



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, February 11, 2013 – 2:30 P.M.
Administration Building Board Room

College Council Chair Waddell called the meeting to order at 2:36 p.m.

MEMBERSHIP

- √ Taylor Ruhl, Administrative Representative
- √ Sergio Lopez, Administrative Representative
- √ Efrain Silva, Administrative Representative
- √ Ted Ceasar, Alternate Administrative Representative
- √ Tina Aguirre, Alternate Administrative Representative

- √ Daniel Gilison, Faculty Representative (Vice Chair)
- √ Martha Garcia, Faculty Representative
- √ Kathleen Dorantes, Faculty Representative
- √ Cathy Zazueta, Alternate Faculty Representative
- √ Vacant, Alternate Faculty Representative

- √ Yethel Alonso, Classified Representative
- √ Silvia Murray, Classified Representative
- √ Steve Cook, Classified Representative
- √ Melody Chronister, Alternate Classified Representative

- √ Jessica Waddell, CMCA Representative (Chair)
- √ Todd Evangelist, CMCA Representative
- √ Jeff Enz, CMCA Representative
- √ Martha P. Garcia, Alternate CMCA Representative

- √ Lisa Tylanda, Student Representative
- √ Claudia Armenta, Student Representative
- √ Kian Counce, Student Representative
- √ Ricardo Ibarra, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

MEMBERSHIP CHANGES

ASG Representative Claudia Armenta introduced Ricardo Ibarra as the new alternate student representative.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED JANUARY 28, 2013

M/S/C Gilison/Murray to approve the minutes dated January 28, 2013.
Motion carried.

AREA REPORTS/UPDATES

College Council Report

Chair Waddell stated she had nothing to report.

Measure J and L Report

VP Lau was not present at the meeting.

Program Review Update

Dean Ruhl reported as follows:

- Program review is due this Friday, February 15th.
- Resource committee reports are due the middle of March.
- Clarified that Program Review and Budget requests are separate; he stated the Business Office is driving the budget requests.

Budget Update/Financial

VP Lau was not present at the time of this committee update.

ASG President Update

ASG Representative Tylenda reported the following:

- Working with students regarding an additional bus trip; a student forum will be held next week to get student feedback on the additional bus.
- A Sweetheart would be crowned on Friday, February 15, 2013, during the halftime break at the basketball event.

President's Update

President Jaime was not present.

SUB-COMMITTEE REPORTS

Competitive Athletics Committee

Environmental Health & Safety Committee

Facilities and Environmental Improvement Committee

Marketing Committee

Student Affairs Committee

Chair Waddell stated no minutes had been received from the above-mentioned committees.

OTHER COMMITTEE REPORTS

Academic Senate

Vice Chair Gilison reported as follows:

- Academic Senate has taken action on three resolutions regarding recommendations from FCMAT. The first readings have passed, with the second readings to be approved on February 20th.
- Vice Chair Gilison stated he chairs the FCMAT Subcommittee which has provided a list of recommendations which includes those that the Senate and College should support; those not to support; and those that are negotiable and should be left to the Unions and negotiators to discuss.

Budget and Fiscal Planning Committee

VP Lau was not present at the time of this committee update.

Technology Planning Committee

Member Enz stated the committee meets this Thursday, February 14th. He stated the STAC (Student Technology Advisory Committee) had met and the outcome resulted in constructive conversations and ideas. The committee will continue its work with the students.

CART Committee/Accreditation

VP Berry reported the following:

- The committee met on Friday, February 8th, and is in the process of planning some internal community forums with students, faculty and staff. The forums will help the campus community understand the self-study, the importance of accreditation, and the accreditation visit schedule.
- A brochure is being created highlighting the accreditation process.

Staffing Committee

Chair Waddell stated the committee would be meeting on Monday, February 25th.

