

IVC Academic Senate Meeting

Approved Minutes

3 November 2010, 1:30 p.m.

Board Room

I. Call to Order

The meeting was called to order at 1:36 p.m. in the Board Room by Senate President White.

Roll Call by Secretary Rapp:

Present: Kevin White, Mary Lofgren, Cesar Guzman, Barbara Nilson, Eric Lehtonen, Daniel Gilison, Robert Baukholt, Frank Rapp, Mary Jo Wainwright, Jeffrey Beckley, Celeste Armenta, Toni Pfister, Jill Kitzmiller, Cathy Zazueta, Norma Nunez, Elizabeth Trevino, Kathy Berry, Jesus Gallegos.

Absent: James Patterson, Nannette Kelly, Kevin Marty, Stella Orfanos-Woo, Bruce Seivertson.

Excused: Carol Lee, Norma Scott.

Visitors: Tina Aguire, Danitza Aguirre, Mayra Beltran, Daniel Bermudez, Brad Craft, Carlos Espericueta, Gayla Finnel, Todd Finnel, Ana Gaytan, Craig Holloway, Sergio Lopez, Jerica Maciel, Dallis Ontiveros, Mitchelle Ramirez Vasquez, Judy Santistevan, Steven Sciaky, Efrain Silva, Rod Smart, Raim Torres, Joe Trejo, David Zeilinski, Lianna Zhao, Lisa Zylenda.

II. Visitors' Comments

There were no visitors' comments.

III. Consent Agenda

1. M/S/C (Nilso/Gilison) to approve the Academic Senate minutes of 20 October 2010 as corrected.

IV. Reports

1. President White:

- informed the Senate that he had attended the Area D meeting in Long Beach where resolutions to be heard at the State Academic Senate Plenary Session were discussed;

- reported that California Senate Bill 1440 focused on California Community College and California State University System transfer agreements is now law;
- informed the Senate that Measure J had passed in the election held on Tuesday, 2 November 2010 and that two new IVC Board members had also been elected—Karla Sigmond from the Central Union High School District (replacing Carlos Acuna) and Steve Taylor from the San Pasqual High School District(replacing Rebecca Ramirez);
- informed the Senate that he has continued to work with Omar Ramos and Larry Valenzuela in the creation of a new IVC Academic Senate web page;

2. Past-President Seivertson:

- There was no past-President report at this time.

3. Treasurer Norma Nunez:

- reported that the balance of \$8,633.60 remained stable as there were no Senate expenditures since the most recent senate meeting.

4. Vice-President of Instruction Kathy Berry:

- informed the Senate that the Academic Services (Instruction) offices have moved to the west wing of the Administration Building (Building 10);
- reported that she attended the Chief Instructional Officers' conference in San Diego where SB1440 which guarantees California Community College students transfer to a California State university, was discussed at length, including the following: the transfer is guaranteed for a particular degree or similar degree and to an area campus or similar campus and that model curriculums for these transfer agreements have been established for Communication Studies, Geology, Math, Psychology, and Sociology ;
- informed the Senate that the CIOs in attendance met with Barbara Beano of the Western Association of Schools and Colleges (WASC) who stated that WASC is being pressured by the federal accrediting body for greater accountability in regard to transfer rates, success rates, and retention rates;

5. Chief Financial Officer John Lau:

- There was no Chief Financial Officer's report at this time.

6. Basic Skills Coordinator Frank Rapp:

- reported to the Senate that he attended the Learning in Networks for Knowledge Sharing (LINKS) event in Escondido on Friday 22 October 2010; Dr. Alfredo Cuellar and Angie Ruiz also attended this workshop;
- informed the Senate that Dr. Lisa Brewster, San Diego/Imperial Valley Basic Skills Network Coordinator, attended the IVC Basic Skills Committee meeting on Wednesday, 27 October 2010, to discuss IVC's

Action Plan and that she discussed anticipated changes to the IVC Basic Skills action plan with the committee;

- Dr. Brewster also presented a workshop on the use of technology, especially as it applies to basic skills students;
- Reported that the Professional Development Book Club, sponsored by the IVC Basic Skills Committee, had received copies of the book *What the Best College Teachers Do* and that steps were being taken to determine when and how the book club would meet.

