



Imperial Valley College
ATLAS Planning Group Minutes
Arts & Letters Conference Room 2780D
Tuesday, December 11, 2012
3:30 P.M.

Attending:

Michael Heumann, Project Director
Todd Finnell, Vice President for Information Technology
Jeff Enz, Director of Enterprise Systems
Jeff Cantwell, Director of Application Services

Recorder:

Adriana Sano, Administrative Assistant

1) Updates

a) Instructional

i) Blackboard Training

- Michael Heumann announced that ATLAS is planning a Blackboard Training on January 09, 2012 to be held in Room 802, and so far 24 faculty have signed up. Lunch will be provided.

b) IT

i) Lecterns

- Todd Finnell informed the group that IT would like to move forward with the purchase of 32 ELMO ECarts for the remaining 32 classrooms. These lecterns will help to improve and enhance classroom technology for faculty.
- Michael Heumann stated he would be sending an email to the Program Director requesting approval to transfer funds from Consulting to Equipment, since IT has successfully completed the installation of the wireless system across campus in Year Two, funds allocated to wireless in year three will be used to purchase the Elmo ECarts.

2) Annual Performance Review

- Michael Heumann informed the group that the website for the Annual Performance Review is now open and will remain open until the due date January 31, 2013.

- The group went over talking points to include in the APR:
 - Shifts the District is making that is attributed to ATLAS;
 - Any enhancements made to improve student learning in the classroom;
 - Changing our learning management system from Etudes to Blackboard;
 - Campus-wide Wireless System;
 - Campus-wide Print Management System;
 - New Computer Lab in Room 2724;
 - Banner Student Bolt-ons;
 - ATLAS training conferences;
 - Transition to a Virtualized Data Center;
 - Part-Time Faculty Resource Center.

3) **Student/Faculty Surveys**

- Michael Heumann informed the group that 456 students participated in the student survey and 64 faculty participated in the faculty survey which went out on November 26, 2012.
 - 91% of students are using Blackboard on either all of their classes or some of their classes.
 - 92% of faculty are using Blackboard on either all of their classes and or some of their classes.
 - 77.6% of students have used the IVC wireless this semester.
 - 61.6% of students indicated that they had used the print stations; there were some comments on problems that they had encountered.
 - 43.6% students indicated that they were aware of DegreeWorks.
 - 54% of students strongly agreed that using blackboard helped them success in the classroom ; and 60% of faculty strongly agreed.

4) **Imperial Valley Conference – Tech Bowl**

- The group discussed the purchase of Jerseys for the conference.
- The next scheduled meeting will be January 4, 2013.

The meeting was adjourned at 4:30 p.m.