



**Imperial Valley College
Technology Planning Committee Minutes
Board Room
Thursday, January 13, 2011
1:30 P.M.**

Members Present:

Todd Finnell - Administrative Representative (Co-Chair)
David Zielinski - Faculty Representative
Taylor Ruhl - Administrative Representative
Jeff Cantwell - Chair of B.U.G.
Angie Gallo - CMCA Representative
Larry Valenzuela - Classified Representative

Members Absent:

Jim Fisher - Faculty Representative (Co-Chair)
TBD - Faculty Representative
Kathy Berry - Administrative Representative
Edward Cecena - Classified Representative
Martha Olea - Classified Representative
Ana Gaytan - ASG Representative

Visitors Present:

Omar Ramos

Recorder:

Adriana Sano

I. VISITOR COMMENTS

a. Welcome and Sharing

- Todd Finnell gave an update on printer installations and reported they are scheduled to be completed by the end of this month. Each model would be tested to print with Banner. He reported a crew would be going through and replacing desktop printers around campus.
- Announced Sophos Antivirus program would be upgraded.
- Announced the ShoreTel software was upgraded from Version 7 to Version 10 and would next be upgraded to Version 11. There are changes to the Call Manager and improvement to call history. He indicated Version 11 would be compatible with MAC computers.
- There was discussion on Larry Valenzuela giving ShoreTel phone training.
- Todd Finnell announced a fax server would be installed. He indicated the first step is to make all enterprise copiers fax capable over the network, and getting rid of analog lines around campus. The goal is to be able to send and receive faxes from your desktop and in the next few months dedicated fax machines would be removed.
- Todd Finnell passed out an article which talked about professional development and the top ten cost savings for IT Management.
- Announced the new Director of Enterprise Systems, Jeff Enz would be joining IT on January 20th.

- David Zielinski announced the 2011 ATLAS Grant Train-the-Trainer Conference would take place on Feb 8th and 9th. He indicated a facebook page has been setup under IVC ATLAS.
- Todd Finnell announced that IVC received good press from the Chronicle of Higher Education for social networking.
- Omar Ramos gave an update on Joomla 1.6 the new IVC website platform. Joomla 1.6 Release Candidate was released on December 20th after 15 biweekly beta releases, and the Joomla 1.6 Stable was released earlier this week on January 10th which he had been waiting on for months to begin the full process of migrating IVC's existing site and custom web applications to the new platform.
- Jeff Cantwell announced Banner 8 would be upgraded on March 1st.
- Larry Valenzuela gave an update on Professional Development Day and two sessions he would be putting together with Deidra Rowling.

II. ITEMS

a. **Approval of Minutes**

M/S.C Taylor Ruhl/David Zielinski to approve the Minutes for the December 9, 2010 Meeting.

b. **Update Framework for Support of Technology – Todd Finnell**

- Todd Finnell passed out and gave an overview of the revised Index which has now been aligned with the four core domains on page one.
- He noted that Identify Management was added under Domain III on page six and he would work on developing the different areas.
- He indicated this index will be used as structure to create the Technology Plan.
- David Zielinski noted that there needs to be a correlation that runs parallel to the Comprehensive Review and Annual Review requests. There was discussion about Comprehensive Review and how IT fits into this model.

c. **Virtualized/Thin Client Discussion – Todd Finnell**

- Todd Finnell gave a demonstration and explained the concept of Thin Clients (DVI). Thin Clients allow the entire desktop to be centrally managed in a data center.
- He indicated once DVI is deployed the cost would be \$200 to \$300 per work station. He would be suggesting a pilot program to launch thin-client computing.
- Taylor Ruhl asked whether if one thin-client went down all would go down. Todd Finnell explained that is not likely to happen since it works in a cluster.
- There was discussion about launching a pilot program in Taylor Ruhl's area.

d. **Data Governance Task Force – Todd Finnell**

- Todd Finnell shared with the group a study done by California Colleges and Universities "Social Security Task Force" which found that community colleges are behind on protecting and having policies and protocols in place, and they were specifically looking at social security numbers.
- The Data Governance Task Force would look at how best to approach data governance on campus. The task force will develop policies and procedures for better business practices. The purpose is to protect student and staff confidential information.
- Jeff Cantwell stated his concern that technology related information is not going through this committee for review or recommendations. There was discussion on how this committee needs to be aligned with the Educational Master Plan and the Annual Program Review. David Zielinski stated that this needs to be communicated to the different committees. Taylor Ruhl noted this is the first cycle of the Comprehensive Program Review cycle and we have come

full circle. There was discussion on having Kathy Berry come to this committee to discuss program review and how we can integrate this committee.

III. ADJOURNMENT

The meeting was adjourned at 2:45 p.m.