7. Student Learning Outcomes Coordinator Toni Pfister:

- informed the Senate that she would be sending an e-mail reminder that Student Learning Outcome assessment cycle reports from Spring 2010 are due by the end of the Fall 2010 semester and offered to help anyone needing assistance with said reports;
- informed the Senate that the next SLO Committee meeting would be held on Wednesday, 10 October 2010.

8. Associated Student Government Jesus Gallegos:

- reported that two IVC Associated Student Government representatives attended the California Community College Student Affairs Association meeting in Costa Mesa on Friday, 22 October 2010;
- informed the Senate that the ASG will be hosting the barbeque for the IVC men's and women's basketball preview on Thursday, 4 November 2010.
- informed the Senate that the IVC Associated Student Government would be hosting two on campus events: a hypnotist on Tuesday, 9 November 2010 and a United States Military veteran on Thursday, 11 November 2010.

9. Contingent Faculty Representative Norma Scott:

- reported that a meeting would be held on Thursday, 4 November 2010 to discuss authorization for a vote on forming an adjunct faculty union.

10. Guest: CCA/CTA President Gayla Finnell:

- discussed several of the issues regarding the IVC Academic Calendar, including the unlikelihood that there would be a Winter 2011 session, several calendar options and their ramifications, the placement of Spring Break in the calendars, the possibility of including Flex days, and the need to resolve these issues in a timely fashion so that the calendar may be included in negotiations in January.

V. Action Items: Academic and Professional Matters

1. M/S/C (Wainwright/Nunez) to postpone the approval of one of the calendar options as an Action Item and to move this Action Item to Discussion Item 3.

Extensive discussion ensued.

The vote was 15 for/2 against/0 abstained.

VI. Discussion and Information Items

1. a.) Vice President for Information Technology Todd Finnell discussed the use of electronic distribution lists at IVC, including first tier use for emergency notifications, scheduled technology maintenance, and authorized district communications; second tier use for district maintained lists, such as for Instruction, Business, Student Services, and other groups; and third tier use for user subscription lists, such as Opencomm, food services, other campus services, and so on. Vice president Finnell further informed the Senate that the distribution lists could be moderated, archived, or managed with various other functions.

b.) Vice-President Finnell introduced Brad Kraft, President of Image Source, who explained the managed care model for printers and copiers which would reduce the number of printers and copiers currently in use by IVC faculty and staff as well as provide timely servicing of IVC's printers and copiers. This issue will go to the IVC Board of Trustees for approval in the 17 November 2010 Board meeting; if approved, the system will be put into place prior to finals week of the Fall 2010 semester.

Discussion ensued.

2. Dean Efrain Silva introduced Judy Santistevan, IVC Associate Professor of Business and Cooperative Work Experience Coordinator, who reported that the state has made changes to the Cooperative Work Experience Program guidelines, including but not limited to no longer requiring a minimum of seven units for students in the program nor limiting general work experience to twelve (12) units or occupational work experience to sixteen (16) units. Chairwoman Santistevan further reported that IVC must generate a new plan to meet these changes and that she is thus informing the Senate of said changes before submitting the new IVC plan to the Chancellor's Office.
3. Senate President Kevin White deferred to requests by several senators to hear the students' opinions and arguments regarding the proposed IVC Academic calendars. Several students spoke to the issue, expressing their desire to have Spring Break beginning on Good Friday of each year and further expressing their reasons for this position.

VIII. Adjournment

M/S/C (Guzman/Nunez) to adjourn. The meeting was adjourned at 3:03 p.m.

The next regularly scheduled meeting of the Imperial Valley College Academic Senate will be on Wednesday, 17 November 2010 at 3:00 p.m. in the Board Room.