IMPERIAL VALLEY COLLEGE
FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS POLICY
2011-2012

Regulations require schools participating in the financial aid programs to establish academic progress standards that measure a student's progress towards an educational goal. As a financial aid recipient, it is your responsibility to understand the terms and conditions of the IVC Satisfactory Academic Progress Policy as it applies to you.

Financial aid is limited to a certain number of units based on your current program of study. All students are encouraged to have an educational plan completed, with the assistance of an academic counselor, in order to ensure you are taking the courses required to complete your program within the standards listed below.

EFFECTIVE DATE: This policy applies to all financial aid recipients beginning with the Fall 2011 semester and supersedes all previous standards. All previous semesters of attendance will be evaluated using these standards whether or not you received financial aid for those semesters.

GOOD STANDING: Satisfactory Academic Progress (SAP) will be evaluated at the end of each term. In order to maintain eligibility for financial aid, you must meet the following standards:

GPA	Maintain a minimum cumulative GPA of 2.0 in all coursework attempted at IVC.
Completion Rate	Complete at least 67% of the units you have attempted with an acceptable grade. This includes transfer coursework. Acceptable grades are A, B, C, D, CR and P.
Maximum Timeframe	Complete your program of study within the maximum timeframe standard which is 150% of the number of units required to complete your educational objective. Completion of most A.A./A.S. degrees at IVC require 60 units, this allows a maximum of 90 attempted units for financial aid. A few high unit majors, such as Nursing, have higher maximum allowable timeframes. Certificate programs will have lower maximum allowable timeframes depending on the published length of the program. • Only those degree applicable units which apply to the current major are counted toward 150% maximum timeframe, with a limit of 3 majors eligible for unit adjustments for financial aid purposes • Only one major at a time can be authorized for financial aid payment – double majors are not allowed. • All units attempted toward your current major are counted, even if you were not on financial aid at the time you attempted them.

BASIC SKILLS COURSEWORK: Financial aid is limited to 30 units of remedial coursework. ESL courses are not subject to this limit.

REPEAT COURSEWORK: Repeated coursework will be counted toward completion rate and maximum timeframe standards. In addition, you may only receive financial aid for one repeat of a previously passed course.

TRANSFER COURSEWORK: Units transferred into IVC will be included in your completion rate and maximum timeframe calculation. It is your responsibility to request transcripts from previously attended institutions, if you choose to apply units toward your current educational objective.

WARNING STATUS: SAP will be evaluated at the end of each term. If your cumulative GPA is less than 2.0 and/or your completion rate is less than 67%, you will be placed on Warning Status for the following term. You must take and pass the online SAP workshop in order to receive aid during the Warning period. SAP will be evaluated at the end of the Warning period and if all SAP standards are met, you will be placed in Good Standing. If SAP standards are not met at the end of the Warning period, you will be disqualified.

DISQUALIFICATION: If SAP standards are not met at the end of the Warning period, you will be disqualified. In order to remediate a DQ status, you must raise your cumulative GPA to a 2.0 and/or your completion rate to 67%.

MAXIMUM TIMEFRAME REVIEW: The number of units you attempt may not exceed 150% of the units required to complete your current educational goal. In order to determine if you are meeting this standard, at the point you have attempted 60 degree applicable units (or the published length of your program if enrolled in a certificate program), you must submit the completed Student Educational Plan Review form, along with an Educational Plan or a DegreeWorks Audit Report to the financial aid office. Use this report to help determine which courses to take to complete your program within the 150% maximum timeframe for your current program of study (90 units for most AA programs). Once you have reached this limit, you will no longer be eligible.

FINANCIAL AID PETITION/APPEALS PROCESS

If you have special circumstances that prevented you from meeting SAP standards, you may file an appeal. The first step is to complete a Petition explaining the special circumstances and what has changed that will allow you to make SAP at the next evaluation period. You must then make a petition appointment with an academic counselor who will determine whether or not you are eligible to seek an appeal through petition. If your counselor approves your petition, it will be forwarded to the Appeal Committee along with an Academic Plan developed by your counselor. Each appeal will be reviewed and approved or denied based on the student's individual circumstances. If the Committee approves your appeal, you will be placed on **Probation Status** and awarded aid according to the conditions of the appeal approval. The decision of Appeal Committee is final and no further appeals during the current aid year are allowed.