

# IVC Academic Senate

Approved Minutes

February 18, 2009

- I. The meeting was called to order at 1:30 pm by President Seivertson.
- II. **Roll Call and Announcements**  
Present: Suzanne Gretz, Melani Guinn, Cesar Guzman, Michael Heumann, Rosalba Jepson, Kseniya Kareva, Russell Lavery, Carol Lee, Mary Lofgren, Jean Montenegro, Norma Nunez, Thomas Paine, James Patterson, Toni Pfister, Rosa Pitones, Norma Scott, Bruce Seivertson, Kevin White, Lianna Zhao, Sherry Zobell, Dennis Carnes, Kathy Berry  
Excused:  
Absent: Krista Byrd, Chantilee Mendenhall  
Visitors: Frank Rapp, Travis Gregory, John Lau, Jimmy Saunders, Allyn Leon
- III. **Treasurer's Report**  
\$10,111
- IV. **Visitor Comments**  
No comments
- V. **Consent Agenda**
  1. Minutes of December 3, 2008.  
C&I Committee's Recommendations dated November 6, 2008 & December 4, 2008  
M/S/C (Patterson/Zhao) to approve the above items.
- VI. **Reports**
  1. President
    - No comments
  2. Past President
    - Past President Carnes states that he is glad to be back, as he missed most meetings last semester.
    - He takes pride in our election of President Obama, especially in light of February being Black History Month. It demonstrates that we are living up to our responsibility of inclusiveness in our society.
    - He states that we are in an economic crisis, and the senate should pay attention during the next few years because these problems won't go away soon. This institution will come under a great deal of economic stress, and easy cuts are tempting and possible, and senate must be vigilant in making sure that academic integrity be maintained. The

whole curriculum is important, and we need to encourage funding for all areas of academics, not just basic skills.

3. VP of Instruction

- Vice President Berry welcomes everyone back. During January, we received a letter from the accreditation commission. We will continue on warning status, but the commission modified the requirements they have set for us to make it much easier to achieve our objectives by October. We need to show a plan with clear timelines for program review and SLOs. Berry thanks Senator Pfister and the others who have worked so hard on SLOs.
- The next steps are SLOs and assessment, but assessment is not the end. We need to tie the assessment outcomes to curriculum as well.
- In program review, the educational master plan committee is summarizing the program review. They will meet Friday (Feb 20) to discuss these summaries.
- Winter ended last week; it's now spring semester. 40% of grades for winter are still out, and this hurts students trying to get into classes for spring.
- Spring semester is interesting so far, and students are learning the hard way that they need to pay for their classes.
- Tonight, twelve faculty will be granted tenure by the board. It's a great event, and all are welcome.
- Dean Gregory noted that the customer service committee announced that Bruce Page has been nominated employee of the month

4. CFO

- Jimmy Saunders presented a 10-year build out plan for the college. This is a vision for the remodeling of existing buildings and addition of new buildings to the college over the next ten years.
- CFO Lau states that this plan is not based on a dramatic enrollment increase but on the realities of our aging facility.
- Lau states that we also need to be flexible with our future improvements. This is particularly true now, as the state is currently out of money.
- Lau then went into a detailed overview of our current budget and the plans for the future, pointing out that we are using our savings to supplement ongoing revenues. This, he states, cannot continue. If it does, then we will be left with no reserves at all by the end of next year.
- Fixing these problems is an on-going concern for everyone on campus, and it will involve shared governance throughout the process.

5. BSI Coordinator

- Dean Rapp announced that several members of the BSI committee will attend the NADE conference next week on BSI issues.
- There will be a meeting of the BSI committee on March 4.

5. SLO Coordinator

- Senator Pfister states that the next SLO meeting is next Tuesday, February 25.
  - The SLO event in January was well attended and a great success.
  - She is planning workshops for SLOs for this semester. The first one is this coming Friday, February 20.
  - March 16 is a key date, for all classes should have an identified SLO by this time.
  - By March 30, the forms should be submitted for courses that had SLOs last semester. Contact Pfister for information on this.
  - After March: work on program-level SLOs for instruction
6. ASG President
- Not present

**VII. Academic and Professional Matters**

1. Distance Education Committee membership appointment
- M/S/C (Heumann / Guinn) to vote on membership for DE Committee
  - The following faculty were elected to the DE Committee:
    - Gloria Carmona
    - Gaylla Finnell
    - Allyn Leon
    - Andres Martinez
    - Mary Jo Wainwright
2. Proposed Minimum Qualification changes
- Senator Gretz states that Public Administration has always been an option to teach Political Science. There is a proposal to remove PA from the minimum qualifications and this will decimate our program, as many of our Political Science instructors get degrees in Public Administration. Gretz asks for our senate to take a stand on this.
  - Senator Guinn asks: what is behind this? President Seivertson states that this came from Bakersfield and Orange Coast Colleges, and it was designed because most PA programs do not require core courses in typical community college political science curriculum. He also notes that the change would allow potential faculty with a Master's in Public Administration to teach political science provided that it was coupled with a Bachelor's in Political Science, Government, or International Relations.
  - Senator Patterson notes that the local senate does not usually direct the voting member on how to vote at the Plenary session.
  - M/S/C (Heumann / Zobell) to postpone this discussion until the next meeting, so the experts in this discipline can meet and draft a resolution to be voted on at the next meeting

**VIII. Discussion**

1. Notification of Crop Dusting Near Campus
- A crop duster has been dusting very close to campus, passing directly over the children's center.

- Vice President Berry states that owners of other fields (not owned by the college) have no legal requirement to contact us prior to any crop dusting.
- Many suggest that this be forwarded to the Environmental & Safety Committee

**IX. Committees**

1. Budget and Planning – Lau has already stated his concerns about the budget earlier in his presentation.
2. C and I – Had one meeting in January. The next two have been cancelled. April 2 meeting is deadline for anything to go into the catalogue for 09-10.
3. College Council – Ten-year plan and budget were discussed, and President Seivertson was appointed to the Strategic Planning Committee
4. Equivalency – No report
5. Policies and Procedures Review – Discussed part-time benefits
6. Administrative Council – No report

**X. M/S/C (Zobell/Nunez) to adjourn the meeting at 3:01 pm.**