

Imperial Valley College ATLAS Planning Group Minutes Arts & Letters Conference Room 2780D Wednesday, February 16, 2012 1:00 P.M.

Attending:

Michael Heumann, Project Director Angie Ruiz, Instructional Co-Coordinator Sidne Horton, Instructional Co-Coordinator Jeff Cantwell, Director of Application Services Jeff Enz, Director of Enterprise Systems

Recorder:

Adriana Sano, Administrative Assistant

1. Updates

a) Instructional Co-Coordinator Update

i) Future Forums

- Sidne Horton informed the group that she sent out an email on the upcoming Futures Forum to be held on February 28, 2012 in the Library.
- Frank Hoppe, IVC Reference Librarian will be giving a presentation on library resources available to faculty and students. Topics include: Goggle vs. databases; reliable vs. non-reliable internet sites.
- O Angie Ruiz informed the group that she would like to take advantage of the faculty resources available through the Microsoft website. The Microsoft website offered excellent resources that can be integrated into Future Forums and the August Conference. Microsoft IT Academy has curriculum created that IVC can use to modify IVC current curriculum and courses. She has received the curriculum for Digital Literacy and will review and compare the content of the curriculum.
- The District would be moving forward with the Microsoft IT Academy and a conference call is scheduled for Tuesday, February 21, 2012.
- The goal for ATLAS would be to use the Microsoft IT Academy to offer training and certification to IT technicians and students enrolled in CIS courses; and be able to offer a course in digital literacy campus wide.

ii) Plans for August Conference

- Michael Heumann indicated that the August Conference is in the planning stages. The theme of the August Conference will be ATLAS Innovation 2012.
- One of the training sessions offered will be a complete session of Etude 101; an accelerated session accomplished in two days to include certification.

- Jeff Enz suggested doing something different that will stimulate thought and innovation; give the audience something to think about.
- Jeff Cantwell stated we could incorporate DegreeWorks training for faculty. Jeff gave an overview of the history of DegreeWorks from inception.
- Sidne Horton suggested asking vendors for technology to be used by ATLAS trainers and trainees to sample and include in their classroom throughout the semester and then bring to the ATLAS showcase.
- Angie Ruiz stated she would like to integrate students using technology perhaps having a technology fair where faculty could incorporate their class to showcase their ideas to the ATLAS Group.
- Michael Heumann shared with the group that the Technology Planning Committee took a trip to ICOE to view their new Innovation & Training Center.
- Jeff Enz suggested that the team attend the Computer Using Educators (CUE) conference which will be held on March 15-16, 2012 in Palms Springs.

iii) Guest Speakers

 Jeff Enz recommended Allen Philips from ICOE as a guest speaker to talk about educational technology for the August conference.

b) IT Co-Coordinator Update

- <u>Wireless</u> Jeff Enz informed the group the installation of the wireless access points is moving along. The installation should be done in four to six weeks and the college will have complete wireless access throughout the entire campus. IT is looking to the future when installing the wireless equipment to accommodate the load as students, faculty and staff begin to use more and more mobile devices.
- <u>DegreeWorks</u> Jeff Enz informed the group that DegreeWorks training will take place March 5-8, 2012. SIG Consultant Patty Wong will be on campus to do the training.

2. <u>TutorTrac Server/Training</u>

 Discussions are underway to migrate TutorTrac to a new virtualized server. A meeting is scheduled to take place on Tuesday, February 28, 2012 with all parties involved.

The meeting was adjourned at 2:00 p.m.