



## MINUTES

### IMPERIAL VALLEY COLLEGE COUNCIL

Monday, August 9, 2010 – 2:30 P.M.  
Administration Building Board Room

College Council Chair Michael Heumann called the meeting to order at 2:30 p.m.

Council members in attendance were as follows:

Taylor Ruhl, Administrative Representative  
Sergio Lopez, Administrative Representative

Michael Heumann, Faculty Representative (Chair)  
Martha Garcia, Faculty Representative

Michael Boyle, Classified Representative  
Marilyn Boyle, Alternate Classified Representative

Gloria Carmona, CMCA Representative (Vice Chair)

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Jan Magno, Alternate Administrative Representative  
Ted Ceasar, Alternate Administrative Representative  
Kevin White, Faculty Representative  
John McClain, Alternate Faculty Representative  
Laura Hartsock, Classified Representative  
Miriam Trejo, Classified Representative  
Martha P. Garcia, Alternate CMCA Representative  
Joe Trejo, Student Representative

### MEMBERSHIP CHANGES

The following membership changes took place: Michael Boyle was appointed as a Classified Representative, replacing Jessica Waddell; Laura Hartsock was appointed as a Classified Representative, replacing John Abarca; Jessica Waddell was appointed as a CMCA Representative and would be replacing Gloria Carmona at the next scheduled meeting.

### PUBLIC COMMENT

There was no public comment.

### APPROVAL OF MINUTES DATED MONDAY, JUNE 14, 2010

M/S/C Martha Garcia/Sergio Lopez to approve the Minutes of June 14, 2010.

**Motion carried.**

## **AREA REPORTS/UPDATES**

### **College Council Report**

Chair Michael Heumann reported the following:

- There was no report.

### **Program Review**

Vice President for Academic Services Kathy Berry reported the following:

- VP Berry reported that she and Director Chun were working on a report summarizing the District's accomplishments which includes board goals, the Educational Master Plan, the Strategic Plan, visioning, and the environmental scans.
- Announced Grace Espinoza is the new administrative secretary for the Dean of Arts and Letters.
- Reported that enrollment was tight this fall semester and had to open new section for incoming freshman.
- Director Carmona stated that there was discussion in the Enrollment Operating Committee about only allowing students to register for 12 units instead of 16 up until late registration; she indicated this would allow other students an opportunity to register.
- President Gould stated that he would be recommending that the District put a cap up to late registration so that incoming students have an opportunity to enroll for classes.

### **Budget Update**

Vice President for Business Services John Lau reported the following:

- VP Lau stated that each department will have to take ownership of their Budget, and work with constraints.
- Announced the addition of a new stop light which would tie into the new entryway and possibly the installation of a second stop light depending on the success of the first one.
- Reported the Renovation of the 400 building would begin in September; the construction of the Art Gallery is underway and noted that it would be funded by RDA money and insurance money.
- President Gould stated there is a mandate to pass a budget by September 20<sup>th</sup> even though the state has not passed a budget.

### **ASG President Update**

- Dean Lopez reported that ASG is working on putting together the orientation luncheon.

### **President Update**

President Gould reported the following:

- Announced he is working on the State of the College, and stated there is a lot to celebrate and is very optimistic about this coming year.
- Announced the new bond campaign is underway; the bond would be an \$80 million dollar extension of Measure L. He stated he would be meeting with campus leadership to discuss priorities. He gave an overview of the priorities of the bond: construction of the Career Technical Building, and remodeling existing building to house classrooms and labs for POST, fire sciences, EMS training, alternative energy labs, and other vocational

training; modernization of the rest of the campus; a new central HVAC Chiller Plant; a new Technology/Library Building; and a new College Center.

- Announced the visioning process is almost over. A lot has been learned about our institution. For example, transfer is not the problem it was last year, there are not enough sections, there are still outreach problems in small communities, and the community does not have a good idea of what IVC does.
- Announced that Todd Finnell has accepted the Vice President for Information Technology position.
- Announced that three board seats are up for election which would be on the November ballot.
- President Gould gave an update on the State budget. He indicated the legislature is far from a decision. He stated both houses are projecting a 2.21% growth to Community College. He indicated the negative cola has been eliminated.
- Announced he would be meeting with the new Dean of San Diego State University – IV Campus on Wednesday, August 11<sup>th</sup>.

### **COMMITTEE REPORTS**

Chair Heumann stated the committees have not met yet and would postpone reporting until the next College Council Meeting.

### **DISCUSSION AND INFORMATION ITEMS**

#### **1. Membership Changes - Michael Heumann**

- This item was discussed under Membership changes.

#### **2. Measure L Construction/Maintenance Update - Michael Heumann**

- This item was discussed under President's Update.

#### **3. Student Ambassador Program - Rosanna Lugo/Todd Evangelist**

- Foundation Director Evangelist gave an overview of the Student Ambassador Program and pass out a handout which outlines the criteria to qualify. He stated the Student Ambassador Program provides opportunities for IVC students in developing leadership effectiveness while building stronger connections between IVC, future students, and the community at large. Looking for up to ten students and each student that participates would receive a \$200.00 book scholarship each semester.
- There was discussion regarding the minimum and desirable qualifications on the application process.

#### **4. PDF Schedule Updates - Michael Heumann**

- Chair Heumann asked whether the On-line PDF Schedule updates are effective and are students aware of the updates.
- Public Relations Specialist Lugo stated that updates to the On-line Schedule are made once she receives an update from Instruction. She indicated students receive an e-mail blast every time there is an update to the On-line Schedule.
- President Gould recommended that the schedule updates also be linked on our web page at the bottom of the PDF version for easy access to students.

- Member Michael Boyle suggested that “Updated” be added to the cover of the On-line Schedule.
- Member Marilyn Boyle commented that one of her students who has epilepsy seizures has a problem with the blinking hyperlink and asked if there was a way to remove the blinking on the hyperlink.
- There was discussion on reasonable accommodation for persons with epilepsy, and removing the blinking and changing the hyperlink to color.
- President Gould noted that providing a PDF version would be considered reasonable accommodation.

**5. Name Change from Parking Control to Campus Safety and Security - John Lau**

- VP Lau stated this department is evolving and this title captures more the direction of where the department is headed.
- Member Marilyn Boyle suggested the word parking be added.
- Dean Ruhl commented that this name is common in other community colleges.
- VP Lau stated he would take the recommendations back to his department for further discussion and come back with a resolution.

**ADJOURNMENT**

Chair Heumann asked whether the August 23<sup>rd</sup> meeting should be cancelled since it is the first day of the fall semester. The consensus was that it be cancelled. Chair Heumann called to adjourn the meeting at 3:30 p.m.

**2010-2011 College Council Meeting Schedule  
at 2:30 p.m. in the Board Room**

2010		2011	
July <del>12 &amp; 26</del>	October 11 & 25	January 10 & 24	April 11
August 9 & 23*	November 8 & 22	February 14* & 28	May 9 & 23
September 13 & 27	December 13	March 14 & 28	June 13 & 27

Meeting Canceled

\*Fall Semester Begins

\*Spring Semester Begins

Overload rate for 177-day members