



**Technology Planning Committee  
Minutes  
Thursday, March 08, 2012  
1:30 – 3:00 P.M.  
Administration Building Board Room**

**MEMBERSHIP**

Todd Finnell, Co-Chair - Administrative Representative  
Ted Ceasar - Administrative Representative  
Larry Valenzuela - Classified Representative  
Alberto Izarraraz - ASG Representative

**Members Absent**

Jim Fisher, Co-Chair - Faculty Representative  
Gaylla Finnell - Faculty Representative  
Kathy Berry - Administrative Representative  
Taylor Ruhl - Administrative Representative  
Angie Gallo - CMCA Representative  
Edward Cecena - Classified Representative

**Visitors Present**

Michael Heumann  
Jeff Enz, Director of Enterprise Services

Recording Secretary: Adriana Sano

**I. VISITOR COMMENTS**

**a. Welcome and Sharing**

- Todd Finnell announced that IVC and ICOE would be co-sponsoring a countywide technology conference to be held in the 2700 Building on Saturday, May 5<sup>th</sup> to promote awareness of technology in education. It will be open to IVC, K-12, and members of the community.

**II. ACTION ITEMS**

**a. Approval of Minutes**

M/S/C Larry Valenzuela/Michael Heumann to approve the January 12, 2012 Minutes.

**III. ITEMS**

**a. Review and Prioritize 2012-13 Annual Program Review Resource Requests**

- Todd Finnell passed out the 2012-13 Annual Program Review Resource Request across all ORGs. He explained one of core functions of the Technology Planning Committee is to review, prioritize, evaluate and make recommendations to the Educational Master Planning Committee. The committee will identify each ORG request and rank by priority.
- Todd Finnell explained to the group the current fleet of computers is approximately 1000 campus-wide. In order to refresh all computers through a five-year cycle, 200 machines would need to be

replaced each year. Many of the current computers used by faculty and staff are dangerously close to failing.

- The Committee reviewed the following Resource Requests by Org:
  - ORG 201 – Desktop
  - ORG 211-1100 – Desktop
  - ORG 211-1500 – Desktop
  - ORG 211-1501 – Desktop
  - ORG 227 – Laptop
  - ORG 228 – Desktop
  - ORG 228 - Laptop
  - ORG 709 - Computer Refresh
  - ORG 709 - Data Projector
  - ORG 709 - Data Lamps
  - ORG 907 - Desktop
  - ORG 937 - Desktop
- The committee agreed that the computers should be replaced according to a replacement schedule (according to need and whether it is over five years). The committee ranked the Computer Refresh Program as the highest priority as outlined in the Strategic Technology Plan. The committee ranked as a high priority classroom data projectors and lamps and recommended that a plan be developed for replacement and maintenance.

#### **b. Update on Wireless Network Implementation**

- Jeff Enz showed the group the four SSIDs for the entire campus (IVC Private, IVC Employee, IVC Student, and IVC Guest).
- The type of login will determine what resources are available to each user and the account will be authenticated.
- Jeff Enz gave a preview of how to access the new wireless SSIDs. There was discussion among the group about requiring employees to change their password every three months.
- He gave an overview of Aerohive Access Point coverage map which shows access point coverage activity throughout campus.
- He stated that nearly 200 access points would be installed throughout campus to give wireless access campus-wide.

#### **c. System Center Implementation and Changes to End-Point Security**

- Todd Finnell announced that IVC would be part of a pilot group with Microsoft. The System Center implementation is a way to manage campus technology more efficiently. He indicated that a demonstration would follow at a future TPC meeting.
- Todd informed the group that Sophos Antivirus would not be renewed and would be replaced with Forefront Microsoft End Point Security.

#### **d. Classroom Technology Update (Podiums)**

- Todd Finnell gave an update on the current classroom technology and stated that the vision is to have every podium equipped with computer retrofits in each classroom. The current podiums do not have computers and a request has been made to provide computers for these classroom podiums.
- Jeff Enz indicated that the challenge is how to provide monitors for the computers and is looking into different models. He has decided on an articulating arm bolted onto the podium and he would be proposing this model to Instructional Council at their next meeting.

- Michael Heumann indicated that he met with Brian McNeece and the English department and they recommended that the arm be placed on the lower section of the podium.

#### **IV. ADJOURNMENT**

The meeting adjourned at 2:30 p.m.