

Arts & Letters Division

English As A Second Language (ESL)
Wednesday, October 07, 2010
Building 2751, 3:30 p.m.

ADOPTED MINUTES

PRESENT

| | | |
|----------------------------|------------------------------|-----------------|
| Camillo, Elvia (secretary) | Kareva, Kseniya (chair) | Ponce, Josefina |
| Craven, Julie | Lopez, Sergio (Guest) | Rice, Sydney |
| Garza, Alex | Martini, Donald | Simpson, Scott |
| Harris, Diane | Mercado, Lourdes (counselor) | |
| Howell, Kevin | Pastrana, Leticia | |

ABSENT

Scheuerell, Ed

I. Call to Order

The Meeting was called to order at 3:35 p.m.

II. Approval of Minutes

The minutes of August 20, 2010 were approved (M/S/C - K. Kareva/S. Rice)

III. "Problem Students in your classroom" (Sergio Lopez).

S. Lopez handed instructors a copy of the Chancellor Office's legal briefs regarding Plagiarism and Disciplinary actions, along w/the Education Code Section regarding student conduct. He stated if a student is caught plagiarizing, the instructor has the right to give the student an "F" for that particular assignment, but not for the entire semester.

For students with disruptive behavior in class, S. Lopez informed instructors that they are able to dismiss the student for that particular day of class and the following class meeting and instruct the students to set up a meeting with Sergio Lopez to discuss the issue, which should give the instructor plenty of time to contact him with the specifics of the incident.

IV. Equivalency Process for ESL Instructors (Kseniya Kareva)

K. Kareva asked instructors for ideas pertaining to the qualifications an ESL instructor should be required to hold for consideration in the equivalency process here at Imperial Valley College. The group agreed that an applicant should possess the following minimum qualifications:

Master's Degree

TESL, TESOL, Applied Linguistics w/TESL emphasis, Linguistics w/TESL

Bachelor's Degree

TESL, TESOL, AND M.A. in Linguistics, Applied Linguistics, Second Language Acquisition.

Equivalency

English w/TESL, Education w/TESL, B.A. in English w/TESL, B.A. in Linguistics w/TESL, B.A. in Language w/TESL, B.A. in English w/TESOL and TESL, B.A. in Composition, B. A. in Reading, B.A. in Speech and B.A. in Foreign Language.

V. What other possible MA/MS's might be "reasonably related" to your discipline that are not already listed above If the applicant has a BA/BA in the discipline?

K. Kseniya suggested Second Language Education and Culture as a related discipline to the possible MA/MS. Discussion ensued.

- a. If an applicant has a master's degree in a subject other than the discipline to be taught, and a BA/BS in the discipline to be taught, what is the minimum number of graduate units in the discipline that should be required before granting equivalency? Should only graduate level coursework be considered?**

S. Simpson suggested that an applicant have 20 graduate units if they already possess a Master's degree in a subject other than the discipline to be taught and a BA/BS in the discipline to be taught before being granted equivalency. K. Howell suggested 12 graduate credits.

- b. Are there any particular graduate level courses that should be required before granting equivalency?**

K. Kseniya mentioned methods of teaching TESOL, Pedagogical Grammar for TESOL, Language Assessment, and Second Acquisition.

- c. What is the number of graduate level semester units required for a master's degree in your discipline (in contrast to upper division units allowed for the master's degree)?**

Some instructors agreed that the number of units should be in the mid-thirties.

- d. Are there any other criteria that should be considered equivalent to an MA/MS in your discipline and what are they?**

Instructors agreed that 5 years of full time college level experience should be considered.

VI. Update on Language Institute Grant (\$200k) (Kseniya Kareva)

Kseniya stated that there will be a meeting held with Kathy Berry regarding the grant. She stated that it's up to ESL to determine how the monies are spent. She stated that the grant committee will have to meet to readdress how the monies will be spent.

VII. Prerequisite for 1-Credit Courses (Kseniya Kareva)

Kseniya asked instructors of their opinions of prerequisites. All instructors agreed that there is a need for prerequisites for 1-credited courses. L. Pastrana suggested that the prerequisites should correlate to the specific levels of ESL.

VIII. Test-taking Procedures for DSP & S Students (Leticia Pastrana)

Item was included with Sergio Lopez' presentation.

IX. Update on the placement test: An Alternate to Accuplacer (Sydney Rice)

Sydney stated that the Chancellors office received a grant and is putting together a state-wide assessment test for English and ESL and will be reviewed by qualified ESL Instructors. She stated that there would be a financial incentive for IVC to benefit from. The test should be ready within the next 2 years. The test could be taken by students anywhere in the state and be utilized by staff from Imperial Valley College.

Sydney recommended that keeping our current placement program for students would be more cost neutral to the college until the test pilot is available to us in 2011-2012.

X. SLO Assessment Tools: For Small Groups (Kseniya Kareva)

Kseniya stated that an assessment of SLO I must be done. She asked instructors to bring a tool to assess the ESL 5 and 3 credit courses.

XI. Adjournment

The meeting adjourned at 5:04 p.m.

Recording Secretary: Elvia Camillo

Adopted Minutes: 10/27/2010 M/S/C L.Pastrana/S.Rice