

**BASIC SKILLS INITIATIVE COMMITTEE
MINUTES
Thursday, March 13, 2008
2:00 p.m.**

PRESENT

Bruce Seivertson	Ed Scheuerell	Kathleen Dorantes
David Zielinski	Mardjan Shokoufi	

ABSENT

VISITORS

RECORDER

Linda Amidon

1. Basic Skills Coordinator Position-Ok from CTA Self-Assessment

The committee expressed concern about not having a BS Coordinator. What procedures are being followed? The committee is concerned with extra duty contracts for BS projects. They stated that written proposals are at start of BS projects but what about them now. They asked what the larger picture is. It was discussed that the BS Coordinator will be given 60% of reassigned time. Kathy stated that the BS Substitute work with Academic Senate to appoint individual. Bruce will send notice. He has a meeting on March 19th.

2. Learning Communities

- a. -Eng. 101 and Geography 108
 - 1 group of 91, 62, and 72
 - 1 group of 92, 63, and 73
 - 1 group of 93, 64, and 74
 - 1 group of 94, 65 and 75
 - Math 40 and Math 70, Math 80
 - Eng. 98 and Eng. 88 (Kathleen D. and Robin Paine)

Ed stated that the learning communities listed above could be accomplished as a starting point. He is concerned with the quotas. He stated that it is different for 94, 65 and 75. Mardjan suggested bringing the quotas up. Kathleen suggested reducing the quota go 20. Ed suggested in reference to Engl. 98, 88 and 51 LC Engl. 59 instead of 51. Kathleen shared with the committee that the goal is to link to hopefully make students committed and thus successful. She thinks Engl. 98, 88 and 51 LC is okay as is. Kathy stated that

the lowest quota will apply for Engl. LC. She suggested linking Engl. 98 and 88 and recommended to take Engl. 51. Also, that LC needs to be developed prior to BS Coordinator because if schedule is developed, so pilot with list LC's. Dave does not see why Engl. 51 is needed. He suggested AUT. Bruce stated that Jose Lopez will work with his contact in San Diego. Jose is trying to incorporate VESL. Kathy asked the committee if we have VESL. Ed responded that it was attempted but it did not work. Kathy stated that Gonzalo thought language should be included in class. Dave and Bruce stated that Engl. 101 and Geography 108 is not part of Basic Skills but would like to proceed. Dave stated that Robin felt she was strong armed into doing Engl. 98/88/51 LC.

b. Approved Proposals-updates?

1) Mardjan-certificated lab supervisor: Hired to start July 1, 2008. Linda will need to transfer funds.

2) Kathleen-writing pods: Good reports from instructors and students.

3. Conferences

-October 1-3, 2008- State Academic Senate will sponsored

-Toni Pfister will be attending March 27th and 28th conferences in San Diego

-FACC "Workshops To Go", will custom build workshops

-Ed is awaiting response from his contact on possible workshops

Kathleen proposed a Basic Skills Conference. Mardjan suggested waiting for the BS Coordinator, and allow individual to plan the training.

4. Self-Assessment

Mardjan stated that she went forward too fast with the self-assessment and had to step back to conduct the self-assessment. It was also mentioned that the self-assessment draft is in the same state as originally drafted.

5. Other

Liaison with High School project has third meeting. Kathy discussed the writing pods pilot. Three things were discussed: Math Lab, \$5000 to Efrain for tutor and writing pods. Kathy stated that they need to prioritize money among five areas. Ed stated that there is too much time on linking courses. He feels that the focus should be on students receiving individualized assistance. Dave suggested linking LC to SLO's and use it to connect SLO's, program review and ARCE. Kathy stated that the classes have to complement each other, assignments have to be coordinated, attempt to begin the process. Kathleen added that just by linking shows improvement. Ed stated that student's mentality needs to change in order to seek help. Instead of ten office by appointments, five in the tutoring

center. Mardjan stated that they tried in the math department. Kathleen asked Ed to come up with proposal for motivating students.

Kathleen stated that the BSI subcommittee chair was open if anyone is interested.