting.

Senator Torres mentioned that community member David Griggs asked if the Senate would be interested in volunteering at the rib cook off in the Brawley Elk Lodge taking place on October 27,

2018. Mr. Griggs asked for at least 15 people who are willing to volunteer.

**President**

President Limon thanked all the visitors for coming.

**Advisor**

Dean Torres applauded Miriam Trejo for her work on the Hispanic Heritage Celebration event. He also mentioned that discussions with Professor Kanyi from the Agriculture Club were held so the Senate could participate in the Pumpkin Patch by doing a Haunted House. The Haunted House is scheduled to take place from 5:00 p.m. – 9:00 p.m. in either the 3100 or 3200 building. The location will be finalized later this week. Dean Torres also thanked Carlos Fletes for bringing the earthquake drill to campus for emergency preparedness.

**ADJOURNMENT**

*M/S/C (Gil/Hernandez) to adjourn the meeting at 3:33 p.m.*

The next regularly scheduled meeting will take place Monday, October 8, 2018 at 2:40 p.m. in the Administration Board Room.

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| <b>PRESIDENT</b> | <b>DATE</b> | <b>A.S. ADVISOR</b> | <b>DATE</b> |
|------------------|-------------|---------------------|-------------|

Respectfully Submitted by: *Daniela Torres* Date 10/4/18