IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Adopted)
Regular Meeting, Thursday, November 21, 2013
3:05 p.m. – Room 803

Present:	☑Kathy Berry	☑Craig Blek	☐Susan Carreon	☑Rick Castrapel
	☑David Drury	☐Daniel Gilison	☑Brian McNeece for Carol Hegarty	☑Michael Heumann
	☑Jose Lopez	☑Norma Nava	☑Norma Nunez	☐Ed Scheuerell
	☑James Patterson	☐Jose Ruiz	☑Veronica Soto	☑ASG Representative
	☑Kevin White	☐Cathy Zazueta	☐Allyn Leon	Jonathan Carrillo
Consultants:	☑Tina Aguirre	☐Gloria Carmona	☑Ted Cesar	☐Becky Green
	☐Todd Finnell	☑Frank Rapp	☐Sydney Rice	
	☐Efrain Silva			
Visitors:	Trinidad Argüelles			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:08 pm on Thursday, November 21, 2013.

B. Approval of the Minutes

1. Regular Meeting of November 7, 2013

M/S (Patterson/Castrapel) *to approve the minutes of the November 7, 2013, regular meeting of the Curriculum Committee, as presented. The motion carried.*

II. Action Items

A. <u>Credit Courses</u>

1. Deleted Courses

a. AGET 075 – Basic Shop Skills (3)
b. ART 228 – Exploration of Painting Techniques (2)
c. ART 280 – Career Preparation in the Visual Arts (3)
d. CDEV 020 – Selected Topics/Special Projects in Child Development (.5)
e. CDEV 050 – Family Child Care Management (1)
f. CDEV 051 – Family Childcare Provider and Parent Relations (1)
g. CDEV 052 – Family Childcare Licensing and Resources (1)
h. ENGL 051 – Individualized Writing Skills (1)

M/S (Nunez/Blek) *to approve the deletion of items a. through h. above, from the credit curriculum, effective 2014-2015, as presented. The motion carried.*

2. **Inactivated Courses**

   a. **ART 130 – Life Drawing (3)**
   b. **ART 140 – Ceramics (3)**
   c. **ART 150 – Beginning Sculpture (3)**
   d. **ART 230 – Life Drawing (3)**
   e. **ART 240 – Ceramics (3)**
   f. **ART 242 – Technical Ceramics (3)**
   g. **NURS 126 – Physical Assessment Skills (3)**

   M/S (Castrapel/Drury) *to approve the inactivation of items a. through g. above, for no more than 3 years, effective 2014-2015, as presented. The motion carried.*

3. **Revised Courses**

   a. **CDEV 142 – What is Developmentally Appropriate? (1)**
   b. **THEA 100 – Introduction to Theatre (3)**

   M/S (Nunez/Drury) *to approve the description revision for CDEV 142 and the description and core content revision for THEA 100, effective 2014-2015, as presented. The motion carried.*

B. <u>Curriculum Policies and Procedures</u>

1. **AP 4025 Philosophy and Criteria for Associate Degree and General Education**

   M/S (Patterson/Blek) *to approve the revisions to Academic Procedures (AP) 4025, Philosophy and Criteria for Associate Degree and General Education, effective as of this date of November 21, 2013, as presented. The motion carried.*

2. **Policy for Establishing and Modifying Class Size**

   M/S (Castrapel/Blek) *to approve the Policy for Establishing and Modifying Class Size, effective as of this date of November 21, 2013, as presented. The motion carried.*

   Kathy asked if there would be a procedure to go along with this policy. Michael explained that a procedure would be coming in the Spring and that this document would serve as both until further instruction is developed. There are criteria within the document to assist departments in the event they need to modify a class size in the near future.

C. <u>Textual Items</u>

1. **IVC General Education Requirements**

   M/S (White/Nunez) *to approve the addition of ARAB 100 and FILM 130 to the IVC General Education Requirements section V. C. Humanities, effective 2014-2015, as presented. The motion carried.*

III. Discussion Items – None at this time

IV. Information Items

1. **CIO Conference Curriculum Report – Kathy Berry**

   New bill coming that will require colleges to have an ADT for all transfer degrees offered.

V. Other Items - None

VI. Next Regular Meeting: DECEMBER 5, 2013, 3:05pm in the Board Room.

VII. The meeting adjourned at 3:25 p.m.