

**Imperial Valley College Academic Senate**

**Adopted Minutes**

**15 February 2012**

I. Call to Order--The meeting was called to order by President Lehtonen at 1:32 p.m.

Present: Eric Lehtonen, Daniel Gilison, Frank Rapp, David Zielinski, Mary Jo Wainwright, Michael Cushner, Craig Blek, Frank Miranda, Jill Kitzmiller, Russell Lavery, Cathy Zazueta, Terry Norris, Norma Nunez, Lorraine Mazeroll, Mike Palacio, Robert Baukholt, Barbara Nilson, , Allyn Leon, Mary Lofgren, Jill Nelipovich, Caroline Bennett, Michael Heumann, Kevin White, Kathy Berry, Danitza Aguirre.

Absent: Celeste Armenta, Dave Drury, Jean Montenegro.

Excused: Carol Lee.

Visitors: Tina Aguirre, Melody Chronister, Todd Finnell, Francine Hias, Eric Jacobson, Victor Jaime, Brian McNeece, Toni Pfister, Lisa Solomon.

II. Visitors' Comments.

There were no visitors' comments.

III. Consent Agenda

M/S/C (Nilson/Leon) to approve the Consent Agenda.

IV. Reports

1. President—Eric Lehtonen announced to the Senate that Laura Mosier has been named as an alternate faculty representative to the College Council, filling one of the faculty vacancies to that committee. One vacancy remains.

President Lehtonen informed the Senate that Russell Lavery has replaced Jim Fisher on the Presidential Search Committee. President Lehtonen thanked Senator Lavery for taking on the important task of faculty representation on that committee.

2. Past President—no report.
3. Treasurer—Jill Nelipovich reported that the IVC Academic Senate balance stood at \$4,635.03. Treasurer Nelopovich further reported that she had submitted a report to the Budget and Planning Committee with identification of items suggested for removal from the Academic Senate budget in order to satisfy the request for a 5% reduction in budgets due to the state fiscal crisis.
4. Associated Student Government—Associated Student Government Representative Danitza Aguirre reported that members of the Associated Student Government would be assisting with the IVC Sweetheart event, in observance of Valentine’s Day, at half time of the IVC basketball game this evening. Ex-officio Senate member Aguirre further informed the Senate that the IVC men’s basketball team is currently ranked #11 in the Southern Section of the State of California Community Colleges and would be playing San Diego City College tonight for first place in the Pacific Coast Conference.
5. Part-Time Faculty—no report.
6. Curriculum Committee— Vice-President for Academic Services Kathy Berry announced to the Senate that the regularly scheduled Curriculum Committee meeting for Thursday, 16 February 2012 had been cancelled.
7. Other Committees— Student Learning Outcomes Committee Chairwoman Toni Pfister reminded the Senate that cycle assessments were due by Friday, 17 February 2012. Chairwoman Pfister requested paper versions of the cycle assessments in addition to e-mailed copies. Chairwoman Pfister announced that she will be in the IVC Faculty Lounge this afternoon so that faculty members working on cycle assessments may more easily speak with her directly about any questions or concerns which they may have regarding the assessments.

SLO Chairwoman Pfister further reported that she will be attending an SLO conference at Miramar College and that work on Service Area Outcomes, Program Learning Outcomes, and Outcomes for the ATLAS Grant continues. She also stated that the SLO website had not been moved to the new IVC website and that the old website was no longer able to be updated.

Co-Chair of the Continuous Accreditation Readiness Team Brian McNeece reported that much work was continuing to be done in the on-going effort to prepare IVC for its next accreditation team visit and that only seven California community colleges received full accreditation in the most recent accreditation cycle.

## V. Action Items

There were no action items.

## VI. Information

1. President Lehtonen reported that David Zielinski is the new Academic Senator from the Arts and Letters Division. President Lehtonen welcomed Senator Zielinski and thanked former Senator Glenn Swaidon for his service to the Senate.
2. Vice-President John Lau was unable to attend the Senate meeting, and thus the report on reduced services shall be rescheduled for the regularly scheduled Academic Senate meeting on Wednesday, 7 March 2012.
3. Secretary Frank Rapp informed the Senate that Mike Palacio, Jr. had won the election to replace Monica Ketchum as a Part-Time Senate representative for the balance of the 2011-2012 term of office.

## VII. Discussion

1. Secretary Frank Rapp reported that the IVC Academic Senate Constitution and By-Laws Ad Hoc Committee had continued to meet and work on proposals for revision of the Senate Constitution and By-Laws. Secretary Rapp stated that it is the intent of the ad hoc committee to have a document ready for the regularly scheduled Senate meeting of Wednesday, 7 March 2012 at which time the Senate may vote on whether or not to submit the proposed revisions to the IVC faculty for approval.
2. President Lehtonen reported that the Honors Ad Hoc Committee had received feedback on the rough draft proposal which it had presented earlier and added that due to illness of the committee chair had not made any further progress. He further stated that the ad hoc committee will meet again next week.
3. Vice-President Daniel Gilson wished to thank Melody Chronister for her assistance with research into final exam block schedules. Vice-President Gilson informed the

Senate that if we continue with a sixteen week schedule, we must continue to have classes meet for all of the regularly scheduled weekly hours, which would preclude the previously proposed final block schedule. The previously proposed final block schedule could be used if we changed to a sixteen-plus-one schedule. Discussion ensued. Vice-President Gilison stated that further research shall be conducted on this issue.

4. Secretary Rapp announced that he shall be requesting nominations for the Rafael Santos Award for Teaching Excellence for the 2011-2012 academic year.
5. Secretary Rapp reminded the Senate that the 2011-2012 Academic Senate Scholarship Fund Raiser is scheduled for Friday, 4 May 2012.
6. President Lehtonen informed the Senate that the Re-Org Ad Hoc Committee had held its last meeting on the morning of Wednesday, 15 February 2012 and that the committee had worked diligently and fairly in attempting to determine what reorganization recommendations would be for the best of Imperial Valley College. He further stated that the Academic Senate representatives to the committee deserved commendations for their service, as did the other members of the committee.

#### VIII. *"For the Good of the Order"*

Senator Craig Blek raised concerns regarding the number of trees which are in peril due to lack of watering because of their proximity to campus construction sites.

Exercise Science/Wellness/Sport Professor Toni Pfister announced that she would be offering aquatic exercise sessions for IVC faculty and staff, pending approval, and that information for these sessions would be forthcoming.

Secretary Rapp informed the Senate that Secretary Carol Lee had developed a form for senators to request a proxy member for them at Senate meetings in their absence.

Senator Mary Jo Wainwright recommended that divisions select their Academic Senate representatives for the following academic year prior to scheduling of fall classes so that conflicts between class schedules and Senate meetings could be avoided by potential candidates for the Senate.

IX. Adjournment—M/S/C (Lavery/Nunez) to adjourn. The meeting was adjourned at 2:37p.m. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 7 March 2012 at 1:30p.m. in the Board Room.