



**MINUTES**  
**Technology Planning Committee**

**Thursday, September 12, 2013**  
**12:00 – 1:00 P.M.**  
**Building 400, Room 411**

**Members Present:**

Jeff Enz - Administrative Representative (Chair)  
Gaylla Finnell - Faculty Representative  
Adriana Sano - CMCA Representative  
Martha Olea - Classified Representative  
Dixie Krimm - Classified Representative  
Andrea Montano - ASG Representative

**Members Absent:**

Todd Finnell - Administrative Representative  
Jeff Cantwell – Administrative Rep/Chair of B.U.G  
Jim Fisher – Faculty Representative

**Visitors:**

Van Decker, Faculty  
Omar Ramos, Classified Management

Recording Secretary: Angie Gallo

**I. VISITOR COMMENTS**

a. Welcome and Sharing

Jeff E. announced the Student Technology Advisory Committee (STAC) will meet in October. The committee will discuss their recommendation to have a “Tech Booth” in the quad area. Need to discuss times, and availability of volunteers to man the booth.

**II. ACTION ITEMS**

a. **Approval of Minutes**

- M/S/C Gaylla Finnell/Andrea Montano to approve the April 11, 2013 and May 9, 2013 Minutes.

**III. DISCUSSION ITEMS**

a. **Strategic Technology Plan – 2013 Activities**

- Jeff Enz explained to the group the composition of the 2013 Activities. He explained that #1 - #7 were rolled over from 2012 and #8 - #18 were new goals for 2013 (calendar year). Jeff asked the committee to review the list and consider items that should be placed on it for 2014.

1. Complete the installation of and training for Position Control for Banner Integration
  2. Develop Banner reporting/data tools and support for the college Enrollment Management strategy
  3. Investigate and develop a plan for Self-Service functionality across all systems
  4. Investigate and develop a plan for implementation of Banner Mobile Connection
  5. Evaluate and make recommendations for strengthening protection of confidential and personal information across systems and business practices
  6. Conduct inventory of all instructional classrooms and make recommendations for improvements
  7. Evaluate and make improvements to network design and architecture, and thoroughly document network
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8. Fully implement System Center 2012 to manage, maintain, and support systems across campus
  9. Complete testing and develop roll-out plan for Sharepoint
  10. Evaluate Lync as a communications platform and develop recommendations for its use
  11. Complete training and full implementation of the SonicWall Firewalls
  12. Complete implementation of network performance monitoring and alerting
  13. Integrate video surveillance systems on campus
  14. Evaluate access control system for integration with Banner
  15. Implement remaining recommendations from security audits and reviews
  16. Investigate and develop plan for migrating to Banner XE
  17. Complete loading of electronic transcripts into Banner
  18. Investigate and develop plan for migration to Open CCCApply

- The 2014 Activities will be brought to the committee for approval on the November agenda.
- Jeff Enz also explained how the 2013 activities are tied with the Strategic Technology Plan; Appendix B. Anticipate bringing Appendix B to the committee for approval of changes in February 2014.

**b. Other**

- Brief overview of iDashboards provided by Omar Ramos.
- Password reset tool demo by Omar Ramos.
  - Van Decker asked if this reset tool could be used for employee address or phone number changes. At this point, its features are not setup for those types of updates. It's a good feature to look at for future HR use.
- Program Review has been changed to SPOL (Strategic Planning On-line). SPOL is still in the initial setup process. Had to bring in key users to help setup data in system.

**IV. ADJOURNMENT**

The meeting was adjourned at 12:36 p.m.