



## MINUTES

### IMPERIAL VALLEY COLLEGE COUNCIL

Monday, February 9, 2009 – 2:30 P.M.  
Administration Building Board Room

College Council Chair John Abarca was not present at this meeting, Vice-Chair Michael Heumann called the meeting to order at 2:33 p.m.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative  
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Vice Chair)  
Armando Mendez, Faculty Representative  
Frances Arce-Gomez, Classified Representative  
Jessica Waddell, Classified Representative

Carlos Fletes, CMCA Representative

Steven Sciaky, Alternate Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Robin Ying, Administrative Representative  
Efrain Silva, Administrative Representative  
Bruce Seivertson, Faculty Representative  
Norma Nuñez, Alternate Faculty Representative  
John Abarca, Classified Representative (Chair)  
Mariam Trejo, Alternate Classified Representative  
Rick Webster, Alternate CMCA Representative  
Chantilee Mendenhall, Student Representative  
Itzel Bejarano, Student Representative  
Jonathan Balint, Student Representative  
Josasat Trejo, Alternate Student Representative

Others Present:

Marilyn Boyle, Gloria Carmona, Ted Cesar, Jimmy Sanders, John Lau, Frank Rapp, Travis Gregory

### MEMBERSHIP CHANGES

There were no membership changes.

### PUBLIC COMMENT

There was no public comment.

## APPROVAL OF MINUTES DATED MONDAY, JANUARY 26, 2009

M/S/C Sergio Lopez/Armando Mendez to approve the Minutes of January 26, 2009.  
Motion carried.

## AREA REPORTS/UPDATES

### **Program Review**

Vice President for Academic Services Kathy Berry reported the following:

- Reported that the Educational Master Plan/Program Review Planning Committees are reviewing the program reviews. She indicated that all program reviews have been received except from one area. She reported the subcommittee that reviewed part one of the program reviews found that most of the work had been completed, and did not find any staffing needs, technology needs, or educational needs around campus. She reported the subcommittees working on part two of the program reviews should be completed this week. She stated it looked like the program review process worked, and the District would now be able to identify what the needs of the College are.

### **Accreditation**

- Reported that the District had received communication from the Accrediting Commission for Community & Junior Colleges (ACCJC), and their response was favorable. She stated the ACCJC has accepted the District's Progress Report, and indicated that the District would continue on warning status. She stated the next report is due in October 2009.
- Announced that Dr. Gould's visit before the ACCJC Board on January 8<sup>th</sup> was successful, and the ACCJC has revised Recommendation Two. VP Berry read an excerpt from their response which read as follows: "*Recommendation Two, the team recommends that college develop student learning outcomes by describing how students learning outcomes will be extended throughout the institution; developing a specific timeline for development that includes establishment of authentic assessment strategies for assessing student learning outcomes in courses, programs, and degrees, describing how resource allocation will be tied to student learning outcomes; and developing a plan for how faculty and staff will become fully engaged in student learning outcomes development. The institution must also demonstrate its effectiveness by providing evidence of achievement in student learning outcomes and evidence of institutional and program performance.*"
- She stated the ACCJC requires that the institution be at the developmental level, which the institution is at now. She stated the ACCJC also requires the institution to be in full compliance by 2012, and performing at the proficient level.
- VP Berry stated that the entire campus should be very proud; she stated everyone worked together well and did a great job.

### **Business Services**

Vice President for Business Services John Lau reported the following:

VP John Lau stated he would like to start with a PowerPoint presentation on the proposed 10-Year Build Out Plan by Architect Jimmy Sanders. He stated the proposed 10-Year Build Out Plan was developed to establish what the Institution's needs are.

