



## MINUTES

### IMPERIAL VALLEY COLLEGE COUNCIL

Monday, August 27, 2007 – 2:30 P.M.  
Administration Building Board Room

College Council Chair, John Abarca, called the meeting to order at 2:34 P.M.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative  
Robin Ying, Administrative Representative  
Efrain Silva, Administrative Representative  
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative  
Patti Biley, Faculty Representative  
Bruce Seivertson, Faculty Representative

John Abarca, Classified Representative (Chair)  
Frances Arce-Gomez, Classified Representative  
Patty Robles, Alternate Classified Representative

Carlos Fletes, CMCA Representative

David Lopez, Student Representative  
Ingrid Soto, Student Representative  
Francisco Mariscal, Alternate Student Representative

Gary Rodgers, Ex Officio  
Gene Hill, Ex Officio

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

Carol C. Ramirez, Classified Representative  
Rick Webster, Alternate CMCA Representative

Others presents were:

John Lau; Lianna Zhao; Marilyn Boyle; Frank Fernandez; Dawn Chun

### **PUBLIC COMMENT**

There was no public comment.

### **APPROVAL OF MINUTES DATED MONDAY, JULY 23, 2007**

M/S/C Sergio Lopez/Michael Heumann to approve the minutes dated July 23, 2007.  
Motion carried.

## **AREA REPORTS/UPDATES**

### **Instruction/Academic Services**

Vice President for Academic Services Kathy Berry reported the following:

- Late registration is in progress.
- There are 1,073 classes for fall 2007 in comparison to 1,008 classes for fall 2006.
- 78 classes were canceled due to lack of faculty, particularly in the American Sign Language and English divisions.
- Non credit was increased from 27 sections to 54 and only two have been canceled.
- Thanked division chairs: David Zielinski, Lianna Zhao, and Melani Guinn for filling in where classes were short on faculty.

### **Accreditation Process**

Vice President for Academic Services Kathy Berry reported the following:

- The addendum to the Self Study Report will go to the Board on September 12<sup>th</sup> and then it will be sent to the Accreditation Team.

### **Business Services/Bond Projects Update**

Vice President for Business Services John Lau reported the following:

- The state passed the budget and the budget will be presented to the Board at its October meeting.
- There are \$11 million in bonds that will most likely be sold before the end of the year and there will be \$10 million in bonds remaining.

### **Student Services**

Vice President for Student Services Dr. Victor Jaime was not present at the meeting. He provided an attachment with July updates for Student Services.

### **ACCESO – Dawn Chun**

Project Director/ACCESO Dawn Chun reported the following:

- 30 sections of online classes are full.
- Room 902 was used for online students to have hands-on experience on how to navigate Etudes.
- ACCESO had 12 instructors attend the 2007 Technology Camp on August 14-16, 2007. She thanked Andres Martinez, MaryJo Wainwright and Allen Leon, the facilitators for the training.
- The Degree Works implementation task force team will meet in a couple of weeks.

### **Title V Cooperative Grant**

Dr. Lianna Zhao reported the following:

#### Computer Science Program

- Up to today, 9 students enrolled in IVC Fall 2007 CS 210 class. Thus far, 31 students were enrolled in CS 210 in year 2 of the project. For satisfactory completion of a year 2 objective, a minimum of 20 students need to be enrolled in IVC's CS 210 course.
- Ricardo Jimenez was hired as the full-time one-year temporary CS Instructor for 2007-2008. A search to fill the tenure-track position will start in spring 2008.
- In the effort to promote the program, we have met to plan to host a computer programmed helicopter competition among high schools. Naval Aviation is willing to sponsor part of it.

#### Nursing Program

- Up to today, 31 students enrolled in IVC Fall 2007 CHEM 140 classes. Thus far, 70 students enrolled in this RN to BS in Nursing course in Year 2 of the project. For satisfactory completion of a year 2 objective, 35 students are to be enrolled in IVC's pilot RN to BS in Nursing courses (CHEM 140).
- SDSU-IV Campus new Nursing Coordinator, Helina Hoyt started work in the summer.
- At SDSU-IV, 9 students took the summer RN-BS in Nursing course.
- The rough draft agreement with hospitals detailing the need for the two local hospitals to provide some of the clinical instructors is still being reviewed by legal counsel.

#### Student Services

- Title V Counselor continues to solicit and advise students interested in the programs.

#### Learning Services

Dean of Technology/Learning Services Dr. Robin Ying reported the following:

- Learning and Tutoring Specialists have been hired.
- The Reference Librarian, Rosa Pitones has been hired.
- A transfer has occurred for Yolanda Sandoval from the Tutoring Center to Reprographics.

