

Academic Senate of Imperial Valley College

Adopted Minutes

21 November 2012

I. Call to Order—The meeting was called to order by President Lehtonen at 1:30 p.m.

Present—Eric Lehtonen, Daniel Gilison, Frank Rapp, Deirdre Rowley, Cathy Zazueta, David Zielinski, Todd Hansink, Russell Lavery, Rick Goldsberry, Trini Arguelles (Proxy for Lorraine Mazeroll), Maribel Garcia, Mike Palacio, Michael Heumann, Allyn Leon, Mary Lofgren, Barbara Nilson, Christina Shaner, Krysta Byrd, Ed Wells, Lisa Tylenda.

Absent—Dave Drury, Frank Miranda, Mary Jo Wainwright, Norma Nunez, Kevin White, Kathy Berry.

Excused—Caroline Bennett, Robert Baukholt.

Visitors—Tina Aguirre, Ted Ceasar.

II. Visitors' Comments—Cathy Zazueta, commenting in her role as assistant librarian, spoke to concerns regarding the possibility that the Library aspects of Learning Services would be placed under the governance of Information Technology in the 2013-2014 academic year. She expressed her belief that the role of the Library is much more so academic than technological.

Discussion ensued regarding those concerns.

Mary Lofgren, commenting in her role as union negotiator, informed the Senate that the union negotiators and District representatives had met on Tuesday, 20 November 2012, to discuss the Memorandum of Understanding which the District had put forth requesting an increase of five (5) students per class. She reported that the union negotiators had countered with an offer of an increase of four (4) students per class along with a return of the step increase in pay which the unit members had foregone for the 2012-2013 academic year.

Discussion concerning these issues ensued.

III. Consent Agenda

1. M/S/C (Leon/Nilson) to approve the Academic Senate minutes of 7 November 2012, the Curriculum Committee minutes of 1 November 2012, and the Recommendations to the President 1 November 2012.

IV. Reports

1. President—President Lehtonen stated his belief that there should be a more significant administrative presence during evacuation drills such as the one conducted earlier today, Wednesday, 21 November 2012.

President Lehtonen wished all in attendance to have a happy Thanksgiving Day.

President Lehtonen reported that he had attended the Fall Plenary Session for the California Community Colleges and that common core success standards had been widely discussed at the session. He further stated that he had proposed that smaller, rural California community colleges form a caucus and that, thus far, Academic Senate representatives from four of the colleges he had contacted had responded in the affirmative.

2. Past President—There was no Past President report.

3. Treasurer—Treasurer Christina Shaner reported that there had been no expenses on any new business. She further stated that the Senate's year to date expenditures amount to \$19,628.46, leaving a balance of \$40,806.97.

4. Associate Student Government—Lisa Tylenda reported that the Associated Student Government will be hosting a pie eating contest on Tuesday, 27 November 2012 and a talent show on Thursday, 29 November 2012. Both events will be held during Campus Hour. She further reported that at the request of Vice President for Business Services John Lau, the ASG would be conducting a survey of students regarding class attendance for the purpose of gathering data to be used to assess IVC FTES.

5. Part Time—There was no Part Time faculty report.

6. Curriculum Committee—Curriculum Committee Chairman Michael Heumann reported that during the regularly scheduled meeting of Thursday, 15 November 2012, work had progressed on approving Program Learning Outcomes for the IVC Curricunet page and that approval of three transfer degrees had been completed while nine more transfer degrees were projected to be completed during the Spring 2013 semester.

7. Distance Education—Distance Education Coordinator David Zielinski reported that the Distance Education Committee will meet next week to discuss evaluation of on-line courses and revisions to the on-line course creation process. Distance Education Coordinator Zielinski also

reported that the Chancellor's Office has not yet returned a response to the IVC substantive change document. He further stated that he shall be taking part in a webinar on Monday, 10 December 2012, on new rules, regulations, and procedures for distance education classes and another webinar on Thursday, 13 December 2012, regarding a recent Distance Education consortium.

8. CART—Continuous Accreditation Readiness team Co-chair Trini Arguelles reported that the "IVC Reaffirmation of Accreditation Self Study" was in the last stages of being edited following a two-year collaborative effort to complete. He further commented that those who collaborated on the document had worked as a strong, cohesive group with him and co-chair Brian McNeece.

9. New Faculty—Ed Wells reported that a class for faculty development had been scheduled for 5 August 2013 through 9 August 2013 with a focus on adult education. He further stated that a series of videos were being produced for IVC faculty orientation.

V. Action Items

1. IVC Reaffirmation of Accreditation Self Study

M/S/C (Heumann/Zazueta) to accept the "IVC Reaffirmation of Accreditation Self Study" as presented.

Discussion ensued, including concerns regarding the process and possible ways to improve on said process for future self-studies.

VI. Discussion

1. Administrator Evaluation Implementation—President Lehtonen reminded the Senate that the form for evaluating administrators had been approved at the last Senate meeting and that the purpose of the current discussion was to move towards approval of a process for said evaluations.

Discussion ensued, including concerns over which administrators would be evaluated, the value of having signed or unsigned evaluations, and methods of conducting the evaluations for greatest effectiveness.

2. FCMAT Report—Vice President Gilison reported that the ad hoc Senate FCMAT Response Committee had met twice in order to be best prepared to respond to the report when it is made public in its final version. He further reported that a draft of the report had been sent to the college, and that Superintendent/President Victor Jaime had shared the draft with the Executive Committee, as is his prerogative. Vice President Gilison added that he had

requested permission to view the draft but had been told by Superintendent/President Jaime that there were legal issues preventing him from sharing the draft with others. Vice President Gilson informed the Senate that he had contacted the FCMAT Committee regarding this issue and shared their reply stating that there were no such legal issues.

President Lehtonen stated that for the good of the college he would advise Superintendent/President Jaime to use better discretion in stating his reasons for his decisions and that the Senate would, as a matter of course, fact check statements for veracity.

Discussion ensued, including concerns that the draft might possibly have influenced the District's Memorandum of Understanding, raising questions of bargaining in good faith as the union negotiators did not have access to the draft, and concerns regarding the implications of President Lehtonen's advisory statements.

VII. *"For the Good of the Order"*

There were no "For the Good of the Order" reports.

VIII. Adjournment

The meeting was adjourned at 3:02p.m. by President Lehtonen. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 5 December 2012 at 1:30p.m. in the IVC Board Room.