## **Enrollment Management Task Force - Notes**

## Friday, April 12, 2013 11:00am

#### **Board Room**

# **Membership**

√ Tina Aguirre √ James Patterson Todd Finnell √ Trinidad Arguelles √ Daniel Gilison Taylor Ruhl √ Kathy Berry Jose Ruiz Rick Goldsberry √ Efrain Silva √ Craig Blek Becky Green Susan Carreon Carol Hegarty Ed Wells √ Rick Castrapel Jose Lopez √ Kevin White √ Gloria Carmona Jill Nelipovich √ Cathy Zazueta √ Ted Ceasar √ Terry Norris David Zielinski √ David Drury Leticia Pastrana

Recorder: Melody Chronister

### I. Summer 2013 Schedule

- A. Discussed the speed of which the summer schedule was developed. IVC was in the middle of accreditation, planning started late; these reasons lead to a quick development process that lacked needed involvement from student services.
- B. The goals of the Summer 2013 session are as follows:
  - 1. Full restoration of FTES (638)
  - 2. Completion and Transfer
  - 3. CTE
  - 4. Honor M.O.U. with faculty regarding the multiple sessions.
- C. Issues with M.O.U. and multiple sessions
  - 1. May session not able to be attended by high school students.
  - 2. Application issue due to multiple issues
  - 3. Summer has a start date of 6/24 in Banner in order to work around application and H.S. registration issues.
  - 4. Lack of faculty to teach 2<sup>nd</sup> larger session
  - 5. No break between sessions to resolve prereq issues
  - 6. Going forward hope to only have 1 summer session
- D. Marketing strategies in the works with Bill Gay
  - 1. Used red and blue in schedule to make each session stand out.

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# II. Fall 2013 Schedule Development

- A. This will be the last time we plan a schedule so late in the semester
  - 1. Will plan Spring 2014 in September 2013.
  - 2. Will plan remaining terms of 2014-2015 in January 2014, including summer.
- B. Pam Deegan met with executive team on setting FTES targets 1<sup>st</sup>, then budget 2<sup>nd</sup>.
- C. Model schedule to be used for time blocks and rooms, but courses may be swapped as needed within these blocks.
  - 1. Counseling to review Fall 2013 schedule following spring break in April 2013
  - 2. Discussion ensued on questions and challenges department chairs are finding when following model schedule.

## III. Program Pathways

- A. Originally pathways were due Feb. 2013; but not all of them were complete. This has been a very busy few months, so this delay is understandable.
- B. Implementation of program pathways have been moved to next year (2014-15) to give us time to perfect them and work with Student Services to confirm they meet G.E. transfer patterns, etc.
- C. Kevin White, department chair of Behavioral Social Science reminded others to consider T.M.C. when making pathways.

## IV. Enrollment Management Plan

- A. Official enrollment management plan introduced for the first time briefly. Will go over in detail at the next meeting.
- V. Next Meeting April 26, 2013