



Monday, November 3, 2025
Emergency Medical Services Program Advisory Meeting - AGENDA

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Time: 3:30 p.m.

Location: 3204

1. Call to Order
 - A. Present in Attendance – Roll call
2. Welcome and Introductions
 - A. Welcome and Introductions – by Chair, Joseph Bernal
3. Approval of minutes
 - A. Motion to approve – December 10, 2024 Unadopted Minutes
4. Discussion and Information - Presented by Steve Holt, Program Coordinator/Director
 - A. Program Goals and Learning Objectives –
 - ☐ Review/Endorse CAAHEP Standard III.C Minimum Expectations.
 - ☐ Additional Program Goals
 - ☐ Review Updated CAAHEP 2023 AEMT and Paramedic Curriculum. Needs approval (MOTION – Item)
 - B. Review /Endorse program’s minimum number patient skills and contacts
 - ☐ CAAHEP 2023Standards.
 - ☐ Approve SMC Student Minimum Competencies Sheets. (MOTION – Item)
 - C. Annual Reports and Outcomes
 - ☐ CoAEMSP findings from SITE Visit
 - ☐ Discuss Subsequent Findings Letter Response
 - ☐ Discuss 2024 Graduates success
 - ☐ Finish any Graduate Surveys from 2024 cohort
 - D. Other Assessment Results
 - ☐ Go Over Resource Assessment Matrix RAM Results from 2024
 - ☐ Discuss brand new cohort – 20 Students for 2025-2026 cohort.



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E. Clinical and Capstone Field Internship Effectiveness/Challenges

- ☐ Discuss current Cohort.
- ☐ New SMC Reviewed

F. Program Changes

- ☐ Adding More Simulated Hours to Field 245 Class; to meet minimum numbers in Special populations

G. Substantive Changes

- ☐ Program Status with CAAHEP

H. Strength/Weaknesses

- ☐ Instructional versus Administrative

I. Plan for Improvement

- ☐ Group Discussion

5. Other:

6. Next Meeting

- A. Spring 2026 - TBA

7. Adjournment