MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, September 10, 2012 – 2:30 P.M.
Administration Building Board Room

MEMBERSHIP

√ Taylor Ruhl, Administrative Representative
√ Sergio Lopez, Administrative Representative
√ Ted Ceasar, Alternate Administrative Representative

√ Daniel Gilison, Faculty Representative (Vice Chair)
√ Martha Garcia, Faculty Representative
Laura Mosier, Alternate Faculty Representative

√ Laura Hartsock, Classified Representative
√ Yethel Alonso, Classified Representative
Silvia Murray, Classified Representative
√ Steve Cook, Classified Representative

√ Jessica Waddell, CMCA Representative (Chair)
√ Todd Evangelist, CMCA Representative
√ Jeff Enz, CMCA Representative
Martha P. Garcia, Alternate CMCA Representative

√ Lisa Tylenda, Student Representative
Rodolfo Robles, Student Representative
√ Claudia Armenta, Student Representative
√ Kian Counce, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Lou Ayon

MEMBERSHIP CHANGES
There were no membership changes.

PUBLIC COMMENT
There was no public comment.

APPROVAL OF MINUTES DATED AUGUST 27, 2012
M/S/C Gilison/Alonso to approve the minutes dated August 27, 2012 with the following corrections:

Vice Chair Gilison requested a correction to the minutes under Technology Planning Committee to reflect College hour from 12-1 pm.

Dean Lopez requested that the minutes be sent prior to the meeting in order to have sufficient time for review prior to meeting no later than Friday. Chair Waddell informed committee that College Council minutes does follow the Brown Act. Minutes were reviewed.

Member Tylenda stated there was a misspelling on the alternate student representative's name. The correct spelling should be "Kian Counce."

Minutes were approved as corrected.

AREA REPORTS/UPDATES

College Council Report

Chair Waddell informed the committee that insurance forms need to be submitted to the Human Resource office by due 9/15/12. Human Resource office will be emailing out a reminder. She also added that ICSVEBA will be here on Friday 9/14/12 to answer any questions that may ascend.

Chair Waddell reminded everyone that ASG will be having an event to commemorate 9/11.

Measure J and L Report

No report was provided.

Program Review Update

Member Ceasar reported the first meeting is scheduled to meet on 9/25/12.

Budget Update/Financial

No report was provided.

ASG President Update

Member Tylenda reported that ASG will be having the following events:

- Remembrance of 9/11
- Hispanic Heritage on 9/18/12
- Salsa (sauce) contest
- Voting registration still going on "No Texting Campaign" (working with CHP)
- Health Fair is scheduled for 9/25/12
- Blood drive for 9/26/12

President's Update

No report was provided.

SUB-COMMITTEE REPORTS

Competitive Athletics Committee

No report was provided.

Customer Service Committee

No report was provided.

Environmental Health & Safety Committee

No report was provided.

Facilities and Environmental Improvement Committee

Dean Lopez reported that the committee has not met. The committee's meeting schedule is the 1st and 3rd Tuesday of the month.

Marketing Committee
No report was provided.

Student Affairs Committee
Dean Lopez reported they met Friday, 9/7/12; the hearing was not appealed and will be meeting again next week.

OTHER COMMITTEE REPORTS
Vice Chair Gilison announced Christina Shaner as the new elected Academic Senate Treasurer for 2012-13. He also added that campus hour is planned for the entire academic year.

Revised Senate Bylaws to include academic Coordinators to Curriculum Committee, but will need to revise again to add Nursing Department representative.

Had 1st reading for resolution regarding Campus Hour, will do 2nd reading at next Senate meeting. After approval by Senate, it will go to Board of Trustees.

Budget and Fiscal Planning Committee
Chair Waddell reported that the Final Budget for fiscal year 2012-13 will be going to the Board for approval on September 12, 2012.

Technology Planning Committee
VP Finnell announced the committee will be having their 1st meeting of this academic year on Thursday, Room 402 at 12-1 pm.

CART Committee
Vice Chair Gilison reported they met last Friday and reviewed the accreditation standards as the deadline is approaching. The documents will be forwarded to the editors by 10/5/12. Documents will then go to the board for approval on their December board meeting.

Accreditation
No report provided.

Staffing Committee
Chair Waddell reported that the committee's 1st meeting will be on September 17th and is scheduled for every 3rd Monday at 10 am.

DISCUSSION AND INFORMATION ITEMS

1. 2012-13 Budget (Attachment A)

   In absence of VP Lau, Chair Waddell mentioned this item will be going to the board this Wednesday, September 12, 2012. She provided a brief explanation of the attachment as VP Lau was unable to attend meeting.

   VP Finnell provided an explanation on how FTES are reflected for budget purposes.

2. AP 7135 - Payroll Processing (DRAFT) (Attachment B)

   Angie Gallo presented a draft of Administrative Policy 7135 Payroll Processing which is a general overview of new payroll procedures. She added that the main issue on this AP will be the delivery of check stubs. Part-time faculty and Overload (10 month) timesheets are still due on the 10th day of the month.

Chair Waddell added that the deadline for timesheets is every 3rd of the month, except in December which is the 1st of the month.

ACTION ITEMS
None

ADJOURNMENT
Meeting adjourned at 3:30 p.m.