



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL
Monday, September 12, 2011 – 2:30 P.M.
Administration Building Board Room

College Council Chair Waddell called the meeting to order at 2:35 p.m.

Council members in attendance were as follows:

Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Alfredo Cuellar, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Administrative Representative

Daniel Gilison, Faculty Representative (Vice Chair)

Laura Hartsock, Classified Representative
Silvia Murray, Classified Representative
Marilyn Boyle, Alternate Classified Representative

Jessica Waddell, CMCA Representative (Chair)

Daniel Bermudez, Student Representative
Mayra Beltran, Student Representative
Alberto Izarraraz, Alternate Student Representative

Recording Secretary: Paula Saldana

Council members not in attendance were as follows:

Kevin White, Faculty Representative
Martha Garcia, Faculty Representative
Frances Beope, Alternate Faculty Representative
Yethel Alonso, Classified Representative
Martha P. Garcia, Alternate CMCA Representative
Dr. Victor Jaime, Ex Officio

MEMBERSHIP CHANGES

- Student Representative Bermudez introduced Mayra Beltran and stated she would be replacing Jesus Gallegos.
- Chair Waddell announced Silvia Murray and Yethel Alonso as the new CSEA representatives; Yethel Alonso was not present.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, JUNE 27, 2011

M/S/C Sergio Lopez/Daniel Gilison to approve the Minutes of June 27, 2011.
Motion carries.

AREA REPORTS/UPDATES

College Council Report

Chair Waddell reported as follows:

- For accreditation purposes and to ensure the committees that fall under the purview of College Council were submitting minutes and following the shared governance process, she and Vice Chair Gilison would be attending the various committee meetings this semester.

ASG President Update

ASG Representative Bermudez reported as follows:

- ASG had a welcome back barbeque for the students; served 700 hotdogs and drinks.
- Elections for six senators were held on September 6th and 7th, with a tie on the last two positions; elections for tiebreaker would be held on September 13th and 14th.
- Health Fair held on September 8th; served 300 hotdogs.
- 9/11 Remembrance will take place today in the College Center; will show video and serve cookies and punch.
- Hispanic Heritage Day celebration will take place on Thursday, September 15th; will show video, have Mariachi, and serve cookies and punch.
- Constitution Day is on Monday, September 19th; ASG will have table set up and pass out Constitutions to students.

COMMITTEE REPORTS

Academic Senate

Vice Chair Gilison reported as follows:

- Academic Senate met on Wednesday, September 7th and held elections for executive committee.
 - Elected Daniel Gilison as Vice President
 - Elected Jill Nelipovich as Treasurer
 - Elected Frank Rapp as Secretary
- Stated it was President Eric Lehtonen's first meeting.
- The Academic Senate elected Carol Lee as co-chair of Curriculum Committee.

Budget and Fiscal Planning Committee

- Member Marilyn Boyle stated the committee met last week and reviewed the budget; recommended that the budget go forward to the Board of Trustees.
- She stated the next meeting is on September 20th, and that the committee meets every fourth Wednesday of the month at 1:30 p.m.

Facilities and Environmental Improvement Committee

- Dean Lopez stated he is in the process of scheduling the committee's first meeting.

Policy & Procedure Committee

- VP Magno stated the committee would be meeting on Wednesday, September 14th.

Student Affairs Committee

- Dean Lopez stated the committee would be meeting on Monday, September 19th.

DISCUSSION AND INFORMATION ITEMS

1. 2011-12 Final Budget – John Lau

VP Lau was not present at the meeting; Carlos Fletes, Director of Fiscal Services, handed out a summary of the 2011-12 budget, which would be presented to the Board of Trustees on Wednesday, September 14th, and highlighted the following:

- Reductions of revenue from state; budgeting an additional 2.3% reduction of state funding as recommended by the Chancellor's Office.
- Amounts to a 9% reduction, just under \$3 million from previous year on state apportionment dollars.
- This was done by reducing one-time measures down to about 6400 FTES.
- Increase of local revenues due to increase in enrollment fees.
- Net gain on local revenue due to increase in enrollment fees.
- Do not anticipate revenue increasing from state; therefore, next year will bring about bigger issue budget-wise due to the fact that measures being taken are for one year only.
- 4.5% reserve for 2011-12 before changes are instituted.
- Budgeting \$600,000 for 2012 Summer School, which is in the process of being developed.
- Placeholder of \$1 million for CSEA Agreement, even though agreement has been reached.
- Other changes that have come about since August 31st equal approximately \$44,000.
- Reserves at 5.8% when all adjustments and placeholders are instituted, which equals a deficit of \$1.3 million.
- Will translate to bigger deficit in 2012-13 if revenues do not increase.
- Revenues flat on state level; although expenditures appear low, expenditures will increase on July 1, 2012.

Director Fletes stated the Business Office is cutting back on printing the budgets. A full copy of the budget is available on the website. He stated hard copies have only been provided to the Board of Trustees, and requested that departments print those pages needed from the website. He stated if a hard copy of the entire budget is absolutely needed, to advise the Business office and a copy would be provided.

2. Staffing Committee – Travis Gregory

AVP Gregory discussed Standing Rules of the Staffing Committee which were attached to the agenda.

- Gave background on the committee's origin, stating that Dr. Gould appointed employees to an ad hoc group, called the Thaw Committee. The committee evolved into staffing resources committee to help with accreditation needs and to prioritize program review requests for employees, including faculty and support staff. The group would provide recommendations regarding staffing needs. The group met a few times before the staffing resources plan was provided for the Educational Master Plan Committee.
- Based on the recommendations from that group and ideas brought about from accreditation, this would be one single group whose membership would be similar to that of the College Council.
- In addition to prioritizing requests for employees, the committee would also review data relating to EEOC including race, ethnicity, age, gender; provide ways of improving unrepresented groups; provide input regarding the hiring process needs, and the organizational structure

- AVP Gregory stated that currently the committee is not an official standing committee. However, the committee would report through the shared governance process, reporting directly to College Council, with a dotted line to the Academic Senate and the Educational Master Plan Committee.

Questions and discussion followed regarding:

- Faculty and classified membership, specifically, whether the faculty members are appointed by the Academic Senate, and classified staff appointed by CSEA;
- Conflicts with the CSEA contract regarding classifications and reclassifications of district staff.
- Member structure; specifically, the chair, co-chair or vice chair, and whether the chair is a voting member.
- Clarification regarding whether this committee would take the Educational Master Plan staffing component and create the resource plan.

AVP Gregory stated he would incorporate any suggestions from the College Council regarding the format and structure of the committee.

Chair Waddell stated the corrected item would come back as an action item at the next College Council meeting.

ACTION ITEMS

None.

ADJOURNMENT

Chair Waddell adjourned the meeting at 3:08 p.m.