

# **Budget and Fiscal Planning Committee**

March 14, 2012

#### VMembers present:

<u>V</u>John Lau, VP for Business Services, Co-Chair
\_Administrative Representative
\_College Council Representative
<u>V</u>Eric Jacobson, Faculty Representative
<u>V</u>Dave Drury, Faculty Representative
<u>V</u>Carlos Fletes, Director of Fiscal Services
VAlbert Izarraraz, Colby Cabada, ASG Representatives

Recorder: Mary Carter

VEN White, Academic Senate Rep., Co-Chair

CMCA representative

Frances Arce-Gomez, CSEA Representative

Marilyn Boyle, CSEA Representative

#### Non-Voting

Kathy Berry, Vice President for Academic Services

Visitors: Ted Ceasar and Betty Kakiuchi

<u>Call to Order</u>: The regular meeting of the Budget and Fiscal Planning Committee was called to order by co-chair Kevin White at 1:35 p.m. on Wednesday, March 12, 2012 (this meeting was originally scheduled for February 22, 2012). The meeting was held in the board room.

#### Approval of minutes

M/S/C Boyle/Drury to approve the minutes of the January 25, 2012 meeting as presented.

## State Budget Update/State Revenue Shortfall

VP Lau reported that the state will miss its revenue estimates by \$3 billion this year and \$3 billion next year. Property tax revenue and enrollment fees were overestimated, which will cause a \$1 million revenue shortfall for IVC this year. The IVC budget is being based on 6129 FTES, and it is hoped that the funded FTES will not be decreased further. VP Lau reported that the District is starting negotiations this month with all unions.

VP Lau reported that the College has obtained \$150,000 in funding through the State Chancellor's Office for a study by FCMAT (Fiscal Crisis and Management Assistance Team). The total cost of the study is approximately \$255,000. The College has asked for a draft proposal at a lower cost. VP Lau will bring the proposal to the committee when it is received. The revised cost will probably be about \$200,000, with the District paying \$50,000 over two years. Temporary fixes such as salary freezes and furloughs are no longer effective. The college must look at permanent restructuring while maintaining the core product of the college which is education, produced by tenure track faculty. The College needs to reduce offerings and increase efficiencies. VP Lau stated that the FCMAT team is composed of specialists who are experienced in community college issues.

## 2011-12 Revenue Shortfall

VP Lau reported that the college has been successful in reducing the 2011-12 budget by \$1 million. Academic Services found that instructional salaries were overstated by about \$300,000 and summer school will be reduced by about \$171,000. The summer school offerings will have a narrow scope, mainly targeting transfer and degree programs that student need in order to transfer, graduate or

complete their course of study. Classes will be held in three building (mostly the 2700 building) for efficiency. Business Services is reducing security services, not filling custodial positions and decreasing scheduled maintenance.

## Accreditation/Budget and Fiscal Planning Committee Resource Plan report

Ted Ceasar stated that the annual program reviews have all been input, and resource requests are currently being reviewed by resource committees. The committee's resource plan is a key component of the Educational Master Plan, and the deadline for submission is March 30. The Educational Master Plan will be presented to the board May 16. It is important to keep to the schedule. The committee agreed to review last year's plan and meet again on March 21 to work on revising the plan.

Meeting adjourned at 2:05 p.m.