#### Associated Student Government

ASG President David Lopez reported the following:

- ASG held an appreciation luncheon at the staff orientation, August 17<sup>th</sup>.
- The first ASG meeting was held and five more senators are needed. He stated he has six applications and if needed, ASG will hold an election.
- The Health Fair will take place on October 9-10 from 9 a.m. to 11 a.m.

#### President's Update

Interim Superintendent/President Gary Rodgers reported the following:

- The governor has signed the budget. He stated IVC was using reserve funds and John Lau was negotiating loan interests with local banks. He stated the processing fee alone would have cost IVC \$40,000.
- Enrollment continues with an increase with more than 400 head count and above 100 FTEs from last fall.
- He encourages everyone to attend the Strategic Planning on Thursday, September 6<sup>th</sup> at noon or at 6:00 p.m. He stated that this forum will allow input in the planning process.

#### **MINUTES FROM STANDING AND AD HOC COMMITTEES**

Minutes for the following minutes were received:

1. Administrative Council, 6/26/07, 7/10/07
2. Campus Operations Committee, 06/21/07
3. Planning and Budget Committee, 7/2/07

## DISCUSSION AND INFORMATION ITEMS

### **1. College Housing**

Dr. Bruce Seivertson reported that many community colleges have college housing and about ten of them have named a few of them in California: Taft College, Sierra College, and Reedley College. He stated that IVC would benefit in developing a housing program so athletes and faculty would be able to stay on campus. He stated the housing project could include the construction classes.

Chair Abarca asked where the funding would come from.

Dr. Seivertson stated it would be from grants and federal funds.

John Lau asked if there is interest perhaps a private contractor or developer could look at building and leasing.

Dr. Seivertson stated the potential for having college housing is more convenient as one would be able to walk to campus. He stated that if the housing was off campus then the county would be involved and if it is on college property it would not.

Exercise Science Instructor Tyson Aye stated that there are twelve community colleges and they are all in northern California. He stated he supports college housing as it allows teachers to live on campus.

Interim Superintendent/President Rodgers asked how many local students have declined enrolling because of lack of housing. He stated that there is affordable housing throughout the valley.

Associate Dean of Student Affairs Sergio Lopez stated that he had mixed feelings about college housing. He stated that housing for students seemed reasonable; however, he could not justify having housing for staff. He stated that Imperial is growing and five years from now, housing will be next door to the college.

There was further discussion regarding affordable housing, funding, and the percentage of staff commuting to IVC.

Dean of Extended Campus Efrain Silva stated that a feasibility study could be done and then IVC could review the numbers to ascertain the housing makes sense.

Director of Fiscal Services Carlos Fletes suggested gauging the community focus groups that will be gathering for the Visioning Process 2007.

Dr. Biley stated it would be good to recruit students and felt it would benefit the community in the long run.

Exercise Science Chair David Drury stated he was in support of housing and felt that it would be beneficial to IVC.

Chair Abarca asked the interested parties to submit a plan to Campus Operations and hopes to see a plan in the future for action.

**ACTION ITEMS**

**1. College Wide Institutional Code of Ethics Statement**

Chair Abarca announced that Dean Jan Magno requested this Code of Ethics Statement be presented for action at the last meeting. He explained that this statement carries no legal weight.

Vice President for Academic Services Kathy Berry stated that it is part of an accreditation standard and it is not meant to be used for discipline.

M/S/C Dr. Bruce Seivertson/Michael Heumann to approve the proposed statement as follows:

All employees of Imperial Valley College embrace a code of conduct in which we recognize the value and dignity of each individual within the framework of the campus community. We strive to:

- Respect the opinions, values, and traditions of others
- Be responsible for our own behavior
- Be honest, open, and trustworthy
- Be fair and equitable in our treatment of others
- Promote democratic principles, good citizenship, and the standards of academic freedom
- Perform our duties and responsibilities with integrity and professionalism
- As appropriate, use effective teaching practices and teach our students with rigor and compassion
- As appropriate, maintain confidentiality, objectivity, and impartiality in all evaluative activities involving students and colleagues.

**ADJOURNMENT**

M/S/C Sergio Lopez/Dr. Patti Biley to adjourn the meeting at 3:24 p.m.

**2007-2008 College Council Meeting Schedule  
at 2:30 p.m. in the Board Room**

2007		2008	
September 10 & 24	November 26	January 14 & 28	April 14 & 28
October 8 & 22	December 10	February 11* & 25	May 12
		March 10	June 9** & 23

\* Spring Semester Begins

\*\* Monday after Graduation

Overload rate for 177-day members