

IMPERIAL VALLEY COLLEGE CURRICULUM COMMITTEE MINUTES (Adopted)

Regular Meeting, Thursday, May 2, 2013 3:05 p.m. – Administration Building Board Room

Present:	☑Kathy Berry	☑Craig Blek	☑Susan Carreon	☑Rick Castrapel
	☑David Drury	☑Daniel Gilison	☑Carol Hegarty	☑Michael Heumann
	☑Jose Lopez	□Norma Nava	☑Norma Nunez	☑Leticia Pastrana
	☑James Patterson	☑Jose Ruiz	☑Veronica Soto	☐ ASG Representative
	☐Kevin White	☑Cathy Zazueta	☑David Zielinski	Manuel Reyes
Consultants:	☑Tina Aguirre	☐Gloria Carmona	☑Ted Cesar	☐Becky Green
	☐Todd Finnell	☑Frank Rapp	☐Sydney Rice	☐Taylor Ruhl
	☐ Efrain Silva			
Visitors:				
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:07 pm on Thursday, May 2, 2013.

B. Approval of the Minutes

1. Special Meeting of April 25, 2013

M/S (Patterson/Blek) to approve the minutes of the April 25, 2013, special meeting of the Curriculum Committee, as presented. The motion carried.

II. Action Items

A. <u>Credit Courses</u>

- 1. Revised Courses
 - a. NURS 211 Nursing Skills Laboratory III (1)
 - b. NURS 231 Nursing Process and Application III (8.5)

M/S (Castrapel/Drury) to approve the removal of NURS 224 and NURS 225 as co-requisites to NURS 211 and NURS 231, effective 2013-2014, as presented. The motion carried.

- c. NURS 224 Psychiatric & Mental Health Nursing (2)
- d. NURS 225 Psychiatric & Mental Health Nursing Applications (1)

M/S (Berry/Drury) to approve the removal of NURS 211 and NURS 231 as co-requisites to NURS 224 and NURS 225, effective 2013-2014, as presented. The motion carried.

- e. WE 201 Employment Readiness (1)
- f. WE 210 General Work Experience (1-3)
- g. WE 220 Internship (1-4)

M/S (Patterson/Drury) to approve the cap increase (from 30 to 35) for WE 201, 210, and 220, effective 2013-2014, as presented. The motion carried.

B. <u>Degrees and Certificates</u>

1. Revised Certificate

a. Business Office Technician Certificate

M/S (Soto/Blek) to approve the removal of BUS 260 from the required courses for the certificate, reduction of unit value from 28 to 25, for the Business Office Technician Certificate, effective 2013-2014, as presented. The motion carried.

C. <u>Distance Education Courses – Addendum Documentation</u>

a. CDEV 230 – School Age Child Development (3)

M/S (Patterson/Blek) to approve the Distance Education Addendum for CDEV 230, effective 2013-2014, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

D. Approval of 2013 – 2014 Meeting Calendar

M/S (Castrapel/Blek) to approve the Curriculum Committee meeting calendar for the 2013 – 2014 academic year, as corrected. The motion carried.

- The most important change was to move the catalog deadline to the last meeting in December.
- Items must be submitted by Thursday, December 5, 2013 for approval at the January/February meetings for inclusion in the 14-15 catalog.
- Course revisions not affecting catalog will continue to be approved for the remaining meetings.
- The years indicated on the months were corrected. The revised calendar will be sent out via email.

III. Discussion Items

None

IV. Information Items

- Kathy, Michael, Dixie, and Veronica will be attending the upcoming Curriculum Institute in July. We will
 report back to the committee in the Fall.
- Veronica CSUs may be looking at revising their curriculum to address repeatability; to show progression
 is important to CSUs.
- 350 hour limit for Athletics is unclear when factoring in summer sessions and out of season courses, information will be provided as colleges throughout the state discuss solutions.

V. Other Items

None

- VI. Next Regular Meeting: SEPTEMBER 5, 2013, 3:05pm in the Board Room.
- VII. The meeting adjourned at 3:26 p.m.

