

English Department

**Meeting Minutes
November 19, 2013
Room 2721 12:00pm**

PRESENT

Robert Baukholt
Roberta Bemis
Judy Cormier
Kathleen Dorantes
Michael Heumann

Nancy Lay
Amy Loper
Audrey Morris
James Patterson
Frank Rapp

Deirdre Rowley
Olivia Samaniego
Christina Shaner
Xochitl Tirado
David Zielinski

ABSENT

GUESTS

Nikolai Beope
Tanya Dorsey

Brian McNeece
Angel Sandoval

I. Call to Order (J. Patterson)

Meeting was called to order at 12:00pm.

II. Consent Agenda (Approval of Minutes)

The minutes for September 10, 2013 were approved as presented.

(MSC – Heumann/Baukholt)

III. Reports

A. Strategic Planning Online (SPOL)

Brian McNeece reported on the implementation of SPOL. SPOL is a database planning tool purchased by the District. It will tie together planning, assessment, budget, and accreditation. All planning units will have planning objectives linked to institutional goals and ACCJC standards. All objectives will be broken down into tasks. Eventually, individual instructors will submit SLO data directly into SPOL. McNeece reported that a campus team was undergoing training; department chairs and secretaries will be trained in the spring.

B. AB-86, Adult Education

James Patterson gave an introductory report on AB-86. The assembly bill provides for a two-year planning period to streamline and improve efficiency in adult education. Adult Education has been funded through the K-12 system, but funding will be channeled through the community college system beginning in 2015.

AB-86 provides funding “to create and implement a plan to better provide adults [...] with all of the following:

- Elementary and secondary basic skills
- Citizenship
- English as a Second Language
- Education programs for adults with disabilities
- Short-term career technical education programs with high employment potential
- Programs for apprentices
- Correctional education”

Patterson reported that he will be visiting College of the Desert to learn about their adult education programs and Martha Garcia will be visiting San Diego Community College District to examine their continuing education campus.

Patterson also reported that everything is still in flux; there is a potential for English as a Second Language and the lower levels of Math, English, and Reading to transition to adult education.

C. Google Docs

Patterson quickly provided username and password information for the IVC English Department Google Docs repository. The repository was set up by Elizabeth Kemp and Diana Ferrell, and it contains instructional materials to be shared by the instructors. Powerpoint presentations, handouts, and video materials can be shared through Google Docs.

IV. SLOAC Update

SLO meetings by discipline faculty

Patterson reported that numerous meetings had occurred during the semester. The meetings were course specific to address student learning outcomes assessment. The Reading instructors were working on a common assessment, and the ENGL 008 instructors were developing a pilot common essay assessment for December.

V. Discussion

Proposed ESL classes to parallel ENGL 008 and ENGL 009

Patterson provided information from Ed Scheuerell, ESL dept. chair. Scheuerell had been invited to share information, but was not available for this meeting.

VI. Action Item

English Department support for parallel ESL 008 and ESL 009 courses

A motion and second were made to withhold English Department support for the development of ESL courses to parallel ENGL 008 and ENGL 009. Given the lack of time for debate/discussion and the fact that Ed Scheuerell was not able to attend the meeting, Patterson overruled the motion.

VII. Adjournment

The meeting was adjourned at 12:35 p.m.

Spring semester meetings are scheduled for: Tuesday, February 4
Tuesday, March 4
Tuesday, April 1
Tuesday, May 6