



IMPERIAL VALLEY COLLEGE COUNCIL

MINUTES

MONDAY, MAY 14, 2007

College Council Chair, John Abarca, called the meeting to order at 2:36 P.M.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative
Efrain Silva, Administrative Representative
Robin Ying, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Patti Biley, Faculty Representative
Michael Heumann, Faculty Representative
Michelle Stevens, Faculty Representative (Vice Chair)
Dennis Carnes, Alternate Faculty Representative

John Abarca, Classified Staff Representative (Chair)

Rick Webster, CMCA Representative

Frank Fernandez, Student Representative
Sunni Pyron, Student Representative
David Lopez, Student Representative

Paul Pai, Ex Officio

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

Frances Arce-Gomez, Classified Representative
Carol C. Ramirez, Classified Staff Representative
Patty Robles, Alternate Classified Representative
Carlos Fletes, Alternate CMCA Representative
Gene Hill, Ex Officio

Others present were:

Marilyn Boyle; Ted Ceasar; Dick Fragale; Dawn Chun

PUBLIC COMMENTS

Dr. Michelle Stevens announced that she submitted her resignation and will be working at Sacramento State University and therefore will no longer be on College Council adding that she will really miss the students and her colleagues.

ASG President Frank Fernandez passed out a flyer announcing a Sustainability Conference hosted at UCSB to be held June 24-27 and the topics will include curriculum and research, energy, food systems, recycling and waste management along with other topics that may be of interest to faculty and students.

Dr. Stevens commented that this conference seemed very important, and asked if Frank Fernandez was interested in attending. He stated he was.

ASG President Frank Fernandez announced and reintroduced David Lopez as the new ASG President.

APPROVAL OF MINUTES

M/S/C Dr. Robin Ying/Michael Heumann to approve the minutes dated March 26, 2007.
Motion carried.

REPORT FROM THE PRESIDENT

Dr. Paul Pai reported the following:

- Posted China trip pictures on Yahoo and will send the link to All Users after the meeting. He stated that the trip was fruitful and he will be taking the information to shared governance committees to see if there is interest in moving forward with having relationships with Chinese universities in particular three that expressed interest: Zhengzho's Kaifeng University, Northwest University in Xi'an, and Fudan University in Shanghai. He stated that the exchange could be of both faculty and students.
- The WASC Accreditation visit has been rescheduled for October 22-24, 2007. He stated that Dr. Fran White will continue to chair the committee and most of the team members have been confirmed to attend.
- The Steering Committee for the visioning process started today and he announced that the process is to gather information and not to rush through the motions due to faculty and staff being busy and getting ready for the end of the school year. He stated that ASG President Frank Fernandez facilitated the first meeting.

ASG President Frank Fernandez spoke and stated that Dr. Bruce Seivertson took his class to the meeting and the dialogue did not stop. He stated there were many notes taken and feedback received regarding facilities, programs, expansions and student services. He stated the next meetings are tomorrow at 3:00 p.m. and 6:00 p.m.

Dr. Michelle Stevens commented that if Chinese students attend IVC, that IVC should provide Spanish classes to them so that they are able to assimilate with the campus community.

AREA REPORTS/UPDATES**INSTRUCTION/ACADEMIC SERVICES**

Tabled due to Gary Rodgers being out of the office.

ACCREDITATION UPDATE

Tabled due to Gary Rodgers being out of the office.

BUSINESS SERVICES

Dick Fragale reported the following:

- Announced the preliminary budget would be out soon and \$400,000.00 to \$500,000.00 has been added to the instruction budget this year.
- He reported that IVC is close to getting the field lighting project approvals as well as going to bid for an all weather track.
- He gave Planning & Budget the assignment to bring the budget to the meeting in May.
- Related to the bond, there was the building groundbreaking last Friday, there has been lot of dirt pushed and the architect has an over the counter meeting with the Department of State Architect's Office. He stated that they are looking at grants for money to be used in conjunction with the bond monies.

STUDENT SERVICES

Dr. Victor Jaime was not present but provided March and April reports that were attached to the agenda.

ACCESO

Dawn Chun reported the following:

- An external evaluator came to campus for one and a half days to evaluate the ACCESO Program.
- ACCESO visited San Marcos campus and was impressed with their technology and distance education program. ACCESO is considering purchasing Mediasite software/hardware to help instructors produce rich media material for online delivery. She stated a studio and a classroom would be needed for that setup.
- Fifteen faculty members applied to attend the summer 2007 technology camp and offer online classes starting the spring of 2008.
- Implementation of Degree Audit will begin at year four through Project ACCESO. Dawn is communicating with the consultant to schedule a web demo soon.

TITLE V COOPERATIVE GRANT

Dr. Lianna Zhao reported the following:

