IMPERIAL VALLEY COLLEGE

Science, Mathematics, and Engineering Division

Mathematics Department Approved Minutes November 06, 2012

CALL TO ORDER

The meeting was called to order at 11:50 a.m.

DEPARTMENT MEMBERS PRESENT

C. Bennett, D. Gilison, O. Hernandez, J. Kitzmiller, A. Leon, B. Nilson, B. Riehle, M. Shokoufi, A. Voldman, and R. Castrapel, Math Department Chair

DEPARTMENT MEMBERS ABSENT

A. Cozzani (AA), E. Lehtonen

STAFF PRESENT

O. Duarte

COUNSELING LIAISON

<u>DEAN</u>

T. Aguirre

GUESTS

APPROVAL OF MINUTES

The minutes for October 02, 2012, were approved unanimously, with the following changes: Move Caroline Bennett from **Department Adjunct Members** to **Department Members**, move D. Gilison from **Guest** to **Department Members** (MSC-B. Nilson/A. Leon).

DEPARTMENT MATTERS

A. Communications:

Math 061 Textbook Pilot - J. Kitzmiller:

• J. Kitzmiller attended a workshop sponsored by Pearson. Pearson is introducing a new basic math textbook. Textbook has introduction to numbers systems. Has a chapter on addition with whole numbers, fractions, decimals, percents, some variables. Offers new and different approach to basic math. She will try this out in one of her M061 classes and see how their success rate measures up against the other M061 classes. If adopted it will require training. She will check to see if basic skills monies can be used to purchase textbooks.

Pearson and MathXL - R. Riehle:

• Reported that Robyn will be bringing a supplementary 12 month code for Math XL access November 13th for students who purchased Blitzer book from the bookstore.

Math Festival – B. Riehle:

• Heard back from 4 different high schools. Possible dates for festival are April 12 or April 26.

- R. Castrapel and B. Riehle will try to meet with H.S teachers last week in November to confirm date and adjust course topics for competition.
- Group discussed Math Festival Theme.
- R. Castrapel will check room availability for April 12 or 26 with Saria.

Math Lab Updates – C. Bennett:

- Reported that they have approximately 105 calculators for rent.
- Business office is in charge of collecting money now. Once student pays they will get a receipt that they take to the math lab to pick up rental.
- Will be printing more finals and charge \$1.00.
- Discussed if we can change the structure of the way workshops are done now that we don't have the overlap with 80/90 like we used to.
- Asked for suggestions to increase workshop attendance.

Locking doors in the 400 and 2700 building:

 A. Voldman asked if an instructor leaves his classroom without locking can any other instructor lock it. D. Gilison stated that not all keycards are programmed to open and lock all classrooms.

SLOs – 30 minute meeting:

- Discussed M060, M091, M240.
- Need to delete/inactivate M070, M080, M090 from CurricUNET.
- Final SLO meeting next week.

B. Action Items

Course Outline M081, M091: O. Hernandez submitted new course outline of record for M081 and M091 that reflects 4 and 5 unit split and combined textbook for the two courses. Motion was made to approve M081, M091 course outline as presented by O. Hernandez. The following was discussed:

• **3.5 Systems of Linear Equations in Three Variables** - B. Riehle feels that 3 variables should not be in beginning algebra. Discussion followed.

Motion was approved unanimously, with revision. Remove 3.5 from Math 081 course outline. (MSC- A. Leon/B. Nilson).

SLO Change M091: Motion was made to approve SLO change for M091 proposed by M. Shokoufi. (MSC-B. Nilson/A. Leon). Motion was approved unanimously as presented.

C. Other Department Items

None

OTHER

ADJOURNMENT

The meeting was adjourned at 1:16 p.m.

cc: T. Aguirre, SME Division Dean

K. Berry, Vice President for Academic Services

Approved on February, 5, 2013 Recorder: Ofelia Duarte