



Imperial Valley College
Banner Users' Group
Board Room
Thursday, April 19, 2012
9:00 A.M.

Members Present:

Jeff Cantwell, Director of Application Services (Chair)
Lisa Seals, Director of Financial Aid
Bertha Ortega, Financial Aid Officer
David Poor, Student Service Specialist
Betty Kakiuchi, Director of Purchasing/Accountant
Alfonso Sanchez, Sr. Computer Data Analyst
Bettsie Montero, Sr. Computer Data Analyst
Matthew Thale, Systems Analyst
Alex Aguilar, Systems Analyst
Ralph Marquez, Counselor
Dawn Chun, Director of Research, Planning & Grant Adm.
Sheila-Dorsey Freeman, Human Resources Analyst

Recorder:

Adriana Sano

Review of Minutes

The group reviewed the Minutes of the February 19, 2012 Meeting.

Reports/Updates

1. Area Updates

- Jeff Cantwell handed out a list of currently installed modules and their versions that are currently updated for Production (PROD8). These updates were installed over spring break. (See attached list).
- Lisa Seals informed the group that Monday, April 23rd is disbursement day for Financial Aid and her team would be wrapping up the semester.
- Lisa Seals reported that she sent out an email during spring break to all students who are eligible for financial aid with outstanding 11-12 balances and who have a payment plan. The email requested that they call the college to make any adjustments since these adjustments would not be automatic.
- David Poor indicated that students with a payment plan can be identified through the hold list.
- Matthew Thale gave an update on Instruction; he indicated the Instruction office is working on incorporating campus hours on Tuesdays and Thursday, he indicated this may have an impact on class scheduling.

- Matthew Thale informed the group that he and David Poor would be looking at priority registration and would be making the change from 16 to 19 units. Recloning and testing would take place with the summer session in order to have it in place by fall semester.
- Dawn Chun announced Friday, April 20, 2012 she would be showcasing the Data Mart at 10:00 a.m. in the Board Room.

2. Summer and Fall Registration

- Jeff Cantwell announced that Monday, April 23, 2012 summer registration begins. Classes for the summer schedule begin on May 21, 2012.
- Matthew Thale and David Poor have tested the submission of the grade module and it is working.
- The Purchase Order system in Banner will be shut down April 30th.

3. 320 Report

- Jeff Cantwell stated that the 320 Report is being worked on and is due tomorrow.
- Matthew Thale stated one major obstacle they are facing is getting grades into Banner for classes that ended this week. He indicated that he is also looking at a number of reports to use to cross check the 320 Report in order to have accurate data.
- Matthew indicates an automated report will be generated to give updates of data before the report goes out as a safety measure that the reports are as accurate as possible.

Discussion Items

1. Upgrades

a. Oracle 11g Banner database & Mid-tier

- Upgrade is being delayed due to a VPN issue that transpired over spring break when the firewall was being changed.

b. DegreeWorks Upgrade

- Upgrade is still under development.

2. Drop for Non-payment automation

- Drop for Non-Payment is still being looked at and is a work in progress.

3. DegreeWorks ODS

- DegreeWorks has an ODS component and can run reports off of the DegreeWorks data.
- It has the ability to run reports that will forecast/project how many students are close to graduating based on percentage.
- Instruction will be using the data to project future schedules.

4. ODS Development

- Jeff Cantwell informed the group that the ANITA data is being uploaded and stored in ODS. The group agreed that this is a great way to store historical financial data in a repository.

5. Enlighten to Argos Conversion

- Jeff Cantwell reported this conversion is a work in progress.

6. Other

Jeff Cantwell informed the group that he would like to include the group in the next conference call with the Control Board which he belongs to. The Board gives input to the Banner schools about features that they want to see. Discussion is focused on what issues the different colleges are having with Banner.

Adjournment

The meeting adjourned at 10:00 a.m.