IVC English Department

21 August 2012 Agenda 12:00 noon / Room 2727

- I. Welcome and Introductions
- II. Approval of Minutes
- III. Action Items
 - 1. Determination of Shared Agreements
 - 2. Designation of Academic Senate representative
 - 3. Determination of Department meeting times (2 meetings/month)
- IV. General Announcements
- V. Discussion Items
- VI. Closing Remarks
 - 1. Rpt on Department Chairs Institute
 - 2. Update on Eng 9 Common Essay Examination
- VII. Adjournment