# **Imperial Valley College Academic Senate**

## **Adopted Minutes**

## 18 January 2012

I. Call to Order--The meeting was called to order by President Lehtonen at 1:30 p.m.

Present: Eric Lehtonen, Daniel Gilison, Frank Rapp, Mary Jo Wainwright, Michael Cushner, Celeste Armenta, Craig Blek, Jill Kitzmiller, Dave Drury, Cathy Zazueta, Norma Nunez, Lorrainne Mazeroll, Jean Montenegro, Robert Baukholt, Barbara Nilson, Carol Lee, Mary Lofgren, Jill Nelipovich, Caroline Bennett, Michael Heumann.

Excused: Kathy Berry.

Absent: Glenn Swaidon, Frank Miranda, Allyn Leon, Terry Norris, Kevin White, Danitza Aguirre.

Visitors: Tina Aguirre, Alfredo Cuellar, Sheila Dorsey-Freeman, Gaylla Finnell, Travis Gregory, Francine Hais, Victor Jaime, John Lau, Jan Magno, Brian McNeece, Mike Palacio, Taylor Ruhl, Angie Ruiz, Efrain Silva, David Zielinski.

## II. Visitors' Comments.

Brian McNeece commented that in some classes instructors used differing methods of placing students into openings created by no shows on opening day rosters rather than accepting students who were on class wait lists even though the no shows had reduced class enrollment to below course cap levels. He suggested that consideration be given to a policy stating that those on wait lists and in attendance at the first class meeting be automatically placed into openings until the class cap level is reached. Discussion ensued.

## III. Consent Agenda

M/S/C (Nilson/Zazueta) to approve the Consent Agenda, with corrections to the minutes of 7 December 2011.

## IV. Reports

- 1. President—Eric Lehtonen welcomed all to the Spring 2012 semester following the Winter Break.
- 2. Past President--There was no Past President report.
- 3. Treasurer—Jill Nelipovich reported that the IVC Academic Senate balance stood at \$4,635.03.
- 4. Associated Student Government—There was no Associated Student Government Report.
- 5. Part-Time Faculty—Senator Jean Montenegro reported that the part-time faculty were preparing to meet and negotiate with the district in the near future.
- 6. Curriculum Committee— Senator Carol Lee reported that the Curriculum committee has not met yet this semester but would do so on Thursday, 19 January 2012.
- 7. Other Committees— Senator Mary Jo Wainwright reported that an emergency meeting of the equivalency Committee had been called on Tuesday, 17 January 2012, to review equivalency requests. One request was denied; one request was approved. Senator Wainwright further reported that she had met with Vice-president Berry to discuss the need to better educate all faculty on the criteria for granting equivalency.

#### V. Action Items

- 1. M/S/C (Gilison/Nunez) to approve the nomination of Jill Nelipovich as a faculty representative to the College Council, effective immediately.
- 2. M/S/Withdrawn (Lee/Nilson) to approve the "Constitution of the Academic Senate of Imperial Valley College," pages 1 through 9, effective 18 January 2012 as presented.

The motion was withdrawn following concerns regarding clarity of matters in "Article V, Section D."

M/S/Withdrawn (Lee/Nelipovich) to approve the "Bylaws of the Academic Senate of Imperial Valley College", pages 9 through 17, with removal of "Article 3: Standing Committees," effective 18 January 2012 as otherwise presented.

The motion was withdrawn following concerns regarding clarity of matters within the Bylaws.

Senator Lee expressed gratitude to Senator Jill Nelipovich, Sydney rice, and President Eric Lehtonen for their work thus far on the Senate Constitution and Bylaws Ad Hoc Committee.

#### VI. Information

1. President Lehtonen reported that the Super Committee (aka IVC Administrative reorganization Ad hoc Committee) had met on 14 January 2012. Consensus has been reached regarding the suggestions to be presented to the Board of trustees for reorganization of Student Services. President Lehtonen stated that he believes that the ad hoc committee needs to proceed with a sense of urgency due to the limited time which they have to work with in order to present the Board of Trustees with recommendations prior to the March Board meeting.

Michael Heumann commented that changes to the administrative structure of the college could also reflect on the Senate's Constitution and Bylaws.

Gaylla Finnell reminded the Senate that certain provisions of the recommendations would be negotiable.

David Drury requested that information from and decisions by the ad hoc committee be dispensed to all IVC faculty and staff in a timely fashion. President Lehtonen agreed to meet that request.

- 2. Secretary Rapp announced an opening for a part-time faculty representative to the Senate for the remainder of the 2011-2012 academic year.
- 3. Senator Gilison announced the openings for two alternate faculty representatives to the IVC College Council for the remainder of the 2011-2012 academic year.

4. John Lau reported that recent communications from the state of California may lead to further reductions in funding to California community colleges which will affect budgeting and financing at IVC.

VII.

VIII. "For the Good of the Order"—Kathy Berry reminded all faculty to please submit their grades for the Fall 2011 semester before the deadline for doing so.

IX. Adjournment—(Lee/Rapp) to adjourn. The meeting was adjourned at 3:10p.m. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 18 January 2012 at 1:30p.m. in the Board Room.