Computer Science Program

- IVC CS 210, 260 and 280 developed in 06/07 were approved by the IVC Board.
- CS 210, 260, and 280 have been submitted to UC and CSU systems for articulation.
- A new course CS 090-Orientation to Computer Science was developed, approved by SME Division, and is on 5-17-07 C and I agenda for adoption.
- Three CS courses developed in 06/07 were revised in order to offer as the pilot courses for 07/08. The revised course outlines of record are also on 5-17-07 C and I agenda for adoption.
- Title V Counselor continues to solicit and advise students interested in the program. 28 students have taken a course for the major. Currently there are 16 potential Fall 08 transfer candidates.
- In an effort to enhance enrollment, CS 210 is being offered for summer 2007. An information flyer is being prepared to be distributed to all IVC CIS students.
- In the effort to promote the program, a very successful computer science outreach dinner for high school teachers and students was held at Camacho's restaurant, funded by the Computer Science Consultant Bill Root. Mr. Root spoke to 9 teachers and 17 students, representing 5 local high schools. Zhao, Morrell, Gomez, Roeder, Dun also attended.
- A technology tour for high school teachers and students further emphasized the wonderful professional opportunities students will have should they obtain a computer science/technology degree. 33 people were on the bus which was funded by SDSU-IV Campus Title V funds. Roeder, Root, Morrell, Jimenez were on the tour.
- Working with the Applied Science area, the program is preparing to move the computer science lab into larger Room 1705 shared with the networking and PC repair labs.
- IVC CS Instructor has received an extended leave from IVC. Presently her classes are being taught by substitutes. Furthermore, the CS instructor has accepted a position at another college and submitted her resignation letter. A search for the replacement will commence soon.
- SDSU's Computer Science BA major proposal was approved by its Curriculum Committee, SDSU College of Science, and the Academic Resources and Planning Committee. However, the Academic Policy and Planning Committee voted down the proposal based on concerns about enrollment at IVC being too low to expect sufficient enrollment at SDSU-IV. Dean Roeder is appealing to the Provost and there will be discussion on employing other measures.

Nursing Program

- CHEM 140 was approved by IVC Board.
- IVC currently offers a supplemental course (Nursing 089), but is waiting for guidance from the Board of Registered Nurses to fully understand the impact of TEAS (a state-level entrance exam). This information may influence future content of instruction in the Supplemental Course.
- A Nursing Community Leader Advisory Board meeting was held between hospital administrators, Todero and her staff, Berry and Gomez, and Roeder and Shumaker, with Roeder hosting a lunch.
- The summer start for the RN-BS in Nursing program created problems because not enough time was available for students to finish their prerequisites. IVC is helping with this problem by offering some prerequisite courses on a short term class basis to end before the end of this semester. Todero is also helping with this problem by agreeing to admit students to the program not only in the summer, but every semester after that, to reach the total of 30 students in the Project Year 2 (SDSU Year 1 for Nursing program).
- 27 applications to the RN-BS in Nursing program have been received by SDSU-IV, some still missing transcripts; the SDSU School of Nursing has only received eight

applications. The strategies to streamline the nursing admission process need to be discussed.

- A rental agreement has been made for SDSU-IV to rent an IVC nursing lab in summer 2007 to hold Nursing 500.

LEARNING SERVICES

Dr. Robin Ying reported the following:

- A successful MIS training was held May 2nd on site which was conducted by the Chancellor's Office MIS group. 34 people attended including 10 from Palo Verde Community College.

ASSOCIATED STUDENT GOVERNMENT

Frank Fernandez reported the following:

- He announced that the ASG Senate met today and took a position on the per diem differential rates between faculty and students. He stated that students receive less per diem than faculty members. He stated that the coach of the basketball team receives more per diem than the players. There will be discussion with VP of Business Services Dick Fragale.
- Preparations are underway for "Life's a Beach" theme event that will be held next Wednesday, May 23rd.
- The Spring Awards Banquet to honor students will be held June 1st, 6:00 p.m. at the Barbara Worth Country Club.
- He is working with Bill Gay on the Steering Committee and hopes that students will carry it out this year and in the future.
- There is discussion on an online voting system. This program would allow for the upload of events, conduct surveys, and have candidate biographies. This would allow students to vote online.

Dr. Dennis Carnes congratulated Frank in taking leadership on the Steering Committee.

MINUTES FROM STANDING AND AD HOC COMMITTEES

1. Academic Senate, 3/21/07, 4/4/07, and 4/18/07
2. Administrative Council, 4/24/07
3. Curriculum & Instruction, 3/1/07 and 3/15/07
4. Insurance Committee, 4/2/07
5. Planning and Budget Committee, 3/28/07
6. Student Affairs Committee, 3/5/07

DISCUSSION AND INFORMATION ITEMS

Code of Ethics

Chair John Abarca announced that a copy of the Code of Ethics adopted by the Academic Senate was attached to the agenda packet and stated he would be meeting with Associate Dean of Human Resources Travis Gregory to discuss a Code of Ethics. He asked anyone with ideas, concerns or suggestions to share it with him.

Dr. Patti Biley questioned whether having a Code of Ethics that did not have consequences if followed was worth having.

Dr. Dennis Carnes stated that there were no consequences to the Code of Ethics as it is a professional responsibility of those working here. He stated that peer pressure and peer counseling could be used for compliance with the Code of Ethics.

Dr. Patti Biley asked whether or not the faculty Code of Ethics would be enforced.

Chair John Abarca stated that for classified employees it is handled through their contract and felt that the Code of Ethics was a reminder of how one should be conducting themselves at work.

Dr. Michelle Stevens stated that the Code of Ethics should have a sustainability clause to consciously promote a green campus, promoting recycling instead of trashing.

Kathy Berry stated that the Nursing Code of Ethics includes a clause to protect the environment.

Strategic Planning

Dr. Paul Pai announced that the timeline issue with accreditation is every six years and there are two updates during that time using the Strategic Plan. He stated that past and current goals are used and that at its Board Retreat in March, the Board of Trustees asked that the college focus on:

1. Technology
2. Student Learning Outcomes
3. Financial Stability
4. Non credit to address the under educated workforce

He stated that these four areas will help streamline the goals and will dovetail well into departmental goals. He stated that the new goals will also be used when reviewing the budget guidelines.

ADJOURNMENT

Chair Abarca announced that tomorrow begins the first day of Classified Employees Week and there will be treats for all classified staff including Classified Confidential staff and Classified Managers in the classified lounge on Wednesday, May 16th.

M/S/C Kathy Berry/Dr. Michelle Stevens to adjourn the meeting at 3:23 p.m.

2006-2007 College Council Meeting Schedule at 2:30 P.M. in the Board Room

June 25
