Imperial Valley College
Student Learning Outcome Committee
Minutes
03/24/09 Meeting (approved 05/12/09)

Topic	Discussion	Decisions
Meeting Start Time:	The meeting began at 3:23 pm in Room 700.	
Committee Members Present:	Toni Pfister - Chair, Sandie Noel - Recording Secretary, Lisa Solomon, Daniel Gilison, Rosa Pitones, Jose Ruiz, Romano Sanchez-Dominguez.	
Visitors Present:	None.	
Review of the Minutes:	The committee members reviewed the minutes for February 24th and all were in favor of approving the minutes. The minutes for March 10th were approved as well with noting the change that Frank Rapp was present.	
Update from Regional Meeting:	Ms. Pfister informed the committee that Dawn Chun attended this meeting with her as Dawn Chun may be assisting Toni as a researcher. The meeting was titled, "Making Your Researcher Part of your SLO's". Ms. Pfister stated that at this meeting it was stated that programs may need to define their programs and goals. Ms. Pfister stated that WASC is placing a big emphasis on all levels of outcomes using supportive data.	

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	Ms. Pfister announced that there will be a workshop in July for SLO Curriculums and if any member wanted to attend they can let her know. Daniel asked Ms. Pfister how many other colleges attend the above mentioned workshop. Ms. Pfister stated that many colleges attend but she wasn't sure of the exact number.	
Update on SLO Form Submission:	Ms. Pfister stated that most departments submitted their SLO ID forms for the March 16th deadline. She stated that she will be meeting with division chairpersons to discuss the March 30th deadline.	
Program Assessment:	Ms. Pfister distributed a form named "Program Outcomes & Course Alignment Matrix for IVC", as an example that would help division chairperson determine what courses need an SLO. She expressed that this form would help tie the course SLO in with the program level SLO. The members discussed ways to finalize this form. The members also discussed the possibility of course data getting cross referenced with various programs at the program level. Ms. Pfister stated that she would look into this matter.	

	Ms. Pfister stated that would like to see one program level form from each department by the summer. She asked if committee members would be the first to volunteer in filling out this form for their department. Ms. Pfister also distributed a letter addressed to faculty and asked the members to review it a later time. She stated she would like to hear their comments on the wording of the form at the next meeting.	The committee members agreed to volunteer with the approval of their division chairperson.
Timeline:	No discussion.	
Annual Review of SLO Process:	Ms. Pfister stated that in order to close the loop she will use the survey from the January workshop. All were in favor.	
Adjournment:	The meeting was adjourned at 4:18 pm and members will meet again in April after spring break on April 21, 2009.	