

MINUTES Facilities & Environmental Improvement Committee

Monday, November 25, 2013 3:00 P.M. – 4:00 P.M. Board Room, Building 10

MEMBERS PRESENT

Jeff Enz – Chair/CMCA Representative Sergio Lopez – Administrative Representative Ricardo Pradis – Faculty Representative Carol Cortes-Ramirez – Classified Representative Hector Curiel – ASG Representative Priscilla Ortiz – ASG Representative Emily Blancarte – ASG Representative (alternate)

MEMBERS ABSENT

John Lau – Administrative Representative Jose Lopez – Faculty Representative Todd Hansink – Faculty Representative Rick Webster – CMCA Representative Rhonda Ruiz – Classified Representative

Recording Secretary: Angie Gallo

I. WELCOME

Chair Enz welcomed everyone to the meeting of the recently "revamped" Facilities & Environmental Improvement Committee, explaining the committee has been around for a few years but has had lack of participation in the recent years.

II. ACTION ITEMS

a. Future Committee Meetings - dates/times

An explanation was provided to the committee by Dr. Daniel Gilison, College Council Chair, regarding "Action Items" on committee agendas. Dr. Gilison stated action items are sent to College Council following a committee decision.

M/S/C Lopez/Cortes-Ramirez to approve the amendment of the standing rules to include committee meeting reoccurrence the "last Friday of every one month".

III. <u>DISCUSSION ITEMS</u>

a. Student Presentation on Existing Fountain on Campus

The student (name unavailable) was not present at the meeting. Chair Enz explained there is a current IVC student, who is not part of ASG, is interested in making changes to the fountain located behind the amphitheater. The fountain was built as a memorial fountain, and information needs to be located and reasonable efforts made to contact the original donors or honorees and their immediate family members.

b. Standing Committee Rules

The revised Standing Rules of the Facilities & Environmental Improvement Committee (F&EIC) were approved by College Council on October 28, 2013 and will be available on the IVC website within the next 24 hours. Chair Enz stated the Standing Rules were cleaned-up to be consistent to other committees. One of the major changes is the change in number of members required to establish a quorum; the required members dropped from six (6) to four (4). Sergio Lopez, exchair of the F&EIC, expressed the quorum requirement has been a major issue in the past for this committee, and expressed he hoped it would be a positive change going forward. The change in requirements should facilitate the meetings and approval process.

c. Goals and Direction of Committee

Chair Enz discussed the role and direction of the F&EI committee on campus. The committee's purpose is not to critique what the facilities department isn't doing on campus. The purpose of the committee is to focus on the campus needs such as signage, lights, benches, etc. There has been talk around campus about IVC not "feeling like a college campus". Chair Enz asked for feedback on how the campus should look? He expressed the importance of the recommendations coming from the F&EIC and stated the committee would be deciding and sending forth recommendations to College Council.

Discussion Items: Murals on campus; naming of buildings; construction committee information; art gallery; sculptures/welding:

Murals – Biggest question has been who would be responsible for the upkeep? Sergio discussed previous communications with the Art Department. One idea is the possibility of removable panels the Art Department could take ownership/responsibility of, which could be replaced per semester by art students. A mural on the amphitheater wall is another idea which has been brought up in the past.

Naming of Buildings - Criteria for naming of building will need to be tackled policy wise. Policy needs to be reviewed, don't believe there are any specifics. IVC has had entire buildings as well as individual departments named/dedicated.

Construction Committee – there is concern on lack of communication between the Construction Committee and the F&EIC. Ex-Chair Lopez stated it is important for the two (2) committees to relay information regarding construction or new development on campus. Information isn't being filtered to the committees and important details are being overlooked.

O Sergio discussed the light issue during the construction of the 2700 building: the Construction Committee had no communication with the F&EIC. The construction was done and no one thought of putting in lights outside; to light the sidewalks that lead to the new building. IVC offers night classes and it was pitch black in-between the campus and the new building.

Chair Enz is on the Construction Committee and is regularly attends the meetings. He indicated he would serve as a liaison and attempt to bring all pertinent information back to the Facilities Committee.

Art Gallery – pathway, pavers, started but died out. It was an expensive idea. There needs to be motivation to complete projects like these.

Building 2700 Monitors (salt water tank) – I.T. is working on getting something on them, screen saver type of information, same as the labs are currently displaying.

Construction and Welding Programs – Professor Pradis expressed his interest in serving on the committee and incorporating his students in the welding and auto tech classes into building structures/sculptures that could be displayed on campus. The solar program students have built fountains and lights. These types of projects could also help out around campus. Professor Pradis stated he has been told there are policies. Chair Enz stated the committee would need to follow rules and policies and get that worked out to proceed appropriately.

IV. ADJOURNMENT

The meeting was adjourned at 3:51p.m.