

# IVC Academic Senate

Unapproved Minutes

October 15, 2008

- I. The meeting was called to order at 1:32 pm by President Seivertson.
- II. **Roll Call and Announcements**

Present: Krista Byrd, Melani Guinn, Michael Heumann, Rosalba Jepson, Russell Lavery, Carol Lee, Mary Lofgren, Norma Nunez, Toni Pfister, Rosa Pitones, Norma Scott, Bruce Seivertson, Kevin White, Lianna Zhao, Sherry Zobell, Dennis Carnes, Kathy Berry, Toni Pfister, Rosalba Jepson, Josephat Trejo

Excused: Chantilee Mendenhall, Jean Montenegro

Absent: Suzanne Gretz, Cesar Guzman, Kseniya Kareva, Thomas Paine, James Patterson

Visitors: Alicia Ortega, Frank Rapp, Taylor Ruhl, Travis Gregory
- III. **Treasurer's Report**

\$11,327
- IV. **Visitor Comments**

None
- V. **Consent Agenda**
  1. Minutes of October 1, 2008.  
M/S/C (Lee/Nunez) to approve the above item as corrected.
- VI. **Reports**
  1. President
    - President Seivertson stated that at a recent Administrative Council, Dean Huerta mentioned that he had attended a conference regarding the “greening” of colleges. Many items were brought up, including solar panels, waterless urinals, and others.
    - President Seivertson passed out copies of the most recent Senate Rostrum (September 2008).
  2. Past President
    - Not present
  3. VP of Instruction
    - Vice President Berry announced that the progress report has arrived at accreditation headquarters, our website has been revised to include the report, and a PDF has been sent to the accreditation team. The report, however, was only phase one. Phase two is more difficult: implementation. It begins immediately.

- At a recent meeting, division chairs decided which programs would do program review this year, which would do it next year, and which would do it the following year. Dawn Chun is gathering data for these reviews now. The gathering of data will continue for the remainder of the semester. The committee review of progress reports will begin in January.
  - Scheduling for 09-10 has begun; this will be completed in January.
  - The Vice President, among many others at the college, recently attended a business education summit. There was an interesting presentation by the CEO of Sun Energy (makers of solar panels). They are negotiating to set up a solar plant in the valley. Business leaders say they need workers that, above all, can think and communicate (both speaking and writing). They also need engineers, diesel mechanics, biotechs, and geologists. The county has 300 positions not filled (or, rather, can't be filled). There are also problems with soft skills (like getting to work on time, working well with others, and feeling entitled).
4. CFO: John Lau
- Not present
5. BSI Coordinator
- President Seivertson attended a student success conference in Anaheim. There were many good ideas; he will pass these on to the senate.
  - Members of the math faculty are to attend a BSI conference in Anaheim; the counselors are going to Pasadena in November for BSI; the BSI coordinator will attend a coordinators conference in November.
  - The BSI annual report and budget were submitted for next year.
5. SLO Coordinator
- Senator Pfister attended student success conference. She learned that there are 110 different ways to do SLOs in CCC. She made contacts and inquired about people coming out to talk to us about SLOs. The focus at the conference was on rubrics and evaluation.
  - 70% of PE SLOs have been turned in, along with 70% of Humanity SLOs, 50% of English, 54% of Behavioral and Social Sciences, 60% of Industrial Tech, 64% of SME. All others are over the 50% threshold.
  - The Business division is under 50%. The reason for this is the number of adjuncts that teach courses in this area, along with a large number of courses not taught in Fall.
  - Among other areas: Library is nearly done (75%); DSPPS has turned in some; the SLO coordinator is waiting for nursing and early childhood education.
  - Questions that Senator Pfister has been asked in recent weeks include: Where's the form for the next step? What do you do with the data you've collected? She states that she needs to create a form that shows

we are closing loop to use data to make improvements. After that, the focus will be a grand plan for future years re: SLOs

6. ASG President
  - She and the ASG are getting ready for conference in San Diego; 14 reps and 3 advisors will be there and are looking forward to it.

## VII. **Academic and Professional Matters**

1. First Reading of New Hire Committee Resolution: Michael Heumann
  - Discussed revisions suggested by President Seivertson and Vice President Berry.
  - Senator Zhao suggests that the co-chair should be tenured. Vice President Lavery suggests that the co-chair be someone newer to the school, not necessarily tenured.
2. Academic Senate Bylaws
  - Senate discussed changes to bylaws, going over about half of them

## VIII. **Discussion**

1. Equivalency
  - President Seivertson shared a rough draft of “Equivalency Criteria for Disciplines requiring a Master’s Degree”
  - Mary Jo Wainwright (the author) asked for feedback on this document
  - The goal of the document is to allow each discipline to set criteria for what qualifications should be.
2. Overload Teaching Contracts
  - Berry asked Dean Rapp to talk with division chairs re: overload. If faculty has more than 9 units, Berry will be told, and she will approve or deny on a case-by-case basis.
  - Seivertson noted that this won’t take effect until Fall (since the Spring schedule is already fixed)

## IX. **Committees**

1. Budget and Planning – Parking is an issue; they are planning new entrances to campus by next summer. They are working on a 10-year plan for remodeling.
2. C and I – There is a meeting 10/16; there are only a few items on the agenda.
3. College Council – a smoke-free campus draft resolution was put together by ASG. Some parts of the resolution need to be revised in light of recent student survey results. The revised version may create a phased-in system.
4. Equivalency – See discussion item
5. Policies and Procedures Review – Pets on campus and sexual harassment prevention policies (in Title V) were discussed
6. Administrative Council – see President Seivertson’s report

## X. **M/S/C (Lavery/Lee) to adjourn the meeting at 2:55 pm.**