

# Imperial Valley College

### BUILDING CONSTRUCTION TECHNOLOGY /ENERGY EFFICIENCY TECHNOLOGY

#### LOCAL PROGRAM ADVISORY COMMITTEE

#### **ADOPTED MINUTES**

Monday, September 10, 2012

# **BUSINESS/INDUSTRY REPRESENTATIVES**

#### Present:

Guillermo Garcia, Advisory Committee Chair	Rafael Montaño, Advanced Construction Experts
Alfredo Fernandez, Centenario Construction	Robert Olmedo, Imperial Truss and Lumber
Bobby Maestre, ABC Supply Co.	Manuel Yañez, Yañez Engineering

# IMPERIAL VALLEY COLLEGE REPRESENTATIVES

#### Present:

Frances Arce-Gomez, Staff Secretary (Recorder)	Efrain Silva, Dean of Economic and Workforce Development
Jose Lopez, ITEC Department Chair	Ricardo Pradis, Automotive Technology Instructor
Jose Velasquez, Building Construction Technology Instructor	

# I. MEETING CALLED TO ORDER BY JOSE VELASQUEZ AT 12:10 PM.

### II. WELCOME

All in attendance were welcomed by Jose Velasquez

### III. INTRODUCTIONS

All those in attendance introduced themselves.

# IV. APPROVAL OF MAY 11, 2012 MINUTES

M/S/C Bobby Maestre/Guillermo Garcia to approve the minutes as submitted.

### V. PROGRAM UPDATE

Jose Velasquez reported the following:

- The fill rate for his course is between 76%-78%
- → His class sizes are average between 14-15 students
- ◆ The class quota for his classes was increased
- ◆ The college has seen enrollment decrease this year
- ◆ Is in the process of creating a program completion flow chart
- The current lab space for the program is not enough

## Jose Plascencia reported the following:

- The policy for paying for classes changed in spring 2011
- The change in policy has had a negative impact on enrollment
- At one point students were being dropped for not paying \$1.00
- The payment policy was modified this fall
- ◆ Students that owe less than \$20.00 will not be dropped during the semester
- Students cannot owe any money in order to enroll for the following semester
- Asked that instructors encourage their students to fill out BOGG applications

## Efrain Siva reported the following:

- Proposition 30 passing is critical for the college
- The college has hired consultants to conduct an efficiency study
- Programs across campus are being studied and analyzed
- Due to budget constraints not all programs will survive
- Some students not completing major
- ♦ We need to help students complete their major/certificate program

## VI. REVIEW COURSES FOR ADDITIONAL SUGGESTIONS

A copy of the Building Construction Technology course outlines were distributed to the committee for review.

### VII. INDUSTRY INPUT

Efrain Silva told the committee that their input is very important. He asked the committee how much need and demand was there for new workers. He also asked the committee if the courses being offered were still viable.

The following was feedback from industry:

- Consider downsizing program
- Consider changing program name
- → Identify core classes for program
- Delete courses that are not needed
- Survey employers regarding program
- Plan fieldtrips for students
- Develop partnership with local companies
- ◆ Promote the program through advertisement
- Incorporate some electrical classes in program

The committee also agreed to meet next month to make modifications to the curriculum.

### VIII. OTHER

No discussion

### IX. **NEXT MEETING**

The next meeting was tentatively scheduled for Monday, October 8, 2012.

# X. THE MEETING WAS ADJOURNED BY JOSE VELASQUEZ AT12:55 PM.