CURRICULUM COMMITTEE 2013-14 MEETING CALENDAR

FALL 2013 SPRING 2014

	JULY 2013						
Sun	Mon	Tues	Weds	Thurs	Fri	Sat	
	1	2	3	4	ì	6	
7	8	9	10	11	12	13	
14	15	16	17	18	10	20	
21	22	23	24	25	98	27	
28	29	30	31				

AUGUST 2013									
Sun	Mon	Mon Tues Weds Thurs Fri							
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4	5	6	7	8		10			
11	12	13	14	15	16	17			
18	19	20	21	22	23	24			
25	26	26 27 28 29 30 31							
Aug 16	Aug 16 - Orientation								

Sun Mon Tues Weds Thurs Fri Sat 9 10 11 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Jan 1-3 - Holiday/Winter Recess Campus Closed

JANUARY 2014

FEBRUARY 2014 Sun | Mon | Tues | Weds | Thurs | Fri | Sat 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28

Aug 19 - Fall Term Begins Aug 24 - First Day of Saturday Classes/Fall Term

Jan 6-17 - Campus Open/No Classes Jan 20 - Holiday (Campus Clsd/MLK Day) Jan 21 - Spring 2012 Term Begins

Feb 14-15 - Holiday (Campus Cisd/Lincolns Bday) Feb 17 - Hollday (Campus Clsd/Presidents Day)

July 4- Inde	pendence Day	(Campus (Closed)
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	SEPTEMBER 2013							
sun	Mon	1008	Weds	Inurs	FΠ	sat		
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8	9	10	11	12	13	14		
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30							

OCTOBER 2013						
sun	Mon	Tues	Meds	Inurs	FN	sat
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	MARCH 2014								
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9	10	11	12	13	14	15			
16	17	18	19	20	21	22			
23	24	25	26	27	28	29			
30	31								

AT INIL 2014							
sun	Mon	TUES	Meds	Inurs	FN	sat	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				

Apr 21-26 - Spring Recess (Campus Closed)

Sept 2 - Holiday (Campus Clsd/Labor Day)

NOVEMBER 2013									
Sun	Mon	Mon Tues Weds Thurs Fri							
					1	2			
3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	2/	28	29	30			

DECEMBER 2013						
Mon	Tues	Weds	Thurs	FrI	Sat	
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23	24	25	26	2/	28	
30	31					
	2 9 16	2 3 9 10 16 17	Mon Tues Weds 2 3 4 9 10 11 16 17 18	Mon Tues Weds Thurs 2 3 4 5 9 10 11 12 16 17 18 19	Mon Tues Weds Thurs Fri 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20	

MAY 2014 Sun | Mon | Tues | Weds | Thurs | Fri | Sat 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

JUNE 2014							
Sun	Mon	Tues	Weds	Thurs	Fri	Sat	
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15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30						

Nov 11 - Holiday (Campus Cisd/Veteran's Day - Obsn Dec 7 - Fall Term Ends

Nov 28 - 30 - Holiday (Campus CLsd/Thanksglving) Dec 9-13 - Campus Open/No Classes Dec 16-31 - Winter Break (Campus Closed) May 17 - Commencement May 26 - Memorial Day (Closed)

CURRICULUM - FALL 2013

STANDARD TIME: 3:05 PM - 1st and 3rd Thursdays

Sept	5	- Curriculum Matters (14-15 Catalog)
Sept	19	- Curriculum Matters (14-15 Catalog)
Oct	3	 Curriculum Matters (14-15 Catalog)
Oct	17	 Curriculum Matters (14-15 Catalog)
Nov	7	- Curriculum Matters (14-15 Catalog)
More	24	Curriculum Matters (44 45 Catalon)

- Curnculum Matters (14-15 Catalog) CATALOG DEADLINE Dec 5

CURRICULUM MEETINGS - SPRING 2014

STANDARD TIME: 3:05 PM - 1st and 3rd Thursdays

Feb	6	- Curriculum Matters (14-15 & 15-16 Catalog
Feb	20	- Curriculum Matters (14-15 & 15-16 Catalog
Mar	6	- Curriculum Matters (14-15 & 15-16 Catalog
Mar	20	- Curriculum Matters (14-15 & 15-16 Catalog
Apr	3	- Curriculum Matters (14-15 & 15-16 Catalog
Арг	17	 Curriculum Matters (14-15 & 15-16 Catalog
May	1	- Curriculum Matters (14-15 & 15-16 Catalog