**PowerPoint Presentation by Architect Jimmy Sanders -  
Proposed 10-Year Build Out Plan**

- The first slide shows the new Science Building which is fully funded by Measure L. This project proceeds on schedule and on budget, and is scheduled to be finished and occupied by 2010.
- The next project is the bus transfer terminal improvement project which includes a small parking lot, and a vehicular drop off area. This project is scheduled to be completed this summer and is funded by a County grant in the sum of \$1.3 Million Dollars.
- The next project is the proposed solar fields which are schedule to start this summer.
- The next projected is the renovation of existing parking lots and construction of two new entrances, the first new entrance would be located off of Aten Road, and the second entrance would be located off of Old Highway 111. This project is funded by Measure L, and is scheduled to be finished this summer.
- The next project is the proposed phase two of the County project which includes a vehicle and bus drop off area. The projected cost is \$750,000.00. This project has not yet been funded, but should be funded by a County grant.
- The next project is the modernization of the 400 building, currently the Science building. State FPP approval has been received, design is scheduled to start in June 2010, and the proposed construction in December 2010. This project is funded by Measure L and State funds with a projected cost of \$4.4 Million Dollars. He stated \$2.2 Million Dollars would be funded by the State. VP John Lau stated this could change given the financial difficulties of the State.
- The next project is the modernization of the academic buildings which are the 200, 300 and 800 buildings. State FPP tentative approval has been received, design is scheduled to start in June 2010, and proposed construction in June of 2011. This project is funded 40% by Measure L, and 60% by the State with a projected cost of \$12 Million Dollars.
- The next project is the construction of a new Career Tech Building, and modernization of existing buildings. State IPP approval has been received, design is schedule to start in 2011, and proposed construction in 2012.
- The next project is the modernization of the 10, 100, and 600 buildings. Some of the functions of these buildings could change because of the new construction. A new student union building is being proposed.
- The next project is the modernization of the 700, 900, and 1500 buildings.
- The next project is the modernization and expansion of the 2200 building. A new facility will be constructed adjacent to the existing building.
- In summary campus expansion includes new classrooms and lecture halls, a new student union center, new sports fields and bleachers with concession stands and restrooms, relocation of student services and administration, classroom expansions, a new library/technology, a new performing arts theatre, and relocation of maintenance and operations.
- The last slide shows all facilities modernized and construction complete.

Jimmy Sanders stated all modulars would be removed with the new construction and modernization of the campus.

Dr. Gould stated that the Board had recommended that the new Library/Technology building be moved closer to campus. He stated the next proposed plan would reflect the new location which would be where maintenance and operations is now located.

Dr. Gould stated that Human Resources needs to move out of their existing building by this summer, and would be looking at finding existing space on campus to house them. He stated he has asked Human Resources to bring back a proposal by March 1<sup>st</sup>.

### **Business Services**

Vice President for Business Services John Lau reported the following:

#### **Solar Energy Update**

- Reported the District viewed two presentations from two private solar companies at the Board Retreat on February 7<sup>th</sup>. He stated if the District decides to partner with one of these private solar company for renewable energy; the District would enter into an agreement to finance this project. He stated the solar company's incentive is the tax credit they would receive for the first six years of the agreement; and he stated the District would have the option to buy the facility in the seventh year. He stated the District's goal would be to produce energy for the District's use and not necessarily to sell.
- Reported he met with the Imperial Irrigation District today, and submitted an application for rebates. He stated he would be meeting again with Imperial Irrigation District to continue discussions on this topic.

Dr. Gould reported that he met today with one of the members of the IID Board, and he indicated that he would give his support. He reported he would be meeting with the Chairman of the IID Board next week to ask for his support.

#### **Budget Update**

- VP Lau distributed two hand outs "Monthly Budget Report," and "Two Year Funding Analysis" which he discussed in detail.
- Reported that this year the District is monitoring budget to actuals comparison on a monthly basis.
- Reported the Monthly Budget Report shows how the District is doing at the end of December. He stated half the fiscal year is gone so most expenses are at about 50% of budget.
- Reported the District paid more in certificated wages than was budgeted. He indicated that the District could not use reserve to fund, but would look at other areas in the budget to fund.
- He stated the unrestricted beginning reserves were \$6,828,764.00, and the unrestricted end reserves used to balance the budget are \$3,823,747.00. He stated that the District would no longer be able to use reserves to balance the budget in the future, and needs to start looking at cost containment.
- Reported the Two Year Funding Analysis was developed to capture the magnitude of the District's problems, or the worst case scenario. He stated the District would be talking to the unions about the situation the District is facing.
- Announced he would be proposing the Los Rios Budget plan as a model for the future. He stated the Los Rios plan is formula driven and it has a safety net that does not allow you to exceed available resources. He stated the District needs to adopt a new budgeting process to attain financial stability.

