

Imperial Valley College

ECONOMIC AND WORKFORCE DEVELOPMENT

PERKINS CTEA MEETING

Friday, April 8, 2011 8:30 AM, Board Room

Perkins CTEA Programs	Representatives Present	
Economic and Workforce Development	Efrain Silva	
Leonomic and workforce Bevelopment	Patricia Robles	
	Joe Espinoza	
	Norma Santana	
Computer Information Systems	Valerie Rodgers	
Child Development	N/R	
Automotive Technology	Jose Lopez	
Automotive Collision Repair	Frances Arce-Gomez	
Air-Conditioning & Refrigeration	Frank Miranda	
Building Construction	Jose Velasquez	
Welding Technology		
Fire Science	Laura Hartsock	
	Robert Malek	
Administration of Justice	Ed Wells	
Correctional Science		
Peace Officer Standards Training (POST)		
Agriculture	Daniel Gilison	
	Patrick Pauley	

Approved Minutes

1. Call to Order

The meeting was called to order by Efrain Silva at 8:39 am.

2. Approval of Minutes of February 18, 2011

VR/PP to approve the minutes of February 18, 2011.

3. Perkins CTEA 3rd Quarter Report (2010-2011)

The 3rd Quarter ended March 31st and the report is due at the end of April. We will be able to report approximately 58% (the requirement is 68%).

Efrain Silva reiterated that at this point unspent and unencumbered funds will be reallocated, per the guidelines. Most available funds have already been reallocated to CIS for computers and a little to a few other programs that requested additional funds. Val Rodgers thanked everyone for allowing CIS to get enough funding this year to start the CISCO program and create a CISCO lab.

The Final Reports are due from the funded programs before the end of the spring 2011 semester. Patricia Robles reported that in 10-11 the following programs did not receive any Perkins CTEA funding: Agricultural Sciences and Correctional Science

4. Perkins CTEA Local Plan (2011-2012)

Efrain Silva reported that allow we have not received a final allocation amount for 11-12, he was informed that we should work with a 25% cut, until further notice. Since about \$200,000 goes to Across Programs, it leaves about \$125,000 available for distribution among the 12 programs that are part of the five-year program. Patricia Robles explained that costs in Across Programs include 100% funding for the Student Employment Specialist, partial funding for a Budget Technician, partial funding for a DSP&S Counselor, funding for the Applied Sciences Expo, Career Fair, and other such events

All of the programs that are part of the five-year plan submitted a Budget Prioritization Worksheet for 11-12. The worksheets were reviewed and adjusted. The final approvals were as follows:

TOP Code	Program	Amount Approved
0101.00	Agricultural Sciences	\$6,500
0702.00	CIS	\$30,500
0946.00	Air-Conditioning and Refrigeration	\$8,900
0948.00	Automotive Technology	\$19,500
0949.00	Automotive Collision Repair	\$0
0952.00	Building Construction Technology	\$9,300
0956.50	Welding Technology	\$8,900
1305.00	Child Development	\$6,500
2105.00	Administration of Justice	\$3,500
2105.10	Correctional Science	\$0
2105.50	POST	\$14,000
2133.00	Fire Technology	\$12,500
	TOTAL	\$120,100

Amounts include \$1,000 for professional development and \$500 for advisory meeting hospitality. When the final allocation amount is received for 11-12, there may be some adjustments to the program budgets, depending on the final amount.

5. Other

Program Advisory Committees

Efrain Silva explained that it is important the program advisory committees "certify" the programs, meaning that they review the curriculum and assure they meet industry standards. The committee can make recommendations. Each committee should have a chair, and that chair will be invited to attend the Local Planning Team meeting in April. Patricia Robles sent electronic invitations to the current chairs or interim chairs of the advisory committees. Patrick Pauley gave a contact for Ag.

This year the Business Advisory Committee made suggestions to revamp the CIS program and approved to move forward with the CISCO program. An Air Conditioning group that met to discuss the new CTE Building, also made some suggestions to the program, for example, to go into industry kitchen refrigeration.

Perkins CTEA Local Planning Team

Efrain Silva announced that this year's LPT meeting is scheduled for Wednesday, May 4th at 5:30 pm; refreshments and food will be served. Advisory committee chairs are encouraged to participate.

Employment Data

Efrain Silva said that we currently do not have much employment data and he is working with Joe Espinoza to create a more defined system on collecting employment data. Joe Espinoza should have a connection with the CTE faculty, CTE students, and employers. Efrain Silva said that Cabrillo College has a software program that they use to track data more efficiently. He will contact Stan Schroeder for more information.

Program Elimination

Efrain Silva reported that the Automotive Collision Repair program may be eliminated within the next couple of years. There is not data showing that students are getting jobs in the industry, or that there are plenty of jobs available.

Tractor

Patrick Pauley asked Jose Lopez for assistance in gathering the specifications and ordering a belt for the tractor.

CISCO Lab Tour

The committee was invited to tour the new CISCO lab in 901 after the meeting today.

Purchase Orders

The Banner system for PO's will be closed on April 22nd. Everyone was encouraged to submit their activity funding forms as soon as possible.

6. Next Meeting

The next meeting will be scheduled for a later date.

7. Adjourn

The meeting was adjourned at 10:00 am by Efrain Silva.