

Imperial Valley College ATLAS Planning Group Minutes Arts & Letters Conference Room 2780D Monday, November 18, 2013 3:30 P.M.

Attending:

Michael Heumann, Project Director Sidne Horton, ATLAS Coordinator Jeff Enz, Director of Enterprise Systems Jeff Cantwell, Director of Application Services

Recorder:

Adriana Sano, Administrative Assistant

1) Updates

a) Instructional

i) January Conference

• Sidne Horton gave an update on the progress of the January Conference which will take place on January 15, 2014. She is waiting to see who the new DE Coordinator will be so that she can plan the Agenda for the DE Training.

ii) ATLAS Training

- Sidne Horton reported she is working on a training plan for this fiscal year.
- She gave an update on the Mental Health Awareness Training that took place on 10/22/13, she stated it went well; Emily Bill would be putting out a Mental Health Newsletter for additional training.
- She will be attending the Campus Hour Committee Meeting and would like to include ATLAS in some of the planned activities.

iii) Travel

- Michael Heumann recommended sending one/two faculty members to the American Association of Hispanic in Higher Educations Conference "America's Prosperity: The Academic Success of Hispanics" in Costa Mesa.
- The group discussed moving some ATLAS Year 3 carryover funds to the travel account for conferences.
- Michael Heumann reported that ATLAS would be paying a one-time fee of \$20,000 to upgrade CurriCUNET with ATLAS Year 3 carryover funds.

iv) Fall 2013 Technology Student Survey Results:

- Michael Heumann went over the Fall 2013 Technology Student Survey with the group:
 - Last year 91% of student agreed all or some of their instructors were using Blackboard this semester; this year 99.5% of students agreed.
 - Last year 55% of students agreed that using Blackboard has helped them success this semester; this year 72% of students agreed.
 - o 81% of students used the IVC Wireless Network this semester.
 - 88% of students indicated they check their emails multiple times per day or one to two times per week.
 - o 66% of students have used IVC's Print Stations.
 - o 39% of students have used Degree Works this semester.
 - o 21% of students have taken advantage of tutoring this semester.

v) Fall 2013 Technology Faculty Survey Results:

- Michael Heumann went over the Fall 2013 Technology Faculty Survey with the group:
 - Last year 64 faculty participated in the survey; 46 participated this year.
 - Blackboard tools used the most were announcements and syllabus.
 - o 87% of faculty required students to use Blackboard.
 - o 84% of faculty are comfortable using Blackboard.
 - 64.6% of faculty indicated that using Blackboard for their classes has helped their students succeed this semester.
 - 87% of faculty indicated they plan on using Blackboard for Spring 2014; and 6% indicted they would not be using blackboard next year.
 - o 84% of faculty are interested in attending future Blackboard trainings.

b) IT

i) DegreeWorks

- Jeff Cantwell reported that the DegreeWorks upgrade has been successful. The upgrade fixed bugs that were being encountering.
- DegreeWorks training will take place at the beginning of the year.
- Next students will be engaged, DegreeWorks will help with the Student Success Act in helping student create their ED Plans.

ii) <u>Technology Conference</u>

 The group discussed their concerns with ICOE and possibly having the Technology Conference during the August Conference to include the community. Sidne Horton suggested having a one day conference Saturday, August 23, 2014, a day after Orientation.

2) Annual Performance Report (APR)

- Michael Heumann gave an update on the progress of the APR. He is gathering data and hopes to have it completed by early January.
- Announced Sally Griffin, ATLAS External Evaluator would be coming in April for her visit. Sidne Horton suggested having an ATLAS Showcase in April.

The meeting was adjourned at 4:30 p.m.