IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Adopted)
Regular Meeting, Thursday, October 17, 2013
3:05 p.m. – Administration Building Board Room

Present:	☑Kathy Berry	☑Craig Blek	☐Susan Carreon	☑Rick Castrapel
	☑David Drury	☐Daniel Gilison	☑Brian McNeece for Carol Hegarty	☑Michael Heumann
	☐Jose Lopez	☐Norma Nava	☑Norma Nunez	☑Ed Scheuerell
	☑James Patterson	☐Jose Ruiz	☑Veronica Soto	☑ASG Representative
	☑Kevin White	☐Cathy Zazueta	☐Allyn Leon	Jonathan Carrillo
Consultants:	☑Tina Aguirre	☑Gloria Carmona	☐Ted Cesar	☐Becky Green
	☑Todd Finnell	☑Frank Rapp	☐Sydney Rice	☐
	☐Efrain Silva			
Visitors:	Trinidad Arguelles			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:07 pm on Thursday, October 17, 2013.

B. Approval of the Minutes

1. Regular Meeting of October 3, 2013

M/S (Castrapel/Leon) *to approve the minutes of the October 3, 2013, regular meeting of the Curriculum Committee, as presented. The motion carried.*

II. Action Items

A. <u>Credit Courses</u>

1. Deleted Courses

a. HIST 223 – History of American West (3)
b. HIST 280 – Research Topics in History (3)
c. MUS 176 – Instrumental Ensemble II (1)

M/S (Patterson/Leon) *to approve the deletion of HIST 223, HIST 280, and MUS 176, effective 2014-2015, as presented. The motion carried.*

2. Revised Courses

a. AJ 110 – Law Enforcement Community Relations (3)

M/S (Soto/Blek) *to approve the revision of description, SLOs, and objectives for AJ 110, effective 2014-2015, as presented. The motion carried.*

b. ART 100 – History of Art I (3)
c. POLS 102 – American Government & Politics (3)

M/S (Castrapel/Blek) *to approve the textbook revision for ART 100 and POLS 102, effective 2014-2015, as presented. The motion carried.*

d. HIST 110 – Early Western Civilization (3)

M/S (Leon/Blek) *to approve the revision of objectives and content for HIST 110, effective 2014-2015, as presented. The motion carried.*

B. <u>Distance Education Courses – Addendum Documentation</u>

a. COUN 120 – College Success Skills (3)

M/S (Soto/Leon) *to approve the Distance Education Addendum for COUN 120, effective Spring 2014, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.*

- James Patterson asked how many sections are offered.
- Veronica Soto stated that currently 1-2 sections are offered but due to the new mandates for student success this course would fill that need.
- It is CSU transferable, so Veronica would like to have it count under area E for CSU GE-B so that students on the transfer degree can count it.
- Those students that need an elective course can use this to fulfill their requirement.
- Online is a good way to offer additional sections.

C. <u>Degrees and Certificates</u>

1. Revised Degrees and Certificates

a. History Degree

M/S (Leon/Soto) *to approve the revision of the History Degree Program, from A.A. Degree to A.A.-T. Degree, effective 2014-2015, as presented. The motion carried.*

III. Discussion Items

1. IVC General Education Section Review – Michael and Veronica

Veronica Soto reviewed the IVC graduation requirements document. Areas of emphasis reviewed. Departments initiate request to include courses as appropriate for the areas of emphasis. ARAB 100 discussed for Humanities areas.

James Patterson expressed concern that areas duplicate disciplines and a student would not be getting a well-rounded education.

We are able to make adjustments to the general education sections as appropriately determined by departments. It was suggested that the departments review the areas and determine if any changes were appropriate and necessary.

James suggested brining this discussion to Academic Senate. Michael will bring the issue to Eric Lehtonen for inclusion in future discussion. Michael will bring back to this committee for future discussion as well.

Veronica Soto – should be looking at general education pathways along with their degree pathways.

2. **IVC Institutional Requirements Review – Michael and Veronica**

   Included in the discussion above

3. **Course Cap Procedures - Michael**

   Michael presented a policy document that will be sent to committee members for review and discussion at a future meeting.

IV. Information Items

Norma Nunez – has been going over recommended preparation statements on courses and communicating with departments to remove unnecessary statements.

Kathy discussed stand-alone courses, departments are scheduling stand-alone courses that should be attached to a certificate or degree and not offered. The stand-alone course list will be brought back for discussion at the November 7th meeting.

V. Other Items

VI. Next Regular Meeting: NOVEMBER 7, 2013, 3:05pm in the Board Room.

VII. The meeting adjourned at 4:20 p.m.