

**ADOPTED MINUTES  
IMPERIAL VALLEY COLLEGE  
STUDENT AFFAIRS COMMITTEE**  
Location: Administration Board Room  
**Monday, October 17, 2011**

Chairman, Mr. Sergio A. Lopez called the Student Affairs Committee meeting to order at 3:36 p.m. in the Administration Board Room.

**I. CALL TO ORDER**

<b>PRESENT</b>	<b>FACULTY</b>	<b>CLASSIFIED</b>	<b>STUDENTS</b>
	Sergio A. Lopez, Chair Jeff Beckley Krista Byrd Jesus Esqueda Carey Fristrup Lori Mazeroll Betsy Riehle	Saria Cardoza Gail Parish Maria Trejo Miriam Trejo	Mayra Beltran (3:51pm) Alberto Izarraraz
<b>NOT PRESENT</b>	Robert Baukholt Gilbert Campos Rosalie Lopez Terry Norris, <i>Excused</i>		Daniel Mendoza
<b>VISITORS</b>	None		<b>RECORDER:</b> Saria Cardoza

**ORDER OF BUSINESS**

**II. APPROVAL OF AGENDA & MINUTES**

There was a consensus to approve the October 17, 2011 agenda as submitted.

There was a consensus to approve the minutes of September 13, 2011 as submitted

**III. NEW BUSINESS**

a.) Mission Statement

Dean Lopez explained that due to Accreditation we must review the committee's mission statement for any additions, changes or deletions. Dean Lopez stated that this committee approved that any outside groups may be approved or denied by the Office of Student Affairs without approval from this committee. There was a consensus to leave the Mission Statement of the Student Affairs Committee as is. MISSION STATEMENT approved as follow:

***"The function of the Student Affairs Committee is to evaluate and make recommendations concerning the various areas of student affairs. This committee shall be responsible for recommending policies regarding student activities, clubs, assemblies, elected student bodies, commencement, disciplinary matters pertaining to disciplinary appeals, and other student activities. The Chairperson of the committee shall be the Dean of Student Development & Campus Events and the following members shall be appointed by the Superintendent/President: at least four faculty members and four classified staff, and four students will be appointed by the Associated Student Government President. A faculty member shall be selected by the committee to serve as a chairperson of the disciplinary appeals board."***

b.) Review of Photographers for Commencement Ceremony

Dean Lopez stated that there have been numerous complaints from graduates who are yet to receive their graduation pictures from this year's Commencement Ceremony in June. He stated that there have been complaints every year but it seems like the number of complaints keep increasing. Dean Lopez suggests going out to bid this year.

There was a consensus that due to the increase of complaints with the current Commencement Photography Company (Pimentel Pictures) the college will go out to bid for photographers for Commencement.

More information will be available at a later meeting.

**IV. ANNOUNCEMENTS**

Dean Lopez announced that this committee might have to review an Academic appeals hearing. He explained how this committee cannot and should not make any recommendations on grade changes which is clearly outline by Ed. Code. Dean Lopez will e-mail a copy of the Ed. Code to all the committee members.

Agenda items for next meeting: Commencement Speaker and Ed. Code policy on academic recommendations.

**V. ADJOURNMENT**

The meeting was adjourned at 3:55 p.m.

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Chairman

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Date

Respectfully submitted by: Saria Cardoza