IMPERIAL VALLEY COLLEGE
FINANCIAL AID OFFICE

Academic Year 2012-2013
Satisfactory Academic Progress - Petition

Name: _____ Student ID: _____

Complete BOTH SIDES of this form and bring it, along with any supporting documentation, when you schedule your appointment. Attach additional paper if needed for your explanation.

Reason for your petition:

☐ G.P.A. below 2.0 ☐ Completion rate under 67% ☐ Exceeded Maximum Timeframe

1. Current major:_____ ☐ AA/AS ☐ Certificate ☐ Transfer

☐ Check here if seeking Petition base on Change of Major or High Unit Major and skip to qstn. 4

2. Explain the special circumstances that have contributed to your inability to maintain satisfactory academic progress standards. ***Special circumstances must be documented. Circumstances which will be considered are unforseen events that are of short duration and beyond your control such as serious illness or severe injury. Note: Students with a history of a poor academic performance outside special circumstance timeframe will likely not be considered. Do not reference financial need as it is assummed. Issues such as difficult class, too many units, bad time management, transportation issues, time lapse, etc. will not be considered.***

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3. Explain what has changed and how will this allow you to meet Satisfactory Academic Progress standards at the next evaluation.

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4. Complete ONLY if you have exceeded maximum timeframe (150% of the published length of your program, this is 90 units for most AA programs). Please explain when you will complete your program of study. List all previous majors pursued at IVC, other colleges or technical schools.

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Certification: I certify that all statements made by me on this form and contained in my supporting documentation are true and correct to the best of my knowledge. I understand that submitting a petition is the first step in the process and does not guarantee approval. If my petition is approved, it will be submitted to the Appeal Committee along with an Academic Plan prepared by my counselor. If denied, I can regain eligibility for financial aid in the future by meeting all SAP standards.

Student's Signature: _____ Date: _____

Counselor Use Only

Petition ☐ Approved ☐ Denied

Reason for approval/denial:

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Academic Counselor's Signature: _____ **Date**: _____

Printed Name: _____