

IMPERIAL VALLEY COLLEGE

Technology Planning Committee Meeting

Minutes
March 19, 2009

Voting Members Present:

Dr. Robin Ying, Co-Chair, Administrative Representative
Dr. Jim Fisher, Co-Chair, Faculty Representative
Mary-Jo Wainwright, Faculty Representative
David Zielinski, Faculty Representative
Angie Gallo, CMCA Representative
Martha Olea, Classified Representative
Larry Valenzuela, Classified Representative
Kathy Berry, Administrative Representative
Kathie Westerfield, Administrative Representative

Consultants Present:

Jeff Cantwell
Edward Cesena
Dr. Michael Heumann
Omar Ramos

Consultants Absent:

Andres Martinez, Faculty Representative
Jan Magno, Dean of Financial Aid Asst/State Programs
Charles Wang, Data Analyst

Visitors:

Frank Rapp

Recorder:

Jessica Waddell

Call To Order:

The Technology Council meeting was called to order at 1:40 pm by Dr. Ying, Co-Chair.

Visitor's Comments:

Michael Heumann stated that the person representing the Technology Planning Committee for the Distance Education Committee does not have to be a voting member.

Review and Approval of Meeting Minutes:

M/S/C Mary Jo Wainwright/Kathie Westerfield to approve the minutes dated 2/19/09 with correction of Dave Zielinski's name. **Motion carried.**

Subcommittee Reports:

1. **Banner User Group:** BUG met on March 12th, reviewed all projects that everyone is working on including hardware upgrade to Banner 8.
 - **Position Control:** It is a precursor for payroll that helps ties HR and Payroll together and provides the capability to pull the budget directly from banner.
 - **Degree Works:** Degree Audit System. This will hopefully be in use by June of 2009. Requested a SunGard trainer to help get program setup. Want to get upgrade before spring break, but not sure if it will happen.
 - **Academic Standing:** probation/dismal/presidents honors listing done each semester and a SunGard person will come out for training so this can go into effect next semester.
 - **Curricunet:** The implementation is taking much longer than expected. We have something in place for non-academic room scheduling right now and it seems to be working fine.
 - **Banner 8:** Is planned for next year. The exact schedule depends on whether there is a winter session or not. Banner 8 must be in production by April 2010 because SunGard is no longer supporting the financial aid upgrade in Banner 7. The change from v7 to v8 is much more complicated than that of v6 to v7.
2. **Website Review Committee:** Nothing to report at this time. Reviewed statistics from the Outpost PC project.

Information Items:

1. **Position Control Training in Banner:** Last week there were 3 days of training. HR and the Business office were both present. Discussed benefits, getting things into banner. Met with Mary Bell to get information on what benefit stuff should be in banner. The benefits should be viewable by all employees via the Banner Self-Service feature in the future.
2. **Outpost PC Project:** Nothing to report on. Statistics were discussed earlier.

Action Items:

1. **Election of the Distance Education Committee Representative:**
 - Jeff Cantwell - primary
 - Omar Ramos - alternate

Other:

1. **Standing Rules for Technology Planning Committee**

The Standing Rules will be emailed and voted on at the next meeting. An email with the information will be sent out prior to the meeting for review.

Discussion: Three members from each of the following groups-Administrators, Classified, and Faculty. One CMCA, One Student Rep, Chair of Bug will replace one of the representatives from their group.

Adjournment:

M/S/C Jim Fisher/Kathie Westerfield. Motion Carried.

The meeting was adjourned at 2:25 pm