

**Imperial Valley College
Distance Education Committee Meeting
Unadopted Minutes
May 3, 2012
9:00 a.m. – 10:00 a.m.
Building 2700, Arts & Letters Conference Room**

Present: David Zielinski
Mary Jo Wainwright
Michael Heumann
Paige Lovitt
Andres Martinez
Todd Finnell
Martha Olea

Not Present: Ralph Marquez (Excused)
Allyn Leon (Excused)
Matthew Thale
Taylor Ruhl
Gaylla Finnell

Visitors: Deirdre Rowley

The Distance Education Committee meeting was called to order at 9:00 a.m. by David Zielinski, DE Coordinator.

1) **Welcome and Approval of Minutes (Meeting of April 19, 2012)** ó Approval of Minutes was tabled due to a lack of quorum.

2) **DISCUSSION: Blackboard (LMS)** ó David Zielinski provided the following report to the committee:

óYesterday, the Academic Senate approved a motion to recommend we switch to Blackboard. Board approval is still pending, but we are nonetheless moving ahead with training plans. Blackboard representatives will be on campus in June, and ATLAS will provide more formal training this summer. Also, a series of additional local training activities is being planned that will commence in May and continue up to and beyond the beginning of the fall semester. Attached is a document that previews the new features of Blackboard 9.1. And a wealth of support information can be found at the Blackboard web site, here:

<http://ondemand.blackboard.com/r9/index.htm>

Stay tuned for more information. Focused training events and conversion workshops will commence soon!ö

The group discussed plans for moving forward, focusing on ATLAS training events, and looking forward to the summer hands-on training to be provided by a Blackboard representative at IVC.

Zielinski also discussed his plans to send to faculty an invitation to sign up for a Blackboard Coursesites site (free of charge), to begin working with the Blackboard LMS. In addition, will recommend that faculty sign up for a free Coursesites course, öInstructional Ideas and Technology Tools for Online Success.ö

3) **Other** ó None

4) **Adjournment** ó The meeting was adjourned at 9:57 a.m.

Pending the will of the Distance Education Committee, the next scheduled meeting will be held on **Thursday, September 6, 2012**