



**IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES
Regular Meeting, Thursday, March 7, 2013
3:05 p.m. – Administration Building Board Room**

Present:	<input checked="" type="checkbox"/> Kathy Berry	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Susan Carreon	<input type="checkbox"/> Rick Castrapel
	<input checked="" type="checkbox"/> David Drury	<input checked="" type="checkbox"/> Daniel Gilison	<input type="checkbox"/> Carol Hegarty	<input checked="" type="checkbox"/> Michael Heumann
	<input checked="" type="checkbox"/> Jose Lopez	<input checked="" type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Norma Nunez	<input checked="" type="checkbox"/> Leticia Pastrana
	<input checked="" type="checkbox"/> James Patterson	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Veronica Soto	<input checked="" type="checkbox"/> ASG Representative
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> David Zielinski	Manuel Reyes
Consultants:	<input checked="" type="checkbox"/> Tina Aguirre	<input type="checkbox"/> Gloria Carmona	<input checked="" type="checkbox"/> Ted Cesar	<input checked="" type="checkbox"/> Becky Green
	<input type="checkbox"/> Todd Finnell	<input type="checkbox"/> Frank Rapp	<input type="checkbox"/> Sydney Rice	<input type="checkbox"/> Taylor Ruhl
	<input checked="" type="checkbox"/> Efrain Silva			
Visitors:	Paola Ranjel			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:09 pm on Thursday, March 7, 2013.

B. Approval of the Minutes

1. Regular Meeting of February 21, 2013

M/S (Patterson/Blek) to approve the minutes of the February 21, 2013, regular meeting of the Curriculum Committee, as presented. The motion carried.

II. Action Items

A. Rubric

1. New Rubric – RNEW (Renewable Energy)

M/S (Blek/Drury) to approve the addition of the course rubric Renewable Energy (RNEW), effective 2013 - 2014. The motion carried.

B. Credit Courses

1. Deleted Courses

- a. ATHL 151 – Intercollegiate Basketball & PE (2)
- b. AU B 120 – Automotive Collision Repair (5)
- c. AU B 140 – Frame/Undercarriage Repair (5)
- d. AU B 220 – Estimating & Collision Repair (5)
- e. AU B 240 – Custom Refinishing & Shop Management (3)
- f. ~~ENGL 101 – Composition and Rhetoric (3)~~

M/S (Drury/White) to approve the deletion of ATHL 151, AU B 120, AU B 140, AU B 220, AU B 240, and ENGL 101, effective 2013 – 2014, with the exception of item f. The motion carried.

Veronica Soto explained that ENGL 110 had not yet received approval for CSU-GE-B and IGETC. ENGL 110 has been approved for transfer to UC but she did not feel that it would be appropriate to delete the ENGL 101 until receiving the CSU GE-B and IGETC approval for ENGL 110 which is expected by late April. Item f. was therefore pulled from the agenda.

2. Revised Courses

- a. **ATHL 140 – Baseball – Advanced (1)**
- b. **ATHL 141 – Softball – Women (1)**
- c. **ATHL 143 – Advanced Basketball – Men (1)**
- d. **ATHL 144 – Advanced Basketball – Women (1)**

M/S (Drury/Blek) to approve the rubric revision from PE to ATHL, to designate as intercollegiate athletics, items q. through t., effective 2013-2014, as presented. The motion carried.

- e. **ATHL 161 – Pre-Season Conditioning for Athletes (1)**
- f. **ATHL 162 – In Season Conditioning for Athletes (1)**

M/S (Blek/Drury) to approve the rubric revision from PE to ATHL, to designate as intercollegiate athletics, to reduce the unit value from 1.5 to 1.0, and to reduce the total course hours from 54 to 36, for ATHL 161 and ATHL 162, effective 2013-2014, as presented. The motion carried.

- g. **BUS 156 – Keyboarding: Speed and Accuracy (3)**

M/S (Drury/Blek) to approve the removal of repeatability and increase of class size from 30 to 35 for BUS 156, effective 2013-2014, as presented. The motion carried.

- h. **CDEV 142 – What is Developmentally Appropriate? (1)**
- i. **ENGL 250 – Creative Writing (3)**
- j. **PE 104 – Weight Training (1)**
- k. **PE 107 – Aquatic Exercise (1)**
- l. **PE 120 – Softball (1)**
- m. **PE 121 – Beginning to Intermediate Swimming (1)**
- n. **PE 127 – Tennis Advanced (1)**
- o. **PE 129 – Volleyball – Advanced (1)**
- p. **PE 130 – Adapted Physical Exercise (1)**
- q. **PE 131 – Adapted Sports (1)**
- r. **PE 142 – Advanced Swimming (1)**
- s. **PE 172 – Advanced Bowling (1)**
- t. **WE 201 – Employment Readiness (1)**
- u. **WE 210 – General Work Experience (1-3)**
- v. **WE 220 – Internship (1-4)**

M/S (Drury/Blek) to approve the removal of repeatability for items h. through v., effective 2013-2014, as presented. The motion carried

- w. **FILM 230 – Introduction to Film History and Criticism (3)**

M/S (Patterson/Pastrana) to approve the rubric revision from ENGL to FILM, effective 2013-2014, as presented. The motion carried.

Kathy Berry asked if there was a new major being planned.

James Patterson stated that no new degree was being planned. He is working on a new FILM 100 course but understands that there is a process and would propose it for Fall 2014.