### **President's Update**

Dr. Ed Gould reported the following:

- Dr. Gould reported that the ACCJC Board meeting was very successful.
- Reported that Assembly Member Manuel Perez is working on Bill AB3 which would provide training and education for alternative energy workers.
- Reported that President Gould, VP Kathy Berry, and VP Victor Jaime would be attending the 2009 Institute for Higher Education Planning Conference in San Antonio, Texas on February 25<sup>th</sup> through February 27<sup>th</sup>.
- Reported that the District is talking with an organization about performing an Economic Impact Study to determine if the District should go out for a new bond. He stated he would like to educate the community about what that impact would be to the college.
- Reported he attended the CCLC Legislative Conference in Sacramento last month. He stated he met and talked with legislators, and he stated there is a great deal of support to community colleges.
- Reported the District is working on a couple of grants for the Intensive Language Institute. He reported this is a five week intensive program to prepare individuals for the workforce.
- Reported that he is looking into partnering with the City of Imperial to handle the institution's water/waste needs. He stated this is a \$6 Million Dollar project funded by a grant which the Institution may need to match with Measure L funds.

### **MINUTES FROM STANDING AND AD HOC COMMITTEES**

Minutes from the following committee meetings were received:

1. Budget and Fiscal Planning Committee - None
2. Campus Operations Committee - None
3. Competitive Athletic Committee - None
4. Customer Service Committee - None
5. Environmental Health & Safety Committee - None
6. Financial Assistance/EOPS/Veterans Advisory Committee - None
7. Policy & Procedure Committee - None
8. Staff Development Committee - None
9. Student Affairs Committee - None
10. Technology Planning Committee - None

### **DISCUSSION AND INFORMATION ITEMS**

#### **1. State Budget and the Federal Economic Stimulus Package – Dr. Gould**

Dr. Gould reported that no budget has been adopted yet. He stated that the COLA will be taken back, and there would be a 3% growth cap. He stated there is also a proposal for property tax backfill which would mean the District would receive around \$600,000.00 if approved.

## 2. Update Board of Trustee Retreat – Dr. Ed Gould

Dr. Gould reported that the Board of Trustee Retreat was very productive meeting. He stated the Board viewed two presentations from private solar companies, and a presentation from Dale Scott & Company on a future bond campaign. He stated the Board of Trustee's goals from last year were reviewed. The Board goals for the District were that the Banner Program be implemented, that the District work on the accreditation processes, and that the District attains financial stability. He stated the District did not accomplish the last goal.

Dr. Gould talked about financial stability requiring a cultural shift. He stated that the District would be using data driven planning, and this year would be a base year for program review.

Dr Gould reported that a formula driven budget plan would be going to College Council next week for approval. He stated that 92% of our revenues are used to pay for salaries, which leave the District with a 6% mandate reserve, and 2% left for the District to work with. He stated he would be meeting with the unions to look at the impact the formula would have on ongoing negotiations. He stated the key to attaining financial stability is to have accountability to our planning processes.

Dr. Gould introduced the Los Rios Budget model ("the bucket"). He stated it would also be going to the Budget and Planning Committee, Academic Senate and the Strategic Planning Committee for approval.

Dr. Gould stated that the principles of the bucket, ensures equality between the various bargaining units and employee groups, limits district ability to grow the general fund ending balance above minimum state and local thresholds, ensures that the district is not over expended in available revenue, limits the district operating revenues on an annual basis to 20%. He stated the 20% include the 6% reserves. He stated the board would like an 8% reserves leaving a balance of 12%. He stated the bucket principles would ensure the District financial stability.

Dr. Gould stated that the Board expressed concerned over losing winter session and what that impact would mean to IVC. He stated that the Board has asked the District to work on the success rate for students.

Dr. Gould reported that he would be talking to the Foundation about restructuring IVC's relationship.

### **ACTION ITEMS**

**M/S/C Jessica Waddell/Armando Mendez**

#### **1. Approval of the 2009-10 Budget Calendar – John Lau**

VP Lau stated the language in items 3 through 9 was changed to be more specific. He stated the timeline remains the same. He stated the tentative budget would come to College Council in May, and then go to the Board.

Motion Carried.

**ADJOURNMENT**

M/S/C Jessica Waddell/Armando Mendez to adjourn the meeting at 4:00 p.m.

**2008-2009 College Council Meeting Schedule  
at 2:30 p.m. in the Board Room**

2009	
February 23	May 11
March 9 & 23	June 8 & 22*
April 27	

Meeting Canceled

\*\*Fall Semester Begins

\* Summer Session Begins

Overload rate for 177 day members