



**IMPERIAL VALLEY COLLEGE COUNCIL**

**MINUTES**

**MONDAY, FEBRUARY 26, 2007**

College Council Vice Chair, John Abarca, called the meeting to order at 2:35 P.M.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative  
Efrain Silva, Administrative Representative  
Robin Ying, Administrative Representative  
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative  
Patti Biley, Faculty Representative  
Michelle Stevens, Faculty Representative  
Dennis Carnes, Alternate Faculty Representative

John Abarca, Classified Staff Representative (Vice Chair)  
Carol C. Ramirez, Classified Staff Representative  
Patty Robles, Alternate Classified Representative

Rick Webster, CMCA Representative

Frank Fernandez, Student Representative  
Sunni Pyron, Student Representative  
David Lopez, Student Representative

Paul Pai, Ex Officio  
Gene Hill, Ex Officio

Recording Secretary: Vikki Carr

Council members not in attendance were as follows:

Frances Arce-Gomez, Classified Representative  
Carlos Fletes, Alternate CMCA Representative  
Mirella Cobarruvia, Alternate Student Representative

Others present were:

Gary Rodgers; Dick Fragale; Victor Jaime; Marilyn Boyle; Dawn Chun; Ted Ceasar

## PUBLIC COMMENTS

Vice Chair Abarca announced Michael Heumann as the new faculty representative. ASG President Frank Fernandez announced David Lopez as the new student representative.

Dr. Michelle Stevens announced the spring 2007 environmental lecture series. She stated that the lecture on Sludge in the Imperial Valley is a hot button and it will be presented on March 6, 2007.

Dr. Michelle Stevens reported that she is still working on recycling on campus. She stated that although a centralized area had been designated, the recycling program was making \$6 to \$8 a week. She heard that maintenance workers were making \$200 to \$300 a week. She stated that on Club day only \$6 in bottles and cans were collected.

Rick Webster spoke and asked Dr. Stevens where she had received the information about maintenance workers making hundreds of dollars on collecting recyclables. He suggested that she confirm the information before she starts spreading incorrect information.

Kathy Berry asked Dr. Stevens if she was aware that Room 2131, where the lecture series would take place, is occupied by a class on the days she plans on holding the lectures. Dr. Stevens stated she was unaware but would look into it.

Sergio Lopez stated that ASG would be able to help announce the recycling program by inputting the information on the board.

John Abarca stated that he supports recycling but is concerned that the maintenance crew is being tasked with additional responsibilities.

Dr. Michelle Stevens stated that she understands that the maintenance crew is overworked and overloaded and it is not her intention to create more work.

## APPROVAL OF MINUTES

M/S/C Efrain Silva/Michael Heumann to approve the minutes dated January 22, 2007, as presented. Motion moved unanimously.

## REPORT FROM THE PRESIDENT

Dr. Pai announced the following:

- He announced that the Student Learning Outcomes (SLOs) Workshop was well attended with 181 attendees, 111 of which were faculty.
- California State Assembly Bill 1417 requires the Community College System Office to recommend a means and structure for annually evaluating the academic performance of community college districts. He stated that part of their base money will be tied to eight indicators and include student success. He stated that he has requested this item to go to the Academic Senate and then a presentation made at College Council.
- He reported on the 2006-2010 unrestricted expenditures and commented that 86% of that budget is spent on salaries and 14% on other operating expenses. He stated that when the reports are released they will be shared with shared governance.

## AREA REPORTS/UPDATES

### **INSTRUCTION/ACADEMIC SERVICES**

Gary Rodgers reported the following:

- Announced that March 1<sup>st</sup> is the last day to enter summer classes.
- Entering fall classes has started.
- Reported that Dr. Robin Ying has Charles Wang creating a new program that will integrate better with course additions.

### **ACCREDITATION UPDATE**

Gary Rodgers reported that the pre-visit for accreditation will take place on Friday, March 2<sup>nd</sup>. He reported that the accreditation chair, Dr. Fran White from the College of Marin will be here to meet with shared governance and the Accreditation team will be here for their evaluation March 20<sup>th</sup> through March 22<sup>nd</sup>.

### **BUSINESS SERVICES**

Dick Fragale reported the following:

- He reported that the bids are out for the parking lot and once approved there is a 60 day projection for completion.
- He reported that the architect is waiting to get the new science building drawings back from DSA. He stated that once DSA approved the plans, the project will go out to bid.

