ADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, September 23, 2013 – 2:30 P.M.
Administration Building Board Room

Chair Gilison called the meeting to order at 2:33 p.m.

MEMBERSHIP

√ Sergio Lopez, Administrative Representative
√ Efrain Silva, Administrative Representative
√ Tina Aguirre, Administrative Representative
√ Ted Ceasar, Alternate Administrative Representative
Brian McNeece, Alternate Administrative Representative

√ Dr. Daniel Gilison, Faculty Representative (Vice Chair)
Dr. Martha Garcia, Faculty Representative
Kathleen Dorantes, Faculty Representative
√ Cathy Zazueta, Alternate Faculty Representative
Vacant, Alternate Faculty Representative

√ Yethel Alonso, Classified Representative
√ Silvia Murray, Classified Representative
Steve Cook, Classified Representative
Melody Chronister, Alternate Classified Representative
√ Lisa Cross, Alternate Classified Representative
Erika Aguilar, Alternate Classified Representative

Jessica Waddell, CMCA Representative (Chair)
√ Todd Evangelist, CMCA Representative
√ Jeff Enz, CMCA Representative
Martha P. Garcia, Alternate CMCA Representative

√ Ricardo Ibarra, Student Representative
Alex Whalen, Student Representative
√ Diana Ibarra, Student Representative
√ Jonathan Carrillo, Alternate Student Representative

√ Dr. Victor Jaime, Ex Officio

Recording Secretary: Vikki Carr

MEMBERSHIP CHANGES
ASG President Ricardo Ibarra announced that Alex Whalen would replace Robert Romero.

Chair Gilison announced he received two additional alternates for CSEA: Lisa Cross and Erika Aguilar.

Chair Gilison announced two additional alternates for faculty: Caroline Bennett and Mike Palacio Jr.

Chair Gilison announced that he requested additional members from CMCA but has not heard back.

PUBLIC COMMENT
There was no public comment.

APPROVAL OF MINUTES DATED SEPTEMBER 9, 2013
Sergio Lopez/Efrain Silva to approve the minutes as presented.

AREA REPORTS/UPDATES
College Council Report – Daniel Gilison
Chair Gilison reported the following two major areas:

- Has been meeting with President Jaime to discuss subcommittee reporting. He stated he would like to see more feedback from the chairs and has been updating President Jaime on the progress.
- Discussions underway on Campus Hour Professional Development plan.
- Will be updating the standing rules for College Council and take it to Executive Council and then to College Council and start to populate areas as needed.
- College Council hosted the first Visioning session on September 19th and stated the turnout was good and it went well.

Measure J and L Report – John Lau
Vice President John Lau reported the following:

- District must refund the bond and repay in 18 months. He stated there are two legal ways that the bond can be repaid. He stated one way is through a CAP Appreciation bond but stated he preferred the traditional method which would be an increase to the tax payer of $6 for every $100,000 in assessed property which would save the taxpayer money in the long run. He stated a validation would need to take place which would consist of the District of suing itself, going before a judge, and other people might speak about it. He stated that would save the tax payers over $100 million in interest.
- He stated the special meeting will take place October 2, 2013, at 5:30 p.m. or 6:00 p.m.
- He stated that the projected growth was set at 0% to 1% of growth; however, there had been a negative growth.

Program Review Update – Ted Ceasar
Dean Ceasar reported the following:

- Director Jose Carrillo is preparing data that is going to departments.
- District is implementing SPOL and is in the process of training on the system.

Budget Update/Financial – John Lau
Vice President John Lau reported the following:

- Building 900 will be completed in December 2013 and the auto body in March 2014.
- Building 900's cost is $1 million and the auto body area's cost is $12 million.
- Committee meets tomorrow. He reported they want to deal with large issues. He stated that one of the Board's goals is to increase to increase reserves from 6% to 16% which is about $3 million. He stated another item of discussion will be how to fund the OPED which was listed on Accreditation deficiencies. He stated the challenge of committees is what strategy will be used and once decided will go to the President. The committee would like to get the budget in a cleaner form stating that it makes more sense before arriving to the committee.
- Reworking a delivery time schedule for the budget to give sufficient analysis time.
- A filter level is needed between the budget and new programs as the budget and planning committee does not decide what new programs will be included.

ASG President Update – Ricardo Ibarra
ASG President Ricardo Ibarra reported the following:

- ASG met today at 1:30 p.m.
- Elections of executive officers were held.
- ASG will be helping with the health fair on October 8, 2013.
- Event last Thursday included Oscar Cruz, winner of La Voz.
- Constitution Day was held on Thursday, September 19, 2013.
- ASG and the community will host artist Simon Silva on Thursday, September 26, 2013 in the art gallery. He stated the event is an all-day event.

President's Update – Dr. Victor M. Jaime
President Jaime reported the following:

- Two board meeting have taken place.
- At the September 12, 2013, special meeting, the CTA contract was ratified and the final budget for 2013-2014 was approved.
- At the September 18, 2013, the regular meeting was held.
- Saturday, September 28, 2013, is scheduled for the golf tournament.
- Saturday, October 12, 2013, the IVC Nursing 40th Celebration will take place.
- Visioning session which occurs every three years is taking place. He stated even though there were not a lot of people at the first session, there was participation. He stated it was good to hear first impressions.
- Expect the Campus Update early this week.

