### **Minutes**



## IMPERIAL VALLEY COLLEGE COUNCIL

Monday, December 10, 2012 – 2:30 P.M. Administration Building Board Room

## **MEMBERSHIP**

Taylor Ruhl, Administrative Representative

- √ Sergio Lopez, Administrative Representative Vacant, Administrative Representative
- √ Ted Ceasar, Alternate Administrative Representative Vacant, Alternate Administrative Representative

Daniel Gilison, Faculty Representative (Vice Chair)

- √ Martha Garcia, Faculty Representative
- √ Kathleen Dorantes, Faculty Representative Laura Mosier, Alternate Faculty Representative Cathy Zazueta, Alternate Faculty Representative

Laura Hartsock, Classified Representative

- √ Yethel Alonso, Classified Representative
- √ Silvia Murray, Classified Representative Steve Cook, Alternate Classified Representative
- √ Jessica Waddell, CMCA Representative (Chair)
- √ Todd Evangelist, CMCA Representative
- √ Jeff Enz, CMCA Representative
  Martha P. Garcia, Alternate CMCA Representative

Lisa Tylenda, Student Representative Rodolfo Robles, Student Representative Claudia Armenta, Student Representative Kian Counce, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Lou Ayon

### **MEMBERSHIP CHANGES**

Dean Lopez informed council of the two administrative changes that would include Dean Silva as the Administrative Representative and Dean Aguirre as the Alternate.

# **PUBLIC COMMENT**

### **APPROVAL OF MINUTES DATED NOVEMBER 26, 2012**

Approval of minutes was postponed due to lack of student representation.

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### **AREA REPORTS/UPDATES**

## **College Council Report**

Chair Waddell updated council on the Wellness Program. She stated that there has been a modification on the schedule as there were no participants that signed up during the morning slots 6 a.m. - 7 a.m. and 7 a.m. - 8 a.m. The program will reopen upon returning on January 3<sup>rd</sup>. The fee is \$25 a month or one lump sum of \$100 until May (equal to \$20 a month). Extending the operational hours is being considered.

There will be a special board meeting this Saturday, December 15, 2012 in the board room with FCMAT presenting their report.

Chair Waddell congratulated Dr. Martha Garcia for accomplishing her doctorate education and defending her dissertation this past Friday.

# **Measure J and L Report**

None provided

# **Program Review Update**

None provided

## **Budget Update/Financial**

None provided

# **ASG President Update**

None provided

## **President's Update**

Dr. Jaime reported that the FCMAT report was sent out last Tuesday and the CART committee will be reviewing the report to provide assistance to the President. Campus forums will be scheduled to keep campus informed. A special board meeting is scheduled at 9 a.m. Saturday December 15, 2012. He also added that the Academic Senate has formed a review committee. Dr. Jaime also encouraged everyone to read the data for review. He also reminded everyone on the regular board meeting that will be held this Wednesday. Reported that Trustee Galindo resigned from the Board effective 11:59 a.m. on Friday and discussed the potential scenarios on the vacant seat for Area 5. He reported the Board will be certifying the Accreditation Self-Study.

Dr. Jaime also reported he attended a presentation for the open house of the Centinela Solar Energy where IVC was the recipient of \$50,000 with the purpose of offering full tuition and fees scholarships to the top two graduating seniors with the highest GPA's from each of the local Imperial Valley high schools who attend Imperial Valley College. The gift of \$50,000 by Centinela Solar Energy will be placed in an endowment fund that will produce an estimated \$2,000 a year, roughly the annual costs of tuition and fees at IVC.

The START Committee will be meeting to begin work on the FCMAT recommendation. One of the tasks of the START committee will be to provide content input to the first campus forum.

Dr. Jaime wished everyone a safe holiday.

# **SUB-COMMITTEE REPORTS**---No reports provided

Competitive Athletics Committee Customer Service Committee Environmental Health & Safety Committee

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Facilities and Environmental Improvement Committee Marketing Committee Policy & Procedure Committee Student Affairs Committee

## **OTHER COMMITTEE REPORTS**

### **Academic Senate**

Academic Senate Vice President Daniel Gilison was not present.

# **Budget and Fiscal Planning Committee**

None provided

### **Technology Planning Committee**

VP Finnell reported they have not met since last meeting and added that this week's meeting will be cancelled.

### **CART Committee**

VP Berry reported they have not met.

### Accreditation

VP Berry reported they have not met.

Chair Waddell requested Dean Ceasar to provide information on EMPC. He stated that the EMPC approved the program review forms for the programs and will be going out today. The Educational Master Plan Committee has been doing some changes to the program review. A form has been revised to include the items that were in the comprehensive which will now be done on a yearly basis. These are two forms now: Instructional and Non-Instructional and the due date is February 1, 2013.

### **Staffing Committee**

Chair Waddell stated that the committee will meet this Thursday at 10 a.m.

### **DISCUSSION AND INFORMATION ITEMS**

- 1. Online Student Parking Permit Presentation pulled from agenda.
- 2. Compensation Philosophy AP Chair Waddell presented Administrative Procedure 7031, Compensation Philosophy on behalf of Administrative Dean Gregory. Dr. Jaime, VP Finnell, and VP Berry provided an explanation of the difference between a board policy and an administrative procedure to the committee. VP Berry added that the board only sets policy they do not set procedure.

### **ACTION ITEMS**

None

### **ADJOURNMENT**

Meeting adjourned at 3:30 p.m.