Michael Heumann asked if the new parking lots would be built before the old ones were destroyed.

Dick Fragale stated that the new parking lots would be built first along with a new entrance.

### **STUDENT SERVICES**

Dr. Victor Jaime reported the following:

- He provided a monthly report attached to the agenda.

Due to time constraints he then presented the item under Discussion and Information Items – Results of the Non-Credit survey.

### **ACCESO**

Dawn Chun reported the following:

This is the second year of distance education and she passed out a sheet of statistics pertaining to the program. She stated that she analyzed the sections, FTEs, revenue from FTEs and enrollment and reported there is a big jump in numbers this semester. She stated there was 83.3 FTEs from distance education program as of today. She stated that like other community colleges, success rates and retention rates are lower than face to face classes and stated that they will continue to find ways to improve. She stated that the dedication of the ACCESO team

is the reason for the success. She gave Martha Olea kudos for keeping up with the help desk and helping students out.

Dr. Dennis Carnes asked if the numbers used for the report were included in the report provided by David Poor from Admissions. Dawn Chun stated they are included and would confirm the information.

#### **TITLE V COOPERATIVE GRANT**

There was no report as Dr. Lianna Zhao was absent at the meeting.

#### **LEARNING SERVICES**

Dr. Robin Ying reported that the department is in the process of replacing computers. He stated that the labs have the oldest computers with Windows 98.

Dr. Patti Biley asked if there would be another technician hired. Dr. Ying stated that he is in the process of hiring another technician so that there may be adequate support.

Vice Chair Abarca stated that the current situation with one technician is not functioning and there is a need for adequate support. He stated that Planning and Budget had approved funding for regular positions.

Dr. Paul Pai stated that there has been approval given to unfreeze all positions in the classified group.

#### **ASSOCIATED STUDENT GOVERNMENT**

Frank Fernandez reported the following:

- He conducted a smoking survey in August or September of 2006 and will now present a draft of the Smoking Policy to the shared governance bodies. He passed out a draft of the policy. He hopes to have an ad hoc committee to discuss this policy and proceed through the shared governance process.

There was discussion as to how the policy would be enforced if it were adopted.

Dr. Dennis Carnes stated that he was hesitant to agree with the policy because it appears that it does not carry consequences and it would set a bad pattern. He stated that it is difficult to control individual behaviors. He stated he is not a smoker but is against the smoking policy.

Rick Webster stated that he does not smoke and is for the smoking policy. He stated that he reacts badly to smoke. He stated that it is enforceable.

Sergio Lopez explained that if K-12 could enforce the policy so could the college especially with people that have allergic reactions and with a childcare on campus.

There was further discussion regarding the designated smoking area.

Kathy Berry stated that the college could be fined if the state finds that people are smoking inside the 20 foot barrier.

Frank Fernandez stated that the policy would go through the Student Affairs Committee, Campus Operations, College Council, and then the Board of Trustees.

There was discussion about educating students and staff with programs and showing them the reasons they should not smoke. There was other discussion about designating smoking areas for a year.

Sergio Lopez stated it would be difficult to discipline staff and students when there are no discipline actions for those that disobey the state law in place.

Vice Chair Abarca requested that this item be on the next agenda for discussion.

#### MINUTES FROM STANDING AND AD HOC COMMITTEES

1. Academic Services, November 29, 2006.
2. Curriculum & Instruction, November 30, 2006.

#### DISCUSSION AND INFORMATION ITEMS

##### **Results of the Non-Credit survey**

Vice President Dr. Victor Jaime for Student Services spoke and presented the results of the non-credit classes survey. He highlighted some of the results:

- Classes surveyed were ESL 824 & ESL 825
- 14 questions were on the survey
- 6 non-credit ESL classes participated
- 167 students participated
- 67% reported that their goal in attending IVC is to learn English

#### ACTION ITEMS

There were no action items.

#### ADJOURNMENT

Vice Chair Abarca requested that the nominations and election of chair be placed on the next agenda.

M/S/C Carol Ramirez/Dr. Patti Biley to adjourn the meeting at 3:45 p.m.

#### **2006-2007 College Council Meeting Schedule at 2:30 P.M. in the Board Room**

March 12 & 26	May 14
April 23	June 25