SUB-COMMITTEE REPORTS

Competitive Athletics Committee – Jim Mecate
Chair Gilison reported that Jim Mecate is in class at this time and has appointed Eric Lehtonen as his proxy. Eric Lehtonen stated the committee has not met this semester and they are working on getting membership according to bylaws.

Environmental Health & Safety Committee – Tim Nakamura
Tim Nakamura reported he is working on getting membership according to bylaws. He stated the first meeting will take place this week.

Facilities & Environmental Improvement Committee – Jeff Enz
Jeff Enz reported the following:

- Working with Chair Daniels on reforming the committee. He stated he hoped once changes were made with the different groups, a quorum can be obtained.

Eric Lehtonen asked for a list of how many faculty members are needed and stated he would assist in enlisting faculty.

Public Relations & Marketing Committee – Efrain Silva
Efrain Silva reported the following:

- Did not have quorum as there were only five of the seven members needed for quorum.
- There was an unofficial meeting.
- There will be an analysis on the effectiveness of the campaign.
- Reported PIO Bill Gay would bring all the media that was used for the fall campaign and details such as timing to gauge effectiveness and appropriate ways to advertise the spring marketing plan. He stated there were suggestions for a subcommittee.

- He reported the visioning meetings would be the basis for the PR plan for next year. He stated business, community, and student surveys would be used to gauge effectiveness.
- He reported Director Lisa Seals suggested another campaign for highs school students.

Student Affairs Committee – Sergio Lopez
Sergio Lopez reported the following:
- Disciplinary hearing occurred.
- Will be presenting the revision of the student complaint policy to the Academic Senate.
- Revamping the list of the committee.

OTHER COMMITTEE REPORTS
Academic Senate – Daniel Gilison
- Senate met last Wednesday.
- Multiple action items. An ad hoc committee was created to look at the faculty hiring processes to streamline process.
- The senate has also been filling committee membership.
- Reported Van Decker would be on the Technology Committee.
- DE and Staffing have openings for faculty. Senate is asking for volunteers.

Budget & Fiscal Planning Committee – Martha Garcia
- Martha Garcia was not present at the committee.
- The committee has not met.
- The committee will meet this Wednesday

Technology Planning Committee – Jeff Enz
- Met on the 12th and had a quorum.
- Started planning phases for 2014 calendar year.
- We have been closing out the grid of the technology plan and looking at outstanding projects. Will create a plan for 2014 at the next two meetings.

Accreditation/CART Committee – Kathy Berry
- Kathy Berry was not present at the meeting.
- Dean Tina Aguirre spoke and stated there is a subcommittee. She stated that the target date of the final draft is October 30, 2013 to go to shared governance in November and the final to the Board in early 2014.

Staffing Committee – Travis Gregory
- EEO policy that was approved by Board was discussed.
- Academic Senate is going to round up some volunteers to revise the academic hiring procedures.
- Request to hires were discussed and he stated they are being done electronically.
- Membership changes and meeting dates were also discussed.

DISCUSSION AND INFORMATION ITEMS
1. Subcommittee reporting – Daniel Gilison
Chair Gilison stated this item would be a standing item until everything is running smoothly. He shared a subcommittee reporting chart and discussed the updated information.
He reviewed the subcommittee reporting chart.

He stated there is a need to ensure that subcommittees are meeting and doing what they are supposed to be doing. He stated an improvement in planning for Accreditation purposes needs to be shown.

He reviewed the IVC committee website and stated there is a lot of missing information. He urged all chairs to take a look at it and update their sites. He stated that documents such as standing rules and compositions are not up to date and need to be included in the website.

Executive Assistant Vikki Carr stated there are some compositions and standing rules on the Standing Committee List but there is a disconnect.

2. Disaster drill in October 2013 – Tim Nakamura
Director Tim Nakamura stated that a drill will take place on October 17, 2013, to coincide with the California Great Shakeout. He stated the drill would be conducted in the morning with another one in the evening. He stated he would have more information after Wednesday's Environmental and Health Committee Meeting.

3. Faculty concerns for what to do during an emergency – Tim Nakamura
Director Tim Nakamura stated that an email would be sent to all users with the information on what to do in case of an emergency.

Vice Chair Alonso suggested that information be clarified as to what to do during the drill because there was confusion during the last drill for both faculty and students.

Director Nakamura stated an email would go out with the committee's agenda this afternoon or tomorrow.

ACTION ITEMS
None.

ADJOURNMENT
Chair Gilison ADJOURNED the meeting at 3:17 P.M.

2013-2014 College Council Meeting Schedule
at 2:30 p.m. in the Board Room

2013	2014	
October 14 & 28	January 27	April 14 & 28
November 18	February 10 & 24	May 12
	March 10 & 24	