- x. **READ 018 – Reading I: Basic Development (4)**
- y. **READ 019 – Reading II: Intermediate Development (4)**
- z. **READ 111 – Analytical & Critical Reading (3)**

M/S (Patterson/Blek) to approve the rubric revision from ENGL to READ, effective 2013-2014, as presented. The motion carried.

James Patterson explained the rubric revision was to align our courses with the discipline code coming out of Board of Governors. The new rubric is also intended to make it clearer for students signing up for classes.

- aa. **ADS 150 – Sociology of Minority Groups (3)**
- bb. **SOC 150 – Sociology of Minority Groups (3)**
- cc. **SOC 101 – Introduction to Sociology (3)**

M/S (Blek/Berry) to approve the revision of descriptions, SLO's, and textbooks for ADS 150/SOC 150 and SOC 101, effective 2013-2014, as presented. The motion carried.

- dd. **SPAN 100 – Elementary Spanish I (5)**

M/S (Ruiz/Patterson) to approve the revision of the prerequisite description, for SPAN 100, effective 2013-2014, as presented. The motion carried.

- ee. **WELD 101 – Gas Tungsten Arc Welding on Plate (3)**
- ff. **WELD 102 – Arc Welding on Plate (5)**
- gg. **WELD 103 – Arc Welding on Pipe (3)**
- hh. **WELD 104 – Gas Tungsten Arc Welding on Pipe (3)**
- ii. **WELD 105 – Flux Core Arc Welding Techniques (3)**

M/S (Patterson/Berry) to approve the addition of prerequisites, for WELD 101, WELD 102, WELD 103, WELD 104, and WELD 105, effective 2013 - 2014, as presented. The motion carried.

C. Degrees and Certificates

1. Deleted Degree

a. English Degree

M/S (Patterson/Pastrana) to approve the deletion of the English A.A. Degree, which has been replaced by the English AA-T Transfer Degree, effective 2013-2014, as presented. The motion carried.

Discussion:

Date when the local degrees need to be deleted? – Veronica Soto. Kathy is going to a meeting in April and will hopefully get an answer. James is working with Gloria to notify students that are on track.

2. Revised Degrees and Certificates

- a. **Air Conditioning and Refrigeration Technology Degree and Certificate**
- b. **Building Construction Technology: Project Management Specialization Certificate**
- c. **California State University GE-B Certificate**
- d. **Electrical Technology Degree and Certificate**

- e. Electrical Trades Degree and Certificate
- f. Energy Efficiency Degree and Certificate
- g. Intersegmental General Education Transfer Curriculum (IGETC) Certificate
- h. Liberal Studies – General Option Degree
- i. Liberal Studies – SDSU Option Degree
- j. Political Science for Transfer Degree
- k. Sociology for Transfer Degree
- l. University Studies Degree
- m. Water Treatment Systems Technology: Wastewater Treatment Specialization Certificate
- n. Welding Technology Degree and Certificate

M/S (Patterson/Carreon) to approve the addition of PLO's to the above degrees and certificates a. thru n., effective 2012-2013, as presented. The motion carried.

D. General Catalog (Textual, Degree and Certificate Items)

1. History of the College (2012-2013 General Catalog, p. 7-8)

M/S (Patterson/Soto) to approve the revision to the History of the College statement (2012-2013 General Catalog, p. 7-8), effective 2013 – 2014, as corrected. The motion carried.

The committee agreed to revise paragraph 5 under IVC Roots Run Deep to remove “it was basic” from the end of the sentence.

2. Distance Education: Online Classes (2012-2013 General Catalog, p. 27)

M/S (Zielinski/Drury) to approve the revisions to the Distance Education: Online Classes statement (2012 – 2013 General Catalog, p. 27), effective 2013 – 2014, as presented. The motion carried.

III. Discussion Items

1. C-ID approved courses – for catalog inclusion

The committee agreed that the C-ID should be included after the description of the courses.

2. Course Caps

Updates from departments:

- Becky Green – at their meeting it was determined that their caps were appropriate; they were looking at increasing the cap for online sections.
- Daniel Gilison – discussed MATH 119 – 30 cap, agreed in their department meeting that it could go to 35
- Craig – all of the classes in 801 and 803 are being revised to increase the caps (currently in queue for approval at the March 21st meeting).
- Jose – new facilities will allow us to increase cap, but not at this time due to facility constraints
- Kevin White will meet with his department next week
- Michael Heumann – we will revisit this at the next meeting

IV. Information Items

Discussion regarding college hour possibly being reduced from two days to one:

- David Drury – it may be a good idea to offer hybrid classes to maximize room usage.
- Kevin White – there will be a sub-committee of Academic Senate to look at campus hour; Sydney Rice to head
- Michael Heumann – departments could offer one unit classes

1. Archived Course Revisions for ARCC Report

- Dixie explained the reason for the requested revisions to archived courses and the relation between data from DataMart and the ARCC report.
- Working with Bettsie Montero, Matthew Thale, and Jill Nelipovich to provide accurate data for the ARCC report
- The TOP codes on archived ESL courses are incorrect which is not allowing us to gather accurate data for the ARCC report. We are hoping that the correction will fix this issue.

V. Other Items

Norma will meet with Michael and Kevin regarding the prerequisite policy for board review.

VI. Next Regular Meeting: MARCH 21, 2013, 3:05pm in the Board Room.

VII. The meeting adjourned at 3:42 p.m.