DISCUSSION AND INFORMATION ITEMS

1. College Hour Update – Adhoc Committee

Member Evangelist presented as follows:

- The purpose of the Adhoc committee was to evaluate the college hour and bring back a recommendation to the College Council to forward on to President Jaime.
- The committee emailed a survey to faculty and staff entitled “IVC College Hour Staff Evaluation.” The survey consisted of seven questions:
 - How would you rate the effectiveness of IVC’s “college hour” this academic year?
 - In your opinion, list the advantages of IVC’s “college hour”.
 - In your opinion, list the disadvantages to IVC’s “college hour”?
 - Typically, what do you do during “college hour”?
 - Has IVC’s “college hour” helped you in your job/role at the College?
 - What do you think is the best use of the Tuesday/Thursday 11:50am-1:15pm time slot?
 - Would you be in favor of IVC’s College Hour if it required that more classes be offered on Fridays and/or Saturdays?
- 59 staff participated in the survey, and the majority of the results were unfavorable for the college hour.
- Member Evangelist stated some student surveys were completed by professors. He highlighted the questions and results of those surveys which were completed by Professors Gaylla Finnell and Mary Jo Wainwright.
 - 187 students participated in Professor Finnell’s survey.
 - 150 students participated in Professor Wainwright’s survey.
 - The majority of the results were unfavorable for the college hour.
- ASG would be launching a student survey regarding the college hour.

Discussion ensued at length regarding the college hour. Several College Council and audience members commented as follows:

- Vice Chair Gilson clarified that the correct name of the subject matter is “campus hour”, not “college hour.” In his opinion, the survey questions should have a “comment” section, thereby allowing participants to give their opinion.
- Member Lopez stated the intent of the campus hour was to have activities campus-wide for students, faculty and staff. He stated the ASG has taken the lead on having activities, unlike the Academic Senate who has done nothing to encourage staff participation.
- Member Alonso opined that initial discussions regarding the purpose of a campus hour would be to hold committee meetings. However, only a few committees are doing this.

- Member Enz stated an Academic Senate member commented the reason for campus hour was for “camaraderie” purposes.
- Vice Chair Gilison agreed that initial discussions for campus hour would be a time for committee meetings to occur. He stated this would work for those smaller committees that are not able to meet quorum during their regularly scheduled meetings.
- Member Zazueta opined that initially the campus hour was used for enriching activities; however, staff has tuned out. She feels that with further staff encouragement, there could be more involvement.
- ASG Representative Tylenda stated the faculty/staff survey should not weigh in on any decision because her impression is that campus hour was intended for students. She stated attendance by faculty and staff at campus hour events is low to none.
- Vice Chair Gilison stated campus hour was intended for everyone. He agreed that attendance by faculty and staff is low, but if given time to build the campus hour, and with more staff participation, attendance would grow. He mentioned the idea of a campus calendar where all the campus hour events could easily be available for staff.
- Member Enz expressed his concern regarding the effects of campus hour on FTES.
- VP Berry stated she supports the campus hour; however, the time it is offered is a highly impacted time of day for classes. VP Berry clarified the need to schedule classes on Friday in the fall is due to the loss of the 500 building, including 11 classrooms.
- VP Finnell stated it appears everyone is in support of the concept of a campus hour, and that the problem may be in the construct of it. He indicated there may be some other construct of a campus hour that would meet the needs of the ASG which is really about having that sense of pride and participation both on the staff side and student side.
- Member Garcia suggested that the ASG be specific in their student survey when asking the students if they have participated in events sponsored by the ASG or faculty.

Further discussion ensued regarding the effects of the campus hour on the FTES.

Member Evangelist stated the committee would be collecting more data and presenting it to the College Council, in the hopes of reaching a consensus on the issue.

Chair Waddell thanked the adhoc committee for its work in collecting the data.

2. Committee Minutes Format – Daniel Gilison

Vice Chair Gilison stated the discussion to standardize committee minutes commenced in a CART meeting. CART discussed having a more standardized way of how committees write and display their minutes. The committee proposed adopting a simple, easy to read and understand format. The format discussed was that used by the College Council. He stated the item would be presented to the Academic Senate for discussion.

Chair Waddell agreed that it would be helpful to have a standardized format. She stated the item would return as an action item at the next College Council meeting.

ACTION ITEMS

None

ADJOURNMENT

Chair Waddell adjourned the meeting at 3:45 p.m.