



ASSESSMENT EVALUATION REQUEST FOR EXTERNAL ASSESSMENT

**USE THIS FORM IF YOU WANT ASSESSMENT/PLACEMENT SCORES
FROM ANOTHER COLLEGE/UNIVERSITY EVALUATED**

- Test scores older than three years are **NOT** accepted.
- You **MUST** have applied for admissions to Imperial Valley College and have an IVC ID number.
- You **MUST** have completed assessment/placement testing at another college or university. **ONLY** assessment results with **test scores** listed and **course placement** will be ACCEPTED. Only those placement tests considered valid by IVC will be used in making course placement decisions.
- Attach assessment results with test scores and course placement.
- Attach a copy of your photo ID (i.e., school id, driver license, identification card, passport).
- Submit completed form along with appropriate documentation to Assessment Center, room 401 or email at elizabeth.sanchez@imperial.edu at least one week prior to your registration date. If you are adding courses after the start of the term, all documents must be submitted no later than the deadline to add classes printed in the College class schedule.

PLEASE PRINT

Date _____

Student's Name _____

IVC Student ID _____

IVC email _____

Telephone Number _____

Assessment Information:

College/University where assessment/placement was completed

COLLEGE/UNIVERSITY	TERM/YEAR TAKEN	NAME OF TEST (If known)

Indicate for which assessment/placement tests you are requesting review:

Mathematics

English

Reading

Student's Signature _____ Date _____

Assessment Staff _____ Date received _____
(Print name)

Office Use Only

ACTION TAKEN:

Math Placement _____ English Placement _____ Reading Placement _____

Comments _____

By _____ Date _____ Input in SOATEST