

Arts & Letters Division

ESL Department

Monthly Department Meeting
Tuesday, September 13, 2011
3:45 p.m., Bldg 2700 – Room 2751

ADOPTED MINUTES

In Attendance

- ✓ Beatriz Alvarado, Liaison
- ✓ Julie Craven
- ✓ Diane Harris
- ✓ Kseniya Gregory, Chair
- ✓ Manuel Guzman, Adjunct
- ✓ Kevin Howell
- ✓ Leticia Pastrana
- ✓ Sydney Rice
- ✓ Ed Scheuerell
- ✓ Brian McNeece, Dean

Absent

- ✓ Alex Garza
- ✓ Josefina Ponce
- ✓ Scott Simpson

I. Call to Order

Department Chair, Kseniya Gregory, called the meeting to order at 3:47 p.m.

II. SLO Progress Reports

Kseniya asked for status reports on Student Learning Outcomes (SLOs). Faculty reported that not much progress has been made at this time. She encouraged faculty to work on SLOs with their peers.

A new shared folder has been added in Dropbox.com. Kseniya encouraged faculty to join this folder. Subfolders are (1) Assessment Schedule, (2) Grid, and (3) SLO Identification Forms.

III. ESL 001 – 005

a. Scope and Sequence

Kseniya presented the ESL Scope and Sequence Grid to ESL faculty. The grid measures 5 levels of learning for students, (1) ability, (2) competency and (3) mastery. Julie Craven stated that there are certain levels at which an ESL students will not master the material that is taught. ESL faculty agreed that not all levels end in mastery of the subject.

b. Review and vote

Review of the Scope and Sequence Grid was stopped at the “singular and plural nouns (spelling, possessive forms)” line item. It was the consensus of those present to bring back the Scope and Sequence Grid as an agenda item in October. This item will not be voted on until an assessment is completed on the whole grid.

IV. Language Lab

Kseniya reported that there have been some concerns between ESL and WLSC regarding use of the language lab. She recently spoke to Terry Norris and Angelica Hueso regarding this issue and it was resolved to separate Room 8 for Individual Work and Room 9 for Group/Class Activities.

Diane Harris stated that she does need "Pronunciation Power" on the computers for her students. Sydney Rice stated that she does have specific times where she uses the lab. Ed Scheuerell commented that he felt that lab time was monopolized at the Extended Campus by the Spanish Instructor who has booked the lab for the rest of the semester. Kseniya disseminated a survey which will help her eliminate 'heresay' and focus on the core of the problem.

V. ESL Festival

It was reported that ESL was allocated \$821 for the ESL Festival in Spring. Leticia Pastrana stated that she will be stepping down as lead for this project. Kseniya encouraged faculty to participate and work collaboratively on this event.

VI. Other

a. Committee Assignments

Kseniya asked that faculty email her their committee assignments for this academic year. Items to include in the email are committee name, time, and location.

b. Class Selection

Classes for Spring 2012 will not be selected via google.doc. Schedule selection will be completed face-to-face.

c. ESL 006 Pilot Class

Julie Craven asked if the ESL program could create an ESL 006 pilot class similar to ENGL 010. Kseniya and Sydney both stated that at this time a request for approval on such as class will not be favored by the college or the state. ESL has low success and retention rates which significantly reduces the probability of this occurring.

VII. Adjourn

The meeting adjourned at 4:55 p.m., the next ESL meeting will be held on Tuesday, October 11, 2011 at 3:45 p.m. in room 2751.

Recording Secretary: Grace Espinoza