



**Imperial Valley College
Environmental Health & Safety Committee
Tuesday, October 18, 2011
Administration Board Room
3:30pm**



Interim Chair Gina Madrid called the meeting to order at 3:45 pm

Committee Members in Presence:

Hugo Aguilar, Student Representative
Ted Ceasar
Oscar Hernandez
Sergio Lopez
Rosanna Lugo

Gina Madrid, Interim Chair
Judy Santistevan
Miriam Trejo
Rick Webster

Recognition of visitors:

NONE

M/S/C (Lopez/Aguilar) to approve the agenda as submitted for October 18, 2011

M/S/C (Lopez/Websters) to approve the minutes from September 21, 2011 as submitted

Public Comment

NONE

Information

A. Return of Committee Chair

Interim Chair Nakamura has returned and will resume chairing the committee at the next meeting.

B. Mass notification systems- Alert-U

Committee member Gregory was not in attendance at the meeting to speak on the agenda item. The item will be placed on the agenda for the next meeting.

C. Siemens System Software/Hardware

Webster informed the committee that Chairman Nakamura has been to various conferences with all mass notifications that have been brought on campus. The Siemens System seems to be the system that has the most to offer the college. The software would need to be purchased to the college but the software would be tailored to fit the current methods of mass notification that the college has.

Some of the methods that the software would be utilized are:

- “Pop-ups” on all computers utilized on campus
- Messages being blasted on the marquees on campus

- Alert-U
- Posts on Facebook and Twitter
- Email blasts

Webster and Nakamura looked at the essential needs that the college has when it comes to mass notification and this software can be tailored to the types of notifications that the college already has and be able to incorporate them together.

The company will be on campus on Thursday at 2pm in the construction trailer to give a demonstration to the construction committee and Vice Presidents.

D. Crisis Communications Response Team

Committee member Gay was not in attendance to further discuss the status of the Crisis Communications Response Team. The item will be placed on the agenda for the next meeting.

E. Power Outage- IID Debriefing

Webster informed the committee that Gay would have further information if the IID did have a debriefing in regards to the power outage. The item will be placed on the agenda for the next meeting.

F. National Campus Safety Awareness Day

Madrid informed the committee that on October 6, 2011 the Campus Safety & Parking Control held an event in the College Center and the following agencies took part:

- Imperial Valley College Student Health Center
- Imperial Valley College Public Safety Department
- Imperial Valley College Fire Academy
- Imperial County Behavior Health
- Imperial County Sheriff's
- Woman Haven
- Imperial Valley College Campus Safety & Parking Control Department

Madrid added that students were enrolled in the Alert-U system at the event and also thanked the Imperial Valley College Associated Student Government for their donation of a \$55 gift card toward Cinemark theatres.

G. Campus Safety Survey

Trejo informed the committee that Chairman Nakamura devised a survey for the students in regards to safety on campus. The survey will be developed in an online format and the link will be sent out to all students in the form of an email blast. This survey will be optional for students.

Committee members were asked for any input on anything they would like added to the survey.

H. Campus Safety Officer Anniversary

Madrid announced that on October 27, 2011 the CSOs will be celebrating their one year anniversary of service from 11 am – 1pm in the board room and thank the college community for their support in their year of service as in-house security

I. Parking Attendants Responding to Emergencies

Lopez stated that last week, there was an incident in the gymnasium called an emergency and when we were responding to it as an administrator, there were either 3-4 parking attendants responding to the emergency. PA are not emergency responders and would be a liability if they were to get hurt. They are not trained to be emergency responders and wanted to see what the procedure was as to them responding.

Madrid informed the committee that PA is to not respond to emergencies unless it has to do with a traffic collision. She will follow up with the PA. Madrid added that sometimes they stand by for assistance but will follow up.

New Business

A. Approval of the expenditure for an 800 mhz radio for the College Campus.

The item will be brought to the table for approval at the next committee meeting.

Chairman Nakamura and Webster will have more information on the prices of the radio.

Announcements

Webster was asked to show the committee how to take the campus radios off the repeater in the event of another blackout on campus. If the radios are taken off of the repeater, the radios can be used as simple two-way line of sight radios.

The instructions are as follow:

On the side of the radios, there are two button. When the top button is pressed, it will beep once and that should take you off the repeater. When to bottom button is pressed, it should beep twice and that will have your radio scanning all the channels. If you push it again, it should beep one time and that will place you on your original channel.

Webster added that channel one on the radios is typically used for Campus Safety and Parking Control as well as in emergencies. Channel two is used by the Maintenance Department and Channel three was used in the past by Information Systems and also utilized for fire drills by administrators.

There is a state wide earthquake drill on Thursday and it appears that the college will take a limited participation in the event.

Adjournment

The meeting was adjourned at 4:00pm

The next meeting for the Environmental Health & Safety Committee is scheduled for Tuesday, November 22, 2011 at 3:30pm in